

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: November 15, 2023

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Jim Wise, Secretary
Mike Easker
Paul Eisen
Jerry Konrad
Kevin Konrad
Howard Miller
Shanah Zastera

EXCUSED: Pat O'Brien, Chairman
Doug Nelson, Vice Chairman

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager

1. Call to Order: J. Wise called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the November 15, 2023 agenda, made by P. Eisen and seconded by J. Konrad. Motion carried 7-0.
3. Public Comments Within Jurisdiction of the Solid Waste Management Board (SWMB): None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – October 18, 2023, Open Session: Motion to approve the October 18, 2023 Open Session, made by J. Konrad and seconded by K. Konrad. Motion carried 7-0.
6. Discussion/Action – Yard Waste & Brush Recycling Program: K. Hutter presented the Yard Waste & Brush Recycling Program to the SWMB as follows:
 - UW-Oshkosh (UWO)-Biogas Program was downstream outlet for Winnebago County Solid Waste (WCSW) produced ground brush/yard waste feedstock materials for nearly 10 years.

- October 24, 2023 – WCSW Staff received email notification from UWO-Biogas Program Director, Brian Langolf, "I am sorry to have to announce that with the recent financial announcements at UWO they have decided to shut down the biogas program. We were very surprised by this decision and sorry for the short notice but as a result of these decisions we will not be able to accept any yard waste going forward."
- Outbound tonnage average = 2,300 tons/year.
- WCSW 2023 tipping fee \$34.00/ton covered grinding costs, load-out costs and UWO tipping fees/hauling charges as a break-even program (~\$31.17/ton expense).
- WCSW Staff have made short-term arrangements, as follows:
 - Ground wood waste only - BEST Enterprises hauling to Brown County for Beneficial Use at South Landfill. Initial cost is trending ~\$29.50/ton (includes hauling, tipping fee, grinding and loadout).
 - Loose/bagged leaves and grass clippings only – Zillges hauling to Eureka for use at their soil processing site. Initial cost is trending ~\$36.00/ton (includes hauling, tipping fee and loadout).
 - Based on trial period (November 1 – November 9, 2023), our combined average cost to split materials between Brown County South Landfill and Eureka = \$31.55/ton (based on actual tonnages shipped and costs of each option).
- WCSW Staff recommend continuing with this plan with no adjustment to the WCSW tipping fee of \$34.00/ton through December 31, 2023.
- Brown, Outagamie, and Winnebago (BOW) Directors will discuss Landfill Beneficial Use option for cost sharing (ground wood waste only), which will likely lower our processing/handling costs for brush but have no impact on leaves/grass handling expenses.
- 2024 Tipping Fee Rates – consider \$1.00/ton increase on WCSW tipping fee for yard waste & brush to cover hauling and fuel surcharges (BEST) and Zillges rates with continued evaluation of program costs with modified operations; if needed, additional recommendations to be presented to SWMB by July 1, 2024

J. Konrad asked what the City of Oshkosh is going to do with their yard waste. K. Hutter explained that previously the City of Oshkosh used the UWO-Biogas Program and also worked with Zillges. K. Hutter explained she hasn't recently discussed what they are doing now that the UWO-Biogas facility is closed.

K. Hutter explained to the SWMB that the Village of Fox Crossing has been bringing semi-loads of leaves from their collection site to our facility, but she was able to redirect that material and find a different outlet for them to use for the short-term. K. Hutter explained we are still in planning mode and looking for a long-term solution for a yard waste outlet.

M. Easker asked if the Village of Fox Crossing was the only municipality that was bringing yard waste to our facility. K. Hutter explained the Town of Algoma brings in bagged yard waste and will continue to do so for this season. K. Hutter further explained overall there is no major impact to our signing municipalities.

H. Miller asked if it is safe to assume that the UWO-Biogas Facility is shutting down because they can't financially support the program, even with the cost of tipping fees we pay and money generated from electricity production to breakeven. K. Hutter explained that the UWO-Biogas

Program was an educational program used to help students get degrees in this field of study. K. Hutter explained this is a big loss from an educational aspect and as an outlet for food waste and yard waste material.

No action taken by the SWMB.

7. Discussion/Action – Latex Paint Recycling Program: K. Hutter presented the Latex Paint Recycling Program to the SWMB as follows:

- Latex paint is not considered a hazardous material and is only accepted at WCSW as landfilled waste (after it is dried out).
- Household Hazardous Waste (HHW) users often ask for latex paint disposal/recycling options. Brown County Hazardous Materials Recovery (BC) is the only county that offers a latex paint recycling program, \$1.15/lb. charge; station is staffed by BC personnel.
- Outagamie County Recycling & Resource Recovery Park (OC) began accepting liquid latex paint for use in the landfill as alternative daily cover (ADC) in October 2022.
- OC pilot program had 180 transaction and ~1,200 gallons collected within the first year. OC's tipping fee is \$1.00 for up to 5 gallons. Users pay at the scale and dump their paint into a collection tote.
- OC's program is a BOW shared expense because the material is used beneficially at OC Northeast Landfill. OC is seeking more material.
- WCSW would like to work with OC to by hosting a collection station.
- Staff requesting SWMB support of a Latex Paint Beneficial Use Collection Program at WCSW, with recommended tipping fee of \$1.00/gallon (to help cover additional hauling/handling costs to load/transport the material to OC). Anticipated start date March 1, 2024.

