

Minutes –Approved

The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus

Monday July 25, 2022 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Steve Binder (WC), Tom Swan (WC), Chris Croat (OC), Tom Borchardt (WC-Alt), John Cuff (OC–Alt)

Others Present: Martin Rudd, JoAnn Rife, Tricia Frank, Paul Farrell, Paul Rothe, Tracy Schwartz, Pam Massey, Renee Anderson (recorder), Caroline Geary (Guest)

1. The meeting was called to order by Trustees Chair, Yvonne Monfils, at 1:00 p.m.
2. There were no public comments on agenda items.
3. Approval of June 27, 2022, minutes. Steve Binder motioned to approve the minutes as submitted. Seconded by John Cuff. 0 Opposed. 0 Abstained. Motion carried.
4. Guest Presentation: Dr. Caroline Geary, *Associate Dean for Academic Affairs for Access Campuses*. Dr. Geary identified the three major curricular integration goals that needed to be met following the restructuring. 1) Getting our faculty fully integrated into their new UWO departments, 2) Creating a uniform course catalog and “bell schedule”, and 3) Aligning the degree requirements for all 3 campuses of UWO. All have been met as of last fall, with the latter two helping to best serve our students, especially those looking to transition from Fox Cities or Fond du Lac to the Oshkosh campus. She gave multiple examples of how students are creatively finding ways to take courses on multiple campuses to satisfy their curricular needs. Some are taking online courses in between other in-person classes and thus needing to join from flexible spaces on campuses. This “swirling” of students between campuses and in multiple formats has forced us to have even more flexibility with our campus spaces. One challenge this has caused is in tracking actual student head counts at each campus. To better track these numbers moving forward we are requiring students to have internal guest permissions when enrolling for courses on other than their “home” campus. She covered higher education trends and new opportunities for programming on the FOX Cities campus and how those are and will continue to impact enrollments. For the fall semester several rooms are being provided to the UWO Professional MBA (evening) Program which will move from its current Marathon Center location to the Fox Cities Campus.
5. Presentation and discussion of bills [*Tracy Schwartz*]. There were no questions following Tracy’s explanation of the July bills.
6. Business and Standing Reports
 - a. 2022 Operational Budget Update and YTD Spending [*JoAnn Rife*]. Tax levy total was

\$148K. With revenue from the cell tower each counties spending is set at \$153,808. Building Repairs is the largest category of spending. Insurance premiums have increased significantly, which has reduced our overall available monies. There was previous subsidizing of insurance from the counties' general funds which has gone away. Steve moved to accept the budget as presented. Tom Swan seconded. 0 opposed. 0 abstentions. Motion carried.

- b. 2021 and 2022 Projects: Status of 2021 CIP and small capital projects. Status of approvals, rollovers and process [*JoAnn Rife*]. Handouts were shared for 2022-26 and 2023-27 projects for comparison in advance of submitting for the County Budgets. For capital projects such as parking lot work, it was clarified that there is at least a 2-month minimum requirement to move projects through the process in Winnebago County
 - c. 2021 and 2022 Projects: Status of budget and capital approval and project bids [*JoAnn Rife*]. 2021 Projects: The Children's Center project is 25% complete. Other projects have been closed. The Nature Center project will not move forward for reasons discussed at previous meetings.. Following discussion from the new trustees and others present regarding the Food Service and Student Development Center, Trustee Binder shared that the previous group of Trustees moved the design and engineering work forward so JoAnn may proceed with taking the project forward for bid. Martin will provide a written report summarizing answers to the questions that were asked of him and he will follow up with a verbal summary at the next BoT Meeting. There will be two smaller separate student surveys compiled, one emailed and one gathered directly from those in the spaces.
 - d. Condition Report for Campus [*Tracy Schwartz*]. Routine maintenance is occurring over the summer. This includes carpet cleaning, turn-over of offices, replacing with LED light fixtures, and upgrading furniture with some obtained at no cost from Oshkosh). They are also replacing HVAC controls, power washing, completing dead tree removal and replanting 16 new trees. They have a summer LTE Groundskeeper for detailed ground/landscaping work. There is an R22 leak, so they have had to shut down the 20-y/o unit to repair.
7. Old Business
- a. Status of appraisal for 1428 Midway Road. We are searching for appraisals from three different companies. Trustee Monfils has requested providing a virtual meeting option again at future meetings and meetings will be scheduled for 90 minutes
8. Report from the Assistant Chancellor for Access Campuses [*Martin Rudd*]. UWS President Jay Rothman will be visiting the Oshkosh campus on September 1. Other highlights of his report include brief a UWO Strategic Planning update, launching of UWO+ fully online degree program, a hire was made for the Planetarium Program Outreach Manager and plans for a 20-year Anniversary Celebration of the Weis

Museum in November are underway. Also, as requested at a previous meeting, Martin provided data identifying the percentages of enrolled students based on home address zip codes.

Outagamie County has 50+%, Winnebago County has 25% and International, Calumet County, and Other Misc. students combined make up the remaining percentage.

9. Future Agenda Items: Strategic Planning update in the fall. Have Dan Brosman at the September meeting.
10. Next meeting is confirmed for Monday August 22.
11. Trustee Croat made a motion to adjourn. Seconded by Trustee Binder. Meeting adjourned at 2:43 p.m.

Respectfully submitted,

Renee Anderson