

Minutes – Approved

The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus

Monday August 22, 2022 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Steve Binder (WC), Tom Swan (WC), Tom Borchardt (WC-Alt), John Cuff (OC–Alt)

Trustees absent: Chris Croat (OC)

Others Present: Martin Rudd, JoAnn Rife, Paul Farrell, Craig Moser, Tracy Schwartz, Pam Massey, Renee Anderson (recorder), Kevin Sturm (Guest)

AGENDA

1. *Call to Order.* The meeting was called to order at 1:00 pm by Chair Yvonne Monfils.
2. There were no public comments on agenda items.
3. *Approval of July 25, 2022, minutes [Trustees].* A motion was received by Steven Trustee Binder to approve the minutes as shared. Seconded by Trustee Swan. 0 Opposed/0 Abstentions. Motion carried.
4. *Responses to Outagamie County Questions on Food Service and Student Development Center [Martin Rudd].* Martin had provided a summary document of the answers to questions that had been asked of him in July 1 documents from Outagamie County staff and Trustees. He covered that information in detail with few additional questions generated by the meeting attendees. Martin stated that fall 2022 headcount enrollment data will be available after the 10th day of classes. He did clarify that some of the data provided regarding the number of meals served was low due to contracted providers exiting during mid-year and/or short-term contractors maintaining poor data. The number of catering opportunities is provided in two different ways; for on-campus activities and our external events. Aladdin can have the first right of refusal for either of these events. Student Interest Survey data will be collected on students' needs and wants. Currently we are looking to provide breakfast and lunch with a consideration for options later in the day as we vet the new MBA program coming to campus this fall. Aladdin will be responsible for smallwares (example; Panini grill). Aladdin may additionally provide food for the Children's Center. There will not be revenues that come back to the county. There is no similar data available from other comparable 2-year campuses. Martin added that UWO conducts a *First Destination Survey* of all UWO graduates. This is where we glean information on where students are going, their internships, median salaries, etc. 1670 responses were received this past year. It indicated that 88% of UWO in-state graduates stay in state. Appleton, Oshkosh, Appleton, and Neenah were primary employment locations. It also showed that 70% have a job before they graduate.
5. *Presentation and discussion of bills [Tracy Schwartz].* A follow up question from July's meeting was whether Tracy found out more about the process to participate in the Menards rebates. He is still looking into the process.
6. New Business and Standing Reports

- a. *2022 Operational Budget Update and YTD Spending [JoAnn Rife]*. No questions were received following an overview of the operating budget expenses.
- b. *2021 and 2022 Projects: Status of 2021 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife]*. Tricia reported out that we are about 50% to completion on the Childcare Center construction. End of November or early December is the anticipated completion timeframe.
- c. *2021 and 2022 Projects: Status of budget and capital approval and project bids [JoAnn Rife]*
Two appraisals were obtained for the building and land purchase. Trustee Swan questioned whether we would be getting sufficient information needed as a public institution purchasing private property from such an appraisal. Further information will be presented at the next Facilities Committee Meeting. It was clarified that an appraisal of the Midway Road property was approved last year by the previous Trustees and that the campus should move forward with the acquisition process starting with an appraisal, which will help guide future purchase decisions.
- d. *Condition Report for Campus [Tracy Schwartz]*. Summer projects are finishing up. A diseased tree was removed which was rotting from the inside out. HVAC issues were addressed. Compressors in the Library failed but were under warranty. Striping of the lots and walkways will be underway soon. Trustee Binder wants to know how many passes we sell this fall and whether we can adjust the number of parking spots plowed to better align with permits sold. That will cut back on both labor and salt.

7. Old Business

- a. *Status of appraisal for 1428 Midway Road*. Information provided above under 6.c.

8. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd]*. The BOR recently approved the Wisconsin Tuition Promise (*last-dollar* in scholarships) that will be available for families with annual gross incomes below \$62,000. Discussed for the first time at the recent Board of Regents Meeting, was whether all eligible High School students could be accepted (and directly admitted) into a UW School.

President Rothman is interested in bringing strong enrollment management at the UW System level. Sixty-eight students & family members attended an early August Express Admission Day at the Fox Cities Campus.

9. Future Agenda Items

- a. Martin received approval to invite Dan Brosman [SBDC, UW Oshkosh] to attend the Sept. meeting.
- b. An invitation will be extended to Chancellor Leavitt to attend the meeting later in fall.

10. The next meeting will be scheduled for Sept 26, 1.00pm.

11. Adjournment. A motion was received the Trustee Swan to adjourn. Seconded by Trustee Binder. Meeting adjourned at 2:37 p.m.

Respectfully submitted,

Renee Anderson