

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE
COMMITTEE

DATE: Thursday, August 5, 2010

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
Ron Eichman
David Albrecht

ALSO PRESENT: Mark Harris, County Executive
Karon Kraft, Director of Human Resources
Mike Elder, Director of Facilities & Property Mgmt
Margie Rankin, Administrative
Ron Montgomery, Human Resources Specialist
Liz Nichols, Tax Listing and Assessment Coordinator
Tom Davies, Land & Water Conservation Dir.
Rob Way, Parks Director/Expo Site Mgr
Doug Gieryn, Director of Public Health
Mary Krueger, Treasurer
Mike Brooks, Sheriff
Barb Spanbauer, Accountant-Sheriff's Office
John Dorcey, Supt. of Maintenance & Operations
Mark Habeck, Jail Division Captain
Dave Maccoux, Schenck Business Solutions
Larry and Debra Last

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Ron Eichman moved to approve the minutes of the July 1, 2010 meeting, seconded by David Albrecht. Carried 5-0.
3. Ron Eichman moved to approve the minutes of the July 27, 2010 meeting, seconded by Jeanette Diakoff. Carried 5-0.
4. **Budget Transfer-Land and Water Conservation Department, \$25,000.** The Clean Water Action Council of Northeastern Wisconsin settled its lawsuit against Utica Energy. The settlement requires Utica Energy to pay Winnebago County Land and Water Conservation Department \$25,000 to protect the water quality of the Sawyer Creek Watershed Project. Ron Eichman moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
5. **Budget Transfer-Parks Department, \$40,000.** Rob Way asked to accept a \$40,000 donation from Poker on the Fox, Inc., for the purchase of navigational aids. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
6. **Budget Transfer-Parking Lot Resurfacing Project Fund, \$162,000.** The transfer covers repairs to the Dawes Street parking lot, including storm water drainage and a green space. Ron Eichman moved for approval, seconded by Claud Thompson. Carried 5-0.

7. **Budget Transfer-Park View Health Center Storage Building, \$1,300,000.** The transfer covers an addition to Park View Health center to increase storage space and space for therapy services. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
8. **Budget Transfer-Public Health, \$2,500.** Doug Gieryn requested acceptance of funds distributed by the Children's Hospital of Wisconsin for developing a Child Death Review Team. The team will review child deaths and identify measures that may prevent future deaths. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
9. **Budget Transfer- Public Health, \$5,400.** Doug Gieryn asked to accept a \$5,400 grant from the Wisconsin Department of Public Health to fund informational activities regarding the statewide smoke-free air law. Ron Eichman moved for approval, seconded by Claud Thompson. Carried 5-0.
10. **Budget Transfer-Public Health, \$75,810.** This is a pass-through grant from the State Department of Public Health Regional Office to the Wisconsin Hospital Emergency Preparedness Program-Region 6. The Winnebago County Public Health Department receives \$3,000 for its services. Ron Eichman moved for approval, seconded by Claud Thompson. Carried 5-0.
11. **Budget Transfer-Sheriff's Office, \$15,500.** Sheriff Mike Brooks asked to accept a Homeland Security Grant to purchase five SWAT Emergency Management radios. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
12. **Budget Transfer- Sheriff's Office, \$48,000.** The transfer covers Winnebago County's cost of a joint Public Safety Answer Point (PSAP) 911 System study with Outagamie and Calumet counties. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
13. **Budget Transfer-Sheriff's Office, \$78,185.** Mark Habeck and Sheriff Brooks asked to accept a \$78,185 transfer from the contingency fund for a jail study. The county needs to find ways to streamline operations with the jail reaching capacity in 2011. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
14. **Resolution: Amend Section 5.01(2) and 5.07(5) of the General Code of Winnebago County.** Sheriff Mike Brooks and Mark Habeck asked for a series of 50-cent increases in daily charges to prisoners in the Winnebago County Jail. The rate increase would take effect Jan. 1, 2011; July 1, 2011; Jan. 1, 2012 and July 1, 2012. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
15. **Resolution: Amend the Table of Organization for Winnebago County Treasurer's Office.** Mary Krueger asked to fill a vacant full-time Account Clerk I position and eliminate one part-time Account Clerk I position due to budgetary constraints. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
16. **Resolution: Amend the Table of Organization for Winnebago County Facilities Department.** Mike Elder requested that a full-time, represented, Secretary II position, be reclassified as a full-time, non-represented Administrative Coordinator (H-2) position. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
17. **Establish appraised values on In-rem property.** The committee established market values for six properties acquired as a result of delinquent real estate taxes as a consequence of an In-Rem action.
 - Parcel number 008-3187 in the Town of Menasha. The consensus was to set the price at \$650.

- Parcel number 704-0306 in the City of Menasha. The consensus was to set the price at \$14,000. Parcel number 902-0357 in the City of Oshkosh. Mary Krueger had a market analysis done and the value came in at \$17,500. The consensus was to set the price at \$17,500.
 - Parcel number 914-0540 in the City of Oshkosh. A market analysis was done and the value came in at \$22,500. Mary Krueger recommended the price be set at \$21,000. The committee concurred.
 - Parcel number 915-0440 in the City of Oshkosh. The market analysis came in at \$14,500. The consensus was to set the price at \$14,000.
 - Parcel number 915-0499 in the City of Oshkosh. The market analysis came in at \$16,000. The consensus was to set the price at \$13,000.
18. **2009 Audit Review-Schenck Business Solutions.** Dave Maccoux of Schenck Business Solutions reported the audit found no concerns about the county's accounting procedures and controls.
 19. **Discussion on part-time position in the Property Lister's Office.** Ron Montgomery examined the operations of the property Lister's Office and determined that due to the volume of work it is practical to retain a half-time Clerk Typist II position in the office.
 20. Claud Thompson moved to approve the Resolution for Commendation for Judith Genett, seconded by David Albrecht. Carried 5-0.
 21. David Albrecht moved to disallow the claim of David and Mary Glaze, seconded by Claud Thompson. Carried 5-0.
 22. Claud Thompson moved to disallow the claim of Daniel Miller, seconded by David Albrecht. Carried 5-0.
 23. Claud Thompson moved to disallow the claim of Sara Payne, seconded by David Albrecht. Carried 5-0.
 24. David Albrecht moved to disallow the claim of Herrling Clark Law Firm for Leonard Weis and the Weis Earth Science Museum, seconded by Ron Eichman. Carried 5-0.
 25. The next scheduled meeting of the Personnel & Finance Committee is Thursday, September 2, 2010 at 8 a.m.
 26. Jeanette Diakoff moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 10:05 a.m. Motion seconded by Stan Kline. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
 27. At 10:20 a.m. Ron Eichman made a motion to reconvene to open session, seconded by Jeanette Diakoff. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
 28. Ron Eichman moved to adjourn the meeting at 10:20 a.m., seconded by Claud Thompson. Carried 5-0.

Submitted by,
Joan Lowe