

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: March 15, 2023

TIME: 9:01 a.m.

LOCATION: Solid Waste Administration Office  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Doug Nelson, Vice Chairman  
Jim Wise, Secretary  
Mike Easker  
Paul Eisen  
Kevin Konrad  
Howard Miller  
Shanah Zastera (9:03 a.m. – 9:50 a.m.)

PRESENT BY ZOOM: Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Office Supervisor  
Kathy Hutter, Operations Manager  
Jessica Hanson, Communication & Program Development Specialist (9:25 a.m. – 9:35 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the March 15, 2023 agenda, made by P. Eisen and seconded by D. Nelson. Motion carried 7-0. G. Konrad couldn't vote due to County Board Rule 11.6.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – February 15, 2023 Open Session: Motion to approve the February 15, 2023 Open Session, made by M. Easker and seconded by K. Konrad. Motion carried 8-0. G. Konrad couldn't vote due to County Board Rule 11.6.

6. Discussion/Action – 2022 Budget Amendments: J. Rabe presented the 2022 Budget Amendments to the Solid Waste Management Board (SWMB) as follows:

- Finance year-end closing requirement
  - Total Other Operating expenses exceeded the budgeted amount by 1.16%, a Budget Amendment must be prepared and approved by the SWMB
    - The cause was 2022 tonnages to Brown County/Outagamie County landfills higher than planned
- Increase Budgeted Landfill Fees 52813-45051 by \$130,000
- Increase Budgeted Regional Fees 52813-55048 by \$130,000

Motion to approve an increased budget amount by \$130,000 for accounts 52813-45051 and 52813-55048, made by P. Eisen and seconded by D. Nelson. Motion carried 8-0. G. Konrad couldn't vote due to County Board Rule 11.6.

7. Discussion – 2022 Household Hazardous Materials and Diversion Program Reports: K. Hutter presented the 2022 Household Hazardous Material & Diversion Program Reports to the SWMB as follows:

- 2022 Household Hazardous Materials Summary (HHM): HHM services are offered at no charge to Winnebago County (WC) residents to encourage proper disposal of materials that have potential to cause harm to human health or the environment when handled improperly. We held (2) Clean Sweep (CS) Collections and ran the permanent HHM Facility May-October. Veolia Environmental Services provided staffing, transportation and disposal services for the Permanent Facility and Clean Sweep. Our partnership continued with Brown County Hazardous Material Recovery (BCHMR) for an off-season drop-off program open to Winnebago County residents.

	2022	2021	Comments
Days of Operation	22	24	
Clean Sweep Collection	2	0	2021 cancelled for COVID precautions/staffing
Participants	1,032	813	All WC users (BC, CS, HHM)
HH Material Collected	43,997	45,999	lbs. outbound
Ag Material Collected	2,907	0	lbs. outbound
Product Exchange	3,069	2,142	lbs. returned to public use

- 2022 Universal Waste Summary: Proper disposal/recycling options for the following materials which are either banned from landfill disposal or allowed to be handled through properly managed, non-hazardous collections. By offering these services to our residential customers we help our Signing Municipalities stay compliant with WI Department of Natural Resources (WDNR) Administrative Code and Wisconsin State Statutes.

Material	2022	2021	Comments
Electronics	202,244	264,364	lbs. outbound. Dynamic Lifecycle Innovations, Onalaska, WI
Appliances	149	127	Tons outbound. B&B Metals, Plymouth, WI
Tires	117	110	Tons outbound. Liberty Tire, Auburndale, WI
Lamps	5,786	5,971	Units outbound. Logistics Recycling, Inc./Lamp Recyclers, DePere, WI

- 2022 Yard Waste Summary: We grind the yard waste, grass, leaves, brush accepted at our Facility. It is used by UW-Oshkosh as feedstock in the dry fermentation anaerobic biodigester located on campus.

Material	2022	2021	Comments
Prepared Yard Waste/Brush	1,752	1,624	Tons outbound. We maintain a stockpile over winter/early-spring to help UW-Oshkosh make it through the months when they receive less material. UW-Oshkosh Campus, Oshkosh

H. Miller asked if any consideration has been given to accept televisions from municipalities for a discount/no charge. K. Hutter explained that we incur costs from our vendor for recycling televisions and our equipment operators put in a lot of time manually loading each unit onto the trailer. K. Hutter further explained that our rates are very competitive. K. Hutter stated it is something that can be looked into.

Discussion ensued amongst the SWMB.

D. Nelson asked how bulbs are recycled. K. Hutter explained that our vendor grinds them and separates the glass and metal pieces to recycle properly.

Discussion ensued amongst the SWMB.

8. Discussion – Wisconsin Herd "Go Green" Event, March 17, 2023: J. Hanson presented the Wisconsin Herd "Go Green" Event, March 17, 2023 to the SWMB as follows:
- The Go Green at the Wisconsin Herd event is March 17, 2023 at 7:00 p.m.
  - The jerseys worn by the players will have the Winnebago County Solid Waste logo on the front and the non-profit Winnebago Waterways' (FWWA) logo on the back of the jersey
    - The jerseys will be auctioned off with proceeds going to Winnebago Waterways (FWWA)
  - Winnebago County employees get access to 80 party deck tickets
    - hot dog & drink ticket provided
  - J. Hanson and E. Tews will be staffing an informational booth from gate opening through the end of halftime
    - Recycling brochures & resources
    - Tri-County Recycling stickers & magnets
    - HHW/Clean-Sweep schedules
    - Tri-County Recycle Right Master Class Sign-Up (March 31)
  - Winnebago Waterways (FWWA) will also staff an informational booth to promote their programs and collect donations
  - A promotional video will play at various time throughout the game
    - <https://www.dropbox.com/s/hfeg837nmtewdk5/Go%20Green%20Preview.mp4?dl=0>

P. Eisen asked how much this cost the SWMB to sponsor the event. K. Hutter explained that \$12,000 was budgeted for this event.

Discussion ensued amongst the SWMB.

9. Director's Report on Department Operations: J. Rabe presented the Director's Report on Department Operations to the SWMB as follows:

- Waste and recycling hauling from the transfer station continues and is going well
  - WisDOT weight limits went into effect on March 13, 2023
- WPS Revenue Summary: \$64,334 in February 2023; YTD 2023 total = \$136,607 (\$236,076 YTD in 2022)
- Landfill gas (LFG) to electricity operations continue running two engines when landfill gas is available (500-700 cfm); running one engine if LFG quality declines/off-peak hours; periodic flare operation continues when necessary
- Foth continues working on design memorandum and Request for Proposal (RFP) documents for soliciting proposals from vendors for new Sunnyview flare & compression equipment upgrades

J. Wise asked about the status on the AI Robotics grant. J. Rabe explained that the EPA grant application was submitted but there have not been any updates to date.

P. Eisen asked if there were any updates on the cost sharing of Ken Robl Conservation Park expenses. J. Rabe explained that he met with Park's Department Director, Adam Breest, and both will provide an update to each board/committee at a future meeting to determine how to proceed.

S. Zastera asked if we will be discussing the wage study. P. O'Brien stated that County Board members can talk to individual SWMB staff as they please.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: D. Nelson would like to discuss the possibility of deer hunting with hunter's with disabilities or doing a youth hunt on the Solid Waste property.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for April 5, 2023 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by K. Konrad. Motion carried 8-0. G. Konrad couldn't vote due to County Board Rule 11.6. Meeting was adjourned at 9:50 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Office Supervisor

**Approved by SWMB – April 5, 2023**