

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: December 7, 2022

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Jim Wise, Secretary  
Mike Easker (9:01 a.m. – 10:12 a.m.)  
Paul Eisen  
Gerry Konrad  
Kevin Konrad  
Howard Miller  
Shanah Zastera

PRESENT BY ZOOM: Doug Nelson, Vice Chairman

ALSO PRESENT: Cassie Stadtmueller, Office Supervisor  
Kathy Hutter, Operations Manager

ALSO PRESENT BY  
ZOOM OR TELEPHONE: John Rabe, Director of Solid Waste  
Winnie Bago, Anonymous (9:19 a.m. – 10:12 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 7, 2022 agenda, made by P. Eisen and seconded by K. Konrad. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: J. Wise informed the Solid Waste Management Board (SWMB) that Facilities is removing a boat house and is looking for a place to go with the waste material. J. Rabe explained to the SWMB that K. Hutter has been coordinating with Facilities to direct the material to the Outagamie County Landfill.
5. Approval of Minutes – November 16, 2022, Open Session: Motion to approve the November 16, 2022 Open Session, made by G. Konrad and seconded by J. Wise. Motion carried 8-0. D. Nelson abstained.

6. Discussion/Action – Award Replacement Horizontal Mobile Wood Waste Grinder (RFP# SW02-22): K. Hutter presented the results of the request for proposals (RFP) for the Horizontal Mobile Wood Waste Grinder Capital Purchase to the SWMB as follows:

- Essential equipment for Winnebago County Solid Waste yard waste program. Certain yard waste is banned from landfill disposal.
- Grind ~2,500 tons/year brush and yard waste (120-150 hours/year) for use as feedstock for UW-Oshkosh Biodigester program.
- Current Equipment:
  - 2001 Morbark 5600 Wood Hog
  - Approx. 6,400 hours
  - Economic useful life reached in 2022; fully depreciated
- 2023 Capital Outlay Budget = \$500,000
- Demonstrations:
  - Rotochopper MC-266 (September 13, 2022)
  - Vermeer HG4000 G2 (November 9, 2022)
- RFP published through DemandStar on October 27, 2022; due November 17, 2022
- Three proposals received as follows:

RESPONDENT	PRICE	TRADE-IN	NET AFTER TRADE-IN	YR/MAKE/MODEL	OPT 1	OPT2*	OPT 3
MORBARK	\$ 606,368.85	N/A	\$ 606,368.85	2023 MORBARK 3000XP	N/A	\$ -	\$ 29,808.75
ROTOCHOPPER	\$ 501,850.00	\$(35,000.00)	\$ 466,850.00	2023 ROTOCHOPPER MC-266	\$ 13,200.00	\$ 3,600.00	\$ 30,000.00
VERMEER WI	\$ 589,900.00	N/A	\$ 589,900.00	2023 VERMEER HG4000 G2	\$ -	\$ -	SEE OPTIONS

K. Hutter mentioned that only Rotochopper provided a trade-in proposal offer for our current equipment. K. Hutter further explained that Option 1 is a RotoLink (remote monitoring) package, Option 2 is an annual preventative maintenance package and option 3 is an additional 1-year factory warranty.

Discussion ensued amongst the SWMB.

Staff recommends awarding the Horizontal Mobile Wood Waste Grinder to Rotochopper for the 2023 Rotochopper MC-266 with Option 1, for a total of \$480,050.

M. Easker suggests including Option 2 for an annual preventive maintenance package for Year 1.

J. Wise asked what the cost for yard waste disposal is, how much manpower goes into the yard waste operation and what diameter can we accept through our program. K. Hutter explained that the yard waste program accepts brush and trees with a maximum diameter of 6" for a fee of \$32/ton, which is a breakeven program for our operations. K. Hutter further explained that it is a one-person operation that grinds the yard waste and loads into a semi-truck for hauling to the UW-Oshkosh Biodigester.

P. O'Brien asked how much it would cost to bring our current equipment up to working condition for backup. K. Hutter explained an engine overhaul would be approximately \$25,000 and it would need additional repairs/maintenance beyond the overhaul to make is road worthy.

Discussion ensued amongst the SWMB.

J. Wise asked what the lead time on the equipment would be. K. Hutter explained that there is a 6-month lead time for the Rotochopper MC-266.

