

Minutes – Approved  
**The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus**

Monday December 5, 2022, 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Chris Croat (OC), Steve Binder (WC), Tom Swan (WC), Tom Borchardt (WC-Alt),

Trustees Absent: John Cuff (OC-Alt)

Others Present: Martin Rudd, JoAnn Rife, Paul Farrell, Craig Moser, Tracy Schwartz, Pam Massey, Amanda Doperalski, Renee Anderson (recorder), Stephanie Spehar (guest), Brad Spanbauer (guest)

1. The meeting was called to order at 1:03 pm by Trustee Chair, Yvonne Monfils.
2. *Public comment on agenda items.* There were none.
3. *Approval of Oct 24, 2022, minutes.* A motion was made by Chris Croat to approve the October 24 meeting minutes as presented in the meeting materials. Seconded by Steve Binder. 0 opposed. 0 Abstained. Motion carried.
4. *Sustainability on UWO Campuses [Brad Spanbauer, UWO Sustainability Director]* Brad Spanbauer along with Sustainability Institute for Regional Transformations (SIRT) Director, Dr. Stephanie Spehar, provided a UWO sustainability update to the trustees. Stephanie focuses on the research side and Brad focuses on the operational side but they both work closely together to: facilitate research, support student education and training, build partnerships between the university and communities, as well as use research and teaching to advance sustainability in the broader community. UWO offers five Sustainability Certificates, which provide a skillset that many employers are looking for. They recently received a National Science Foundation grant to research social ecological systems, specific to the algae blooms on Lake Winnebago. In 2021, 78% of students said a campus's environmental commitment contributed to their school choice (up from 63% in 2018). Chancellor Leavitt signed an agreement in spring 2022 for UWO to become carbon-neutral by 2035. All three campuses of UWO will be included in the long-term plan for carbon neutrality. Sustainability is reflected in the new 2022-2027 Strategic Plan.
5. *Items arising from Safety Walk [Tracy Schwartz].* Tracy indicated they are working on the easy fixes for items noted in the Fall Safety Report such as locks and parking lot lights (8 were out, some were dim). He will continue to bring follow-up progress to the board each month.
6. *Presentation and discussion of bills [Tracy Schwartz].* No questions arose following the presentation of the monthly bills shared as part of the meeting materials.
7. *New Business and Standing Reports*
  - a) *2022 Operational Budget and YTD Spending [JoAnn Rife].* There have been cost savings to date with equipment rental and overall grounds maintenance and snow removal.
  - b) *2021 and 2022 Projects: Status of 2021 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife].* JoAnn stated that new hire, Amy Moore, is the replacement for Tricia Frank's previous position. They hope to hold a ribbon cutting for the new Children's Center before the director retires in February. Appraisals

received for the 1428 Midway Rd. building/land purchase range from \$3-\$12K. Yvonne Monfils requested that the trustees pause in releasing RFP for the Food Service/Student Development Center designs and regroup in January to rediscuss capital planning. Chris Croat made a motion to pause the RFP process until the January 23 Trustees meeting. Seconded by Steve Binder. 0 opposed. 0 abstained. Motion carried. A motion was made by Steve Binder to open a review the existing MOU with the Board of Regents. Seconded by Chris Croat. 0 Opposed. 0 Abstained. Motion carried.

- c) *2021 and 2022 Projects: Status of budget and capital approval and project bids [JoAnn Rife]*. Martin mentioned that an event would be held to showcase a rented DigiStar 7 telescope and launch a capital campaign. To complement the existing Barlow Planetarium and Weis Museum, a science outreach center is being considered for the Fox Cities campus.
  - d) *Condition Report for Campus [Tracy Schwartz]*. Tracy indicated that minor clean up around the CCC and general campus grounds continues. They are awaiting the contractor's completion of punch items for Children's Center (CC) addition. When that is complete a walk-through will follow. They are preparing to re-open the CC parking lot. Tracy is investigating a group of small control boards that went bad last week.
8. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd]*. No questions were asked in follow up to Martin's shared written report.
  9. *Future Agenda Items*. No agenda items were brought forward although it was suggested that the trustees receive a tour of the Children's Center facility at the January 23, 2023, meeting.
  10. *Schedule next meeting [Jan 23, 1:00pm]*. January 23, 2023 is confirmed as the next meeting date.
  11. *Adjournment*. Motion to adjourn by Steve Binder. Seconded by Chris Croat. The meeting was adjourned at 3:14 pm.

Respectfully submitted,  
Renee Anderson