

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE  
COMMITTEE

DATE: Thursday, June 3, 2010  
TIME: 8:00 a.m.  
PLACE: Personnel Conference Room  
PRESENT: Stan Kline  
Jeanette Diakoff  
David Albrecht  
Claud Thompson  
Ron Eichman

ALSO PRESENT: Mark Harris, County Executive  
Karon Kraft, Director of Human Resources  
Chuck Orenstein, Finance Director  
Kathleen Diedrich, Child Support Director/Attorney  
Diane Fremgen, Clerk of Courts  
Linda Kollmann, Director of Emergency Management  
John Haese, Highway Commissioner  
Margie Rankin, Administrator Park View Health Center  
Mike Brooks, Sheriff  
Barb Spanbauer, Accountant-Sheriff's Office  
John Matz, Patrol Division Captain  
Jerry Bougie, Planning Zoning & GIS Director  
John Bodnar, Corporation Counsel  
Peter Moll, Airport Director  
Mike Norton, County Board Supervisor  
Ian Hertel

1. Stan Kline called the meeting to order at 8:00 a.m.
2. David Albrecht moved to approve the minutes of the May 6, 2010 meeting, seconded by Ron Eichman. Carried 5-0.
3. David Albrecht moved to approve the minutes of the May 18, 2010 meeting, seconded by Ron Eichman. Carried 5-0.
4. **Budget Transfer-Airport, \$650,000.** The transfer purchases a replacement runway rotary boom. Funding from the general fund will be reimbursed with \$520,000 in grant funds and a \$130,000 bond issue. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
5. **Budget Transfer-Child Support, \$48,105.** Kathleen Diedrich requested acceptance of a grant of \$48,105 from the American Recovery and Reinvestment Act of 2009. A portion of the funds, \$25,085, will purchase imaging and scanning software. The remaining \$23,020 will replace office chairs and printers. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
6. **Budget Transfer-Clerk of Courts, \$930.** The transfer purchases a replacement laptop computer for the court reporter in Branch 1. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 5-0.

7. **Budget Transfer-Emergency Management, \$9,000.** The transfer upgrades the video and audio systems in the Richard Meyer Community Room at the Sheriff's Office, which is also used as the county's emergency operations center. Jeanette Diakoff moved for approval, seconded by David Albrecht. Carried 5-0.
8. **Budget Transfer-Highway Department, \$55,000.** The transfer is for design and reconstruction of the CTH K bridge. The \$55,000 will be used to relocate all endangered species of mussels in the project area. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
9. **Budget Transfer-Highway Department, \$300,000.** The transfer is for the acquisition of right-of-way for Highway T project from Highway Y to Highway G. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
10. **Budget Transfer-Highway Department, \$2,105,000.** The transfer covers the costs of resurfacing CTH D. It includes \$1,564,000 in American Recovery and Reinvestment Act funds. The remaining \$541,000 will be funded by Winnebago County. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
11. **Budget Transfer-Park View Health Center, \$2,300.** Park View Health Center requested acceptance of a grant of \$2,300 from the Appleton Cardiology Associates Community Fund for the purchase of a vital sign unit and stand. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
12. **Budget Transfer-Park View Health Center, \$3,900.** Park View Health Center requested acceptance of a grant of \$3,900 from the Health Fund Allocations Committee and the Oshkosh Area United Way for the purchase of a Volaro standing aid. Jeanette Diakoff moved for approval, seconded by David Albrecht. Carried 5-0.
13. **Budget Transfer-Sheriff's Office, \$1,500.** The Sheriff's Office requested acceptance of a Homeland Security grant, which will send an officer to a training conference on policies and procedures for regional SWAT teams. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
14. **Budget Transfer-Sheriff's Office, \$136,000.** The Sheriff's Office will host training by the Northwestern School of Police Staff and Command in the Fall and seeks to collect the registration fees before submitting them to the training facility. The department anticipates forty students from various law enforcement agencies will participate at a cost of \$3,400 per student. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
15. **Resolution: Authorize Appropriation of \$500,000 to Winnebago County Industrial Development Board.** The resolution allows \$500,000 from the undesignated fund balance to be added to the Winnebago County Industrial Development Board's Revolving Loan Fund. The funds will be used to assist municipalities in creating new jobs within Winnebago County. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
16. **Resolution: Authorize 2-year loan to Winnebago County Industrial Development Board.** It was requested that Winnebago County approve a two-year, \$1million dollar loan to the Winnebago County Industrial Development Board at 2 percent annual interest. The funds would come from the county's undesignated fund balance. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.

17. **Resolution: Authorize Extension by Winnebago County Industrial Development Board of two-year loan to City of Menasha.** In 2005 Winnebago County Industrial Development Board made a two-year loan to the City of Menasha for \$1.3 million. The city requests the loan be extended through August, 2012. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
18. **Resolution: Adopt Revisions to the Winnebago County Administrative Salary Schedule.** This resolution was approved May 18, 2010 by the Personnel and Finance Committee. Karon Kraft asked the committee to consider adding the following sentence to the resolution, "Employees who terminate their employment with the county prior to or on June 16, 2010, except if such termination is due to the retirement, declared disability by Wisconsin Retirement System or death of the employee, shall not be entitled to any retroactive pay or benefits." Ron Eichman moved to approve the added language, seconded by David Albrecht. Carried 5-0. Motion by David Albrecht to increase the across-the-board wages to 2 percent died for a lack of a second.
19. **Resolution: Adopt an Amendment to the 2007 Winnebago County Handbook of Employment Policies Covering Appointed Non-Represented Employees (Fringe Benefits, Section D, Retirement Benefits).** This resolution was approved May 18, 2010 by the Personnel and Finance Committee; however, Claud Thompson was not present and asked the committee to re-vote on the resolution. David Albrecht moved for approval, seconded by Stan Kline. Carried 4-1. Claud Thompson voted against.
20. **Resolution: Adopt an Amendment to the 2007 Winnebago County Handbook of Employment Policies Covering Appointed Non-Represented Employees (Fringe Benefits, Section C, Group Health Insurance).** This resolution was approved May 18, 2010 by the Personnel and Finance Committee. The language was modified by Corporation Counsel to specify changes to county health insurance program. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
21. **Resolution: Adopt Policy Regarding Dental Insurance for married couples with both spouses employed full-time by Winnebago County.** It was a long-standing practice that married couples with both spouses employed by Winnebago County made no contribution to their dental insurance premiums. The resolution states that such couples shall receive no reduction in monthly employee contributions for dental insurance premiums effective October 1, 2010. Jeanette Diakoff moved for approval, seconded by Ron Eichman. Carried 5-0.
22. **Resolution: Authority to Execute 2010-2011 Labor Agreement with the Winnebago County Human Services Employees, Local 2228, AFSCME, AFL-CIO.** The proposed two-year agreement includes an across-the-board wage increase of 2.0 percent on January 1, 2010 and January 1, 2011. On October 1, 2010, the county will contribute 85 percent of the monthly health insurance premium of Plan 2 in either the Network Health Plan or the UMR Health Plan. If an employee and his or her spouse complete an annual health-risk assessment the county will contribute 90 percent of that plans cost. Also, caps are now in place for the employer share to