

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: July 21, 2010

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Jerry Finch
Gerald Konrad
David Albrecht (9:09 a.m. – 11:46 a.m.)
Mike Easker (9:09 a.m. – 11:46 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
Jennifer Semrau, Recycling Specialist
Jim Morris, Landfill Manager
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the July 21, 2010 agenda, made by K. Robl and seconded by P. Brennand. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Approval of Minutes – July 7, 2010 Open Session: Motion to approve the July 7, 2010 open session minutes made by P. Brennand and seconded by J. Finch. Motion carried 6-0.
5. Discussion/Action – 2011 Budget Workshop: J. Rabe presented the Solid Waste Management Board (SWMB) with the draft 2011 budget as follows:
 - July 15, 2010 Memorandum summarizing the Draft 2011 Budget
 - Budget Narrative – Mission Statement/Program Descriptions
 - Table of Organization
 - Budget Narrative – 2010 Accomplishments/2011 Goals & Objectives
 - Travel & Conference Summary
 - Small Equipment Summary

- Engineering & Construction Summary
- Capital Outlay Summary
- Program Budgets/Budget Worksheets

P. Eisen suggested adding the partnership with Brown and Outagamie Counties in the mission statement. M. Easker suggested something more general indicating the SWMB's "desire to work with surrounding counties" because the Tri-County partnership is mentioned in the program descriptions below the mission statement.

P. Eisen suggested adding the consolidation of solid waste disposal operations staff in the 2010 Accomplishments.

Discussion ensued amongst the SWMB about the added Marketing and Collections program job duties and their effect on the Recycling Specialist and Solid Waste Secretary positions.

D. Albrecht suggested adding a "green energy" item towards the top of the 2010 Accomplishments. P. O'Brien suggested adding a Green Energy heading and list the accomplishments under it.

P. O'Brien suggested adding the SWANA 2010 Gold Recycling Excellence award that the Tri-County Single Stream Facility will be receiving to the 2010 Accomplishments.

P. Eisen suggested adding a "green projects and grants" item to the 2011 Goals & Objectives.

G. Konrad asked if the recycling commodity revenues were improving. J. Semrau stated that the markets are doing well compared to 2009.

Discussion ensued amongst the SWMB about the large increases and decreases in the budget. General consensus of the SWMB was to have a document explaining all large increases and decreases. J. Rabe stated that the final 2011 Budget will include the Highlights section that will summarize the major changes to the revenues and expenses.

P. Eisen stated that he prefers to have the detailed backup information included with Travel & Conference, Small Equipment, Engineering & Construction and Capital Outlay summaries. General consensus of the SWMB was that the detailed backup information above does not need to be included in the budget packets because J. Rabe understands the departmental needs.

M. Easker asked about the charge backs from other WC departments. J. Rabe explained that he proposed a \$7,000 increase for the 2011 Budget (\$105,000 to \$112,000) and Chuck Orenstein, Finance Director approved that amount. J. Rabe reminded the SWMB that these costs were increased by \$29,000 (\$76,000 to \$105,000) in the 2010 Budget.

Discussion ensued amongst the SWMB.

6. Closed Session – Pursuant to 19.85(1)(e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. 2010/2011 Tonnage and Revenue Report
 - b. 2011 Budget Workshop – Tipping Fees

Motion made by K. Robl and seconded by P. Brennand at 11:00 a.m. to convene into closed session. Motion carried 8-0 by a roll call vote.

7. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:45 a.m. made by P. Brennand and seconded by J. Finch. Motion carried 8-0 by roll call vote.
8. Discussion/Action – Consider Approval of 2011 Budget and Tipping Fees: No action taken by SWMB.
9. Future Agenda Items: None.
10. Set Next Meeting Date: The next meeting date will be August 4, 2010 at 9:00 a.m.
11. Adjournment: Motion to adjourn made by P. Brennand and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 11:46 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – August 4, 2010