J. Konrad asked how OC uses the paint as a beneficial use. J. Rabe explained that they water the paint down, mix it with a bonding agent and wood chips and spray on top of the waste to use as a daily cover for the material.

M. Easker asked how you determine the amount of paint a customer brings in. K. Hutter explained that the customer would come to our scale like they do with other materials and let the scale associate know how much they have and will be billed based on what the customer tells them.

K. Hutter explained that WCSW Staff will be fabricating a frame for the latex paint collection tote.

J. Wise asked if we collect lead and oil-based paints, how often we collected it and if there is a fee to that. K. Hutter explained that lead and oil-based paints are considered hazardous waste and is collected only during specific hazardous waste collection dates and times. K. Hutter further explained last year there were 24 collect dates. K. Hutter explained that the WCSW HHW facility is offered as a free disposal program.

Discussion ensued amongst the SWMB.

Motion to authorize WCSW Staff to move forward with the Latex Paint Beneficial Use Collection Program with recommended tipping fee of \$1.00/gallon with an anticipated start date of March 1, 2024, made by M. Easker and seconded by J. Konrad. Motion carried 7-0.

8. Director's Report on Department Operations: J. Rabe presented the Director's Report on Department Operations as follows:

- 2024 SWMB Executive Budget
 - 2024 SWMB budget approved by County Board on 11/1/2024
 - Human Resources reduced Workman's Compensation expense by \$4,101 due to a miscalculation
 - Revised bottom line is a net deficit of (-\$537,410)
- Landfill Gas to Energy (LFGTE) System Operations
 - LFGTE operations continue running either 2 or 3 engines during on-peak generation times (approximately 500-750 cfm); 1 or 2 engines during off-peak hours (400-550 cfm); periodic flare operation continues when necessary
 - WPS Revenue Summary: October 2023 generation = \$54,485 and 2023 YTD = \$610,205 (\$400,000 included in 2023 Budget)
 - Vespene landfill gas beneficial use proposal will be brought back to the SWMB at a December 2023 meeting for further discussion and consideration.
- WDNR Air Permit On-Site Inspection
 - Inspection occurred on October 23, 2023 along with follow-up electronic document/information submittals
 - Full compliance inspection report issued on November 6, 2023
- Sunnyview Landfill Master Planning
 - Foth Infrastructure & Environment (Foth) continues development of master planning documents for the Sunnyview landfill and transfer station portions of the campus.
 - Plan to review with the SWMB in a quarter one 2024 meeting
- Transfer Station Floor Replacement Project
 - Request for Bid development and design plans and specs still being drafted by Foth and Purchasing Department
 - Bid process will now take place in December 2023/January 2024 with construction in February 2024 before road weight limits
- Snell Road Landfill Groundwater Investigation
 - Snell Road Landfill Responsible Party letter issued by WDNR Remediation & Redevelopment section on October 31, 2023
 - Settlement finalization status is unknown at this time; tolling agreement with AECOM extended through November 30, 2023
- Deer Herd Reduction Efforts
 - Deer herd reduction at both landfills: USDA estimated total cost to remove (20) deer total in 2-4 evening/nighttime events would cost approximately \$6,000-\$8,000
 - Deer processing cost would be a total of approximately \$2,000 (~\$100/deer) for donation to local food pantry
 - Total cost of \$8,000-\$10,000 for deer herd reduction efforts at both landfill sites (\$400-\$500/deer)
 - SWMB could consider authorization at a future meeting if desired

- D. Nelson left message on November 14, 2023 indicating his disagreement with hiring USDA for herd reduction citing other options that would make more sense (youth/disabled hunts, etc.)

P. Eisen asked if there is any information on assuming ownership of the former Huber property on the corner of County Road Y and Jackson Street. J. Rabe explained it will need to be discussed with Mike Elder, Facilities Director and Jon Doemel, County Executive. J. Rabe further explained that Solid Waste Staff and Foth have been working on a master plan for development and have included that portion of land in planning.

J. Wise stated he has a problem with a youth/disabled hunt instead of hiring the USDA for deer herd reduction due to liability for the Solid Waste Department.

P. Eisen stated that County Board Supervisor Steve Binder made negative comments about the Ken Robl Conversation Park (KRCP) at the Budget deliberation sessions. P. Eisen asked what the status was on the KRCP. J. Rabe stated he is aware of these comments and has been working with Parks Department Director, Adam Breest, to address these comments and will present at a future SWMB meeting. J. Wise stated we are getting off topic and this should be discussed at a different meeting.

Discussion ensued amongst the SWMB.

9. Future Agenda Items: M. Easker and P. Eisen would like an update on the Ken Robl Conservation Park at a future SWMB meeting.
10. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 6, 2023, at 9:00 a.m.
11. Adjournment: Motion to adjourn made by M. Easker and seconded by H. Miller. Motion carried 7-0. Meeting was adjourned at 9:46 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – December 6, 2023