

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: July 19, 2023

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Doug Nelson, Vice Chairman
Jim Wise, Secretary
Mike Easker
Paul Eisen
Jerry Konrad
Kevin Konrad
Howard Miller

EXCUSED: Shanah Zastera

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Mary Anne Mueller, Corporation Counsel (9:00 a.m. – 9:49 a.m.)
Melanie Boelter, Corporation Counsel (9:00 a.m. – 9:49 a.m.)
Victoria Kinderman, Corporation Counsel (9:00 a.m. – 9:49 a.m.)

ALSO PRESENT
BY ZOOM: Ron Ragatz, Dewitt Law (9:00 a.m. – 9:49 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the July 19, 2023 agenda, made by H. Miller and seconded by K. Konrad. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – June 28, 2023, Open Session: Motion to approve the June 28, 2023 Open Session, made by D. Nelson and seconded by K. Konrad. Motion carried 7-0. J. Wise abstained.

6. Closed Session:

- a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event.

Motion made by D. Nelson and seconded by M. Easker at 9:02 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

7. Return to Open Session and Resume Regular Business: Motion to return to open session at 9:48 a.m. made by M. Easker and seconded by D. Nelson. Motion carried 8-0 by roll call vote.

8. Operations Manager's Report on Department Operations: K. Hutter presented the Operations Manager's Report on Department Operations to the Solid Waste Management Board (SWMB) as follows:

- Transfer station operations going well
- Household Hazardous Waste (HHW) Facility:
 - Products listed on the FBI WMD Directorate and Office of Private Sector list were immediately removed from the Product Exchange Room for the July 12, 2023 HHW collection per SWMB action at the June 28, 2023 SWMB meeting
 - K. Hutter received an in person citizen complaint about the removal of the material from the product exchange room, voicing environmental concerns because the material is being taken by Viola and incinerated. K. Hutter explained the reasoning behind the SWMB decision to remove the products. C. Stadtmueller then took the same complaint via telephone from this citizen after K. Hutter's interaction.
 - On July 14, 2023, WBAY had a story about a Green Bay man known as "Uncle Fester" who is an amateur chemist that has written and published books on making illegal drugs and explosives. K. Hutter emphasized that the decision to remove the products from product exchange room was a good decision made by the SWMB as these activities are happening locally.

Discussion ensued amongst the SWMB.

9. Director's Report on Department Operations: J. Rabe presented to the Director's Report on Department Operations as follows:

- Landfill Gas (LFG) to Energy operations continue running Engines 2R and 3 (approx. 500-550 cfm); periodic flare operation continues when necessary
- Engine 4 decoking in progress – should be done by late July
- WPS Revenue Summary: \$52,441 in June 2023; YTD 2023 total = \$387,983 (\$400,000 was 2023 Budget Target)
- Engine 5 used 2000 KVA pad mounted transformer final purchase price on surplus auction site was \$54,100 (unit picked up by purchaser on July 14, 2023)
- Issuing LFG engine/generator lube oil Request for Quote (RFQ) – updated quotes will be due August 8, 2023

- Week of August 14, 2023 – landfill gas and leachate system repairs planned at Sunnyview Landfill Co-Disposal Site; Landfill Drilling & Piping (LD&P) will perform geomembrane boot repairs at CO-2L, CO-3L and locate and repair 4" leachate conveyance pipe blockage/issue on east slope

D. Nelson asked if the Solid Waste Department can hire anyone for the landfill gas and leachate system repairs or if it needs to go out for bid. J. Rabe explained that last fall we obtained two contractor quotes for similar specialized repair work (not categorized as a public works project) at the landfill and the 2022 project was awarded to LD&P. J. Rabe further explained he got approval from Corporation Counsel to prepare a Time & Materials Purchase of Services Agreement with LD&P for the 2023 repairs, so we will not have to obtain any additional quotes.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for August 2, 2023 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by J. Wise. Motion carried 8-0. Meeting was adjourned at 10:03 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – August 2, 2023