



FINANCE & PERSONNEL COMMITTEE MEETING

5:15 P.M. Thursday, January 21, 2016

Fond du Lac Office

19 W. 1st St

Fond du Lac, WI

MEETING MINUTES

PRESENT: Connie Anderson, Jim Chatterton, Jim Cleveland, Robert Giese, Susan Locke, Don Skog, Tom Widener, William Wuske

ABSENT/EXCUSED: George Egner, Bob Johnson, Joe Preisler

STAFF: Tony Beregszazi, Mike Bonertz, Tanya Marcoe, Scott Sears, Lea Possehl

CALL TO ORDER: The meeting was called to order at 5:15 PM by Chair Tom Widener. A quorum of 8/11 was present.

AGENDA Mike Bonertz requested an addition of the authorization of purchase of a property located at 507 Thomas St. in Fond du Lac.
Motion was made by Don Skog and a second by Connie Anderson to approve the agenda with the addition.

MOTION CARRIED

MINUTES APPROVAL: Motion was made by Connie Anderson and a second by Jim Cleveland to approve the minutes of the November 12, 2015 F&P meeting as presented.

REVIEW & APPROVAL OF NOVEMBER 2015 AGENCY-WIDE FINANCIAL STATEMENT AND BALANCE SHEET:

Tanya Marcoe presented the November 2015 Agency-wide financial statement and balance sheet.

A motion was made by Bob Giese with a second by Susan Locke to approve the November 2015 agency-wide financial statement and balance sheet as presented.

MOTION CARRIED

REVIEW & APPROVAL OF SUCCESSION PLAN:

Mike Bonertz presented the Succession Plan.

A motion was made by William Wuske with a second by Don Skog to approve the Succession Plan as presented.

MOTION CARRIED

AUTHORIZATION FOR PURCHASE OF PROPERTY LOCATED AT 507 THOMAS ST, FDL:

Mike Bonertz requested authorization to purchase a double lot property with a 5 bedroom home located at 507 Thomas St. in Fond du Lac. The assessed value of the property is \$126,700 and the negotiated purchase price to ADVOCAP is \$75,000.

A motion was made by Bob Giese with a second by Connie Anderson to approve the purchase of the property located at 507 Thomas St. in FDL.

MOTION CARRIED

EMPLOYEE STATISTICS

Scott Sears presented the Employee Statistics.

OTHER BUSINESS:

Mike Bonertz reminded the committee to complete and turn in their Conflict of Interest forms.

ADJOURNMENT:

A motion was made by Connie Anderson with a second by Susan Locke to adjourn at 5:40 PM.

MOTION CARRIED

MINUTES BY: Lea Possehl, Executive Administrative Assistant