M. Easker asked if the yard waste operations are a year-round program. K. Hutter explained that material is collected, processed through the grinder and sent to the UW-Oshkosh Biodigester year-round.

Discussion ensued amongst the SWMB.

Motion to Award Horizontal Mobile Wood Waste Grinder Capital Purchase to Rotochopper with Options 1 & 2 for a total price of \$483,650 made by M. Easker, and seconded by K. Konrad. Motion carried 9-0.

7. Discussion/Action – Award Four-Wheel Drive Articulated Rubber Tire Loader (RFP# SW03-22): K. Hutter presented the results of the request for proposals (RFP) for the Four-Wheel Drive Articulated Rubber Tire Loader Capital Purchase to the SWMB as follows:

- Essential equipment for WCSW Transfer Station and Residential Drop-Off Site Operations.
- Will replace current equipment:
  - 2012 Volvo L90F
  - Approx. 20,000 hours
  - Economic useful life reached in 2022; fully depreciated
  - Currently have 3 Volvo and 1 CAT loader in fleet
- 2023 Capital Outlay Budget = \$300,000
- RFP published through DemandStar on November 2, 2022; due November 22, 2022.
- Five proposals received as follows:

RESPONDENT	PRICE	YR/MAKE/MODEL	TRADE-IN	NET	OPT 1	TOTAL W/OPTION
ARING EQUIPMENT CO.	\$ 265,875.00	2023 VOLVO L90H 2.0	\$ 39,500.00	\$226,375.00	\$ 32,550.00	\$ 258,925.00
BROOKS TRACTOR	\$ 365,000.00	2023 JOHN DEERE 624P	\$ 20,000.00	\$345,000.00	INCLUDED	\$ 345,000.00
FABICK CAT (OPTION 1)	\$ 280,000.00	2023 CAT 938	\$ 25,000.00	\$255,000.00	\$ 32,600.00	\$ 287,600.00
FABICK CAT (OPTION 2)	\$ 261,000.00	2023 CAT 938	\$ 25,000.00	\$236,000.00	\$ 32,600.00	\$ 268,600.00
ROLAND MACHINERY	\$ 350,000.00	2023 KOMATSU WA380-8	\$ 20,000.00	\$330,000.00	\$ 29,150.00	\$ 359,150.00

K. Hutter explained that Option 1 is for a Rockland grapple bucket.

K. Hutter explained the Aring Equipment Co. loader has a 6-12-month lead time. K. Hutter further explained that when we purchased a replacement loader for 2022, it took roughly 6 months to receive the equipment.

K. Hutter explained that our used 2012 Volvo L90F was offered to our Tri-County partners, but no one was interested.

Staff recommends awarding the RFP to Aring Equipment Co. with Trade-In and Option 1 for a total of \$258,925.

Discussion ensued amongst the SWMB.

Motion to Award Four-Wheel Drive Articulated Rubber Tire Loader Capital Purchase to Aring Equipment Co. with Trade-In and Option 1 for a total price of \$258,925 made by J. Wise, and seconded by G. Konrad. Motion carried 9-0.

8. Discussion/Action – 2023 Standard Solid Waste & Recycling Rate Sheet: K. Hutter presented the 2023 Standard Rate Schedule to the SWMB as follows:
- Yard waste tipping fee recommended changes:
    - \$34/ton, loads over 500 lbs. (increase from \$32/ton).
    - Change:
      - Vendor costs are expected to rise over the next 2-3 years due to increases in hauling costs.
  - Freon Appliance tipping fee recommended change:
    - \$15/unit (increase from \$13/unit)
    - Change:
      - Remain competitive with partner counties
      - Increase in vendor costs
  - Loads of tires tipping fee recommended change:
    - \$400/ton – loads of more than 5 tires are charged by weight (increase from \$315/ton)
    - Change:
      - Allows the SWMB to minimize surge of out-of-county tires which is anticipated when partner Counties increase tipping fees. (BC tire tipping fee will be \$400/ton and OC tire tipping fee will be \$425/ton in 2023).
      - Vendor costs are expected to increase due to increases in hauling costs and staffing shortages.
      - This will help the SWMB continue to maintain consistent, inbound/outbound flow of tire waste and apply incremental increases over the life of the current Purchase of Services Agreement.
  - Ballast tipping fee recommended change:
    - \$1.00/unit (previously no charge)
    - Change:
      - Vendor costs are expected to increase
  - Cooking Oil
    - No charge
    - This is a new program being added to our rate sheet for residential and commercial customers
  - Facility Information
    - No longer accepting railroad ties, steel beams or steel posts
      - This material damages equipment and semi-trailers

Discussion ensued amongst the SWMB.

