

Winnebago County Board of Supervisors
Aviation Committee

Date: June 1, 2016

Time: 8:30 a.m.

Present: Robert Warnke, Kenn Olson, Thomas Konetzke & Harold Singstock

Excused: Maribeth Gabert

Also Present: Peter Moll, Airport Director; Diana Ulrich, Secretary; Bill Roh, Supv. Dist. 7; Robert Keller, Supv. Dist. 32; Mike Norton, Supv. Dist. 20; Audra Hoy, GO-EDC; Mary Garcia, Basler Flight Service; Sandy Forsgren & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:30 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minute of May 6, 2016: Mr. Konetzke moved to approve the minutes of May 6, 2016, seconded by Mr. Singstock. Motion carried 4/0.
3. Discussion of Airport Strategic Planning, Catherine Neiswender: Ms. Neiswender explained the strategic planning process and how it could potentially apply to the airport. Discussions centered on the ultimate vision for the airport, the length of planned development time, and the outcome of the planning process. Mr. Olson asked to add this topic on the next agenda and further asked to have Ms. Hoy from Go-EDC give a brief presentation on the Aviation Business Park progress.
4. Airport Director's Report:
 - a. Taxiway Bravo Project Update: Mr. Moll stated the concrete and landscaping is almost done and the electrical and lighting is still being worked on. Completion date has been delayed due to the weather and will be between June 10th and June 17th.
 - b. Appointment of new Superintendent of Maintenance & Operations: Mr. Moll stated there were 21 applicants for the job. Five candidates were interviewed. Peter Rausch, the airport's current Mechanic, has accepted the position. Pete has worked at the Airport for over 20 years.
 - c. EAA AirVenture Preview: Mr. Moll stated EAA AirVenture is July 25 - 31 and the Canadian Snowbirds will be one of the major attractions along with various Boeing jets, a large military aircraft presence, a commemoration of the 75th anniversary of Pearl Harbor, and a Martin Mars flying boat. Mr. Moll outlined additional work the airport will need to accomplish prior to the start of the event.
 - d. Hangar Ventures LLC/Mark Aviation Lease Assignment: Mr. Moll explained that Mark Aviation (M.A. Inc.) sold their building to Hangar Adventures, LLC, from which is a small freight service and aircraft charter company will operate.
5. Discuss/Approve Cross Access Agreement with EAA: Mr. Moll explained the cross access agreement needed for EAA improvements on county-owned leased property. Mr. Olson motioned to approve the easement, seconded by Mr. Konetzke. Motion carried 4/0.
6. Discuss Rates and Charges Updates: Mr. Moll answered further questions on the proposed rate increase methodology. Mr. Singstock concurred with the proposed increases beginning in 2017, but that they should be reviewed again in 2018. A refined proposal will be provided for a vote at the next meeting.
7. Discussion of Drone/UAS Operations and Legislation, Kenn Olson: Mr. Olson gave the committee a rough draft of his study with recommendations and guidelines.
8. Marketing Update: Mr. Moll reviewed the "We are 52" campaign underway in the weekend Northwestern, articles in the Midwest Flyer Magazine and Oshkosh Recreation Department Anniversary booklet, and the future article in Airport Improvement magazine. Activity on Facebook and Twitter accounts were also reviewed.
9. Old Business: None
10. Chairman's Report: Mr. Warnke noted that progress is being made with the Aviation Business Center and airport activities, and is encouraged by that.

11. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Singstock requested a report on the airport marketing and promotions game plan during/at EAA AirVenture 2016. Mr. Olson would like to work on local level drone guidelines and to brainstorm some ideas for the future of the Airport.
12. Set Next Meeting Date: Next meeting will be Wednesday, July 6, 2016 at 8:30 a.m.
13. Adjourn: Mr. Konetzke moved to adjourn, seconded by Mr. Olson. Motion carried 4/0. Meeting adjourned at 9:50 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary