

Advisory Committee for Children's Voluntary Services

Meeting Minutes

DATE: Tuesday, December 10, 2019

TIME: 12:30 p.m. – 2:30 p.m.

PLACE: Oshkosh Human Services Building
220 Washington Ave., Oshkosh
Conference Room #33

PRESENT: Tracy Gehrke, Amy Stack, Jessica Quillman, Kelly Skifstad, Staci Thorkildsen, Kathy Schumacher, Pam DeLap, and Wendi Hein

STAFF PRESENT: Elizabeth Wagner, Nancy Koene, Mary Salzer, Cristie Siebenaller and Julienne Gohde

Elizabeth Wagner called the meeting to order at approximately 12:30pm. Introductions were made.

1. Approval of Minutes for the September 10, 2019 Meeting:

Wendy Hein moved for approval of the minutes of the last meeting, seconded by Tracy Gehrke and carried.

2. Member Sharing:

Pam DeLap shared that she is now on the board for People with Developmental Disabilities and has information to share from this group. She has been looking into the data in the financial area as to where the money is coming in and who scholarships are going to for attending the Circles of Life conference (early intervention conference for the state). Pam is assisting with expanding outreach efforts and is working with DHS on the CLS and that these funds can be used for families to attend this conference. She will work with agencies to make sure that this information is shared. There is a scholarship fund in the state that will help take care of barriers, for example hotel, transportation, hiring extra workers for farm families during the time away. Pam also shared information on the SPARKS grant, which is small grants of \$3,000 or less to “SPARK” local communities into action that have led to big changes at the local level.

Tracy Gehrke shared that the Department of Transportation (DOT) grant for car seats was awarded. The funding remains the same as the past few years. The Public Health Department is taking the lead on the ASQ report; however, they haven't met recently. There is a new WIC director and she wanted to share that there is a new shopping guide. New additions to the list include 64 oz. refrigerated orange juice, 16 oz. shredded cheese and tofu. Tracy also noted that a diaper bank, through Jake's Diapers, is starting in Oshkosh but do not have a start date yet.

Elizabeth Wagner informed the group that the Oshkosh Area School District has a Family Transition night on January 13th. The ADRC is putting on a community event

on April 20th which if focused on estate planning, health care and finances for power of attorney.

Jessica Quillman is representing ABLE. They currently have a waiting list of 8 children. They are looking to hire more staff, part time and only after school.

Kelly Skifstad is filling in for Linda Pierron for OASD. Mary Beth Conners, transition coordinator for OASD, is having parent meetings on Saturdays throughout the school year. There are open positions in Special Education Department, both paraprofessionals and teachers.

Stacy Thorkildsen is representing UWO Head start program. Registration for the next school year will be occurring in February and March. She will have a flyer at the next meeting.

Kathy Schumacher is a music therapist who owns Music Therapy Services, LLC. She spends ½ time with music therapy and ½ time with early childhood music. She has a few openings during the daytime, there is a waitlist for afterschool hours.

Amy Stack is the parent of a daughter with Cerebral Palsy. Amy is struggling with finding services over the winter break.

3. Children's COP and CLTS Program Updates:

- Services and Program Updates –
 - The Children's Long-Term Support (CLTS) team continues to review CLTS manual updates and put into practice.
 - There will likely be an audit in March 2020 for CLTS program, previously was late spring/summer.
 - Outlier Rates – CLTS needs approval from DHS if child's needs are high and provider is unable to serve child at rate DHS sets for services. Appx. 5% of children served by any one county are expected to need outlier rates. This can be due to provider access (no provider in close proximity to family) or due to child's high care needs. 2 approved. 12 in process.
 - Possible future overnight respite: Adult Care Consultants in FDL – serve any population. They are licensed as a group home and have a treatment foster home. ARC is not licensing so can't provide overnight. Covey is not licensing so can't provide overnight. Family Services is not licensing so can't provide overnight. Innovative Services is discussing if they can provide overnights in the future as they are willing to license a home in this area. Foster homes are allowable settings but those are needed for placements. Continue to look for options for overnight care. Private providers can continue to do overnight care in a home setting without license.
 - New possible 2020 contracts: Christian Servants (CLTS provider and currently work with Calumet Co), PSG (parent training service), Community Works (daily living skills), Moving Forward Mentoring (respite, DLS), and ARC (after school).
 - Budget: Despite high cost items, such as ceiling lifts, vehicle modifications, ramps, bathroom modifications, CLTS continues to be under budget due to structure of waitlist funding. The State will take

back funds not used and can only use in certain ways so this limits options.

- The annual CCOP plan was submitted to DHS and is awaiting approval. Should hear something in Spring of 2020. Thank you for taking the time to give feedback.
- Waitlist Updates –
 - CLTS program plans to hire a 3rd LSS staff to continue to assist us with waitlist.
 - The waitlist is currently at 20. However, we continue to have new referrals in process not yet added to waitlist and new referrals continue to come in faster than we can process, hence hiring another worker. The hope was to have the waitlist to 0 by end of 2019 but have been unsuccessful in our attempts.
 - CLTS enrolled 82 new children in 2019 and closed 55 children. 180 new referrals in 2019 so far: not all return paperwork so referral doesn't move on to assessment. Some are connected with community resources or other programs and don't ultimately need CLTS.
 - CLTS started in 2016 with appx 239 enrolled and now have 370 children open.

4. Birth-to-Three Program Report:

- 2019 Stats – 2019 enrollment was 625 children in Birth to Three program. This total is for both counties combined, 45% being from Winnebago and 55% from Outagamie county. This is a slight drop from 2018. There has been a long streak of low enrollment. The State Department of Health Services did an Access study to look at potential eligibility for Birth to Three programs. Winnebago county came in at ~20% eligible. This means that they are only reaching about 20% of the children that are potentially eligible. They are working on trying to find these children before they enter school. The program is currently partnering with a physician on implementing developmental screenings into their well child visits. They are using grant money to support this work. There is one physician in Oshkosh at Theda Care that started implementing these screenings that wasn't using the screenings before and has already referred about 25-30 children for birth to three programming.
- DHS is focusing on social emotional development for Birth to Three programs. The state DHS Birth to Three has put out an RFP for innovation in social emotional development grant money that is due in January. Birth to Three is writing a combined Outagamie/Winnebago County grant to hire a limited term position to act as a liaison between child welfare agencies in both counties and Birth to Three. If a child under 3 has been reported for child abuse and neglect and that report is substantiated, a referral is automatically sent to the PPS database as a referral for Birth to Three.
- Birth to Three was just awarded The Basic Needs Giving Partnership Fox Valley Community Foundation for Catalpa to have 2 part time staff (Early Childhood Mental Health Therapists) in the community early learning center which is where the Birth to Three program main office is located. The grant is \$300,000.00 over 3 years.
- The Metastar file audit was completed in September. This is the first year that there was a 3rd party audit completed. It went very well. The feedback on site was very positive.

- Breakfast with Santa was a success again. This is used for families that are currently in the Birth to Three program. It is a very warm and welcoming event for families with special needs. There were about 100 children that attended with a good split between Outagamie and Winnebago counties.

5. **Behavioral Health**

- **CST Work Plan:**

Nancy Koene gave an update on the Behavioral Health and the Coordinated Services Team (CST) work plan. The CST model is used with all Comprehensive Community Services (CCS) cases. There is a formal process that needs to be followed and there are currently 18 families in this and 16 that are in formal CST, for a total of 34 families that are involved in CCS. Nancy explained about how Behavioral Health CCS and CST fit into working with families and the system and how they are voluntary programs. Part of the referral process used to be that everything went to Long Term Support. Now they don't automatically get sent on to the CLTS staff. There are situations where referrals come into CLTS and Elizabeth and Nancy meet and talk about the referrals to make sure that they go to BH when it makes sense that come in. For some, there has been a bit of a philosophy shift which is working with the parents, not just the youth, since they are the hierarchy of the family system. As we know, if the parents are dysregulated and the family system is dysregulated, then the child will be dysregulated. CCS and CST are programs that are regulated by the state because they use Medical Assistance funding- For CCS they need to be eligible by a functional screen. Behavioral Health staff will meet with families and talk with parents about utilizing community services. As we spoke about earlier with the lack of community services, we are concerned about the amount of youth that are staff are working with that are on adjusted school schedules. When youth aren't in school, that puts demands on the family system and the community resources. We would like to help support youth staying in school. School staff are attending team meetings and we want to continue to keep that dialogue open regarding each youth's specific needs and case so that we can all be working together to help the youth stay in school and the family system be supported. Many times, school is the child's only comfortable safe place.

6. **2019 Focus Areas and Committee Role:**

State of the Child Report — next meeting 12/12. 10/30 meeting was cancelled. The pilot began in September with 3 organizations. Currently working on gathering data. There have been more referrals to B-3 due to this connection.

7. **Next Meeting:** The next meeting of the Advisory Committee for Children's Voluntary Services has been scheduled for **Tuesday, February 11th** from 12:30 p.m. to 2:00 p.m. in **Room 33** of the **Oshkosh Human Services Building**. The committee approved the following meeting dates for 2020: **February 11, 2020, May 12, 2020, September 8, 2020 and December 8, 2020.**

With no other business, the meeting was adjourned at approximately 2:30pm.

Respectfully submitted by Julienne Gohde, Recorder