J. Wise asked if our facility accepts polystyrene for recycling. K. Hutter explained that at this time we do not recycle polystyrene at our facility and it would go in the trash. K. Hutter further explained that Outagamie County Landfill does have the ability to recycle this material. K. Hutter explained the program is very labor intensive and requires to have a buyer for the material. This is something we can look into further to see if this would be an option at our facility.

Discussion ensued amongst the SWMB.

Motion to approve the 2023 Standard Rate Schedule, made by G. Konrad and seconded by H. Miller. Motion carried 9-0.

8. Discussion/Action – Rebate Program Changes for 2023: K. Hutter presented the Rebate Program Changes for 2023 to the SWMB as follows:

- Current Discounted Tipping Fees:
  - Direct Haul Discount
    - Reduced tipping fees used to encourage customers to haul direct to landfill.
    - Historically, the customer selections were based on discretion of the Operations Manager.
    - The tipping fee rate is reduced by \$3/ton for ten (10) non-Municipal customers to direct haul residential, commercial, industrial and construction & demolition (C&D) materials to the Outagamie County (OC) Landfill.
  - Rebate Program for Transfer Station (TS)
    - Reduced tipping fees historically used for Signing Municipalities (self-hauled), Winnebago County (WC) Departments, private customers who nominated tonnages, small start-up haulers and "good" customers based on discretion of the Operations Manager.
    - Customers given a \$3/ton discount on residential, commercial, industrial and C&D tipping fees through TS.
    - Non-municipal customers are: GFL Everglades (Omro), Jack Cleven and City Disposal.
    - No tonnage nominations were returned in 2021.
    - This rebate was not extended to any new customers in 2021 or 2022.
- 2023 Staff Recommendation:
  - Direct Haul Discount
    - Eliminate this for the ten (10) customers who currently have it.
    - Estimated change in customer expense = \$47,100 (based on 2022 annualized tonnages).
  - Rebate Program
    - Only use for Signing Municipalities and WC Departments only for transfer station and direct haul, landfilled waste.
    - 2023 and beyond referred to as "Signing Municipal Rate".
    - If charges are billed to municipality/Department, a \$3/ton discount will be given on their tipping fee at the scale.

- If charges are billed to hauler, a check for \$3/ton will be issued direct to the municipality at the end of each month for residential waste tons that came through the WCSWMB system.
- Estimated 2023 rebate to Signing Municipalities = \$92,000 (based on 2022 annualized tonnages).
- Eliminate rebate rate for three (3) non-Municipal/Non-Department customers who are still grandfathered in.
- Estimated change in non-municipal customer expense = \$42,200 (based on 2022 annualized tonnages).
- Net total savings to SWMB:
  - +\$89,300 (from changes to non-municipal customer base)
  - -\$11,400 (from changes to Signing Municipalities and haulers who contract with Signing Municipalities who are not currently receiving rebates)
  - Net \$77,900 WCSWMB increased revenue in 2023 (based on 2022 annualized tonnages).

P. Eisen stated he does not think we should eliminate the rebate program for existing customers.

P. O'Brien stated the rebate program should be benefitting our signing municipalities and agrees with recommendations from Staff.

Discussion ensued amongst the SWMB.

Motion to approve the Rebate Program Changes for 2023, made by J. Wise and seconded by G. Konrad. Motion carried 8-1. P. Eisen nay.

9. Director's Report on Department Operations: None.

11. Future Agenda Items: J. Rabe would like to discuss the 2021 Annual Report, Final Power Purchase Agreement (power only), the Chapter 15 Recodification project and a Snell Road Legal update with the SWMB at a future meeting.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 21, 2022 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by G. Konrad and seconded by K. Konrad. Motion carried 9-0. Meeting was adjourned at 10:12 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Office Supervisor

**Approved by SWMB – December 21, 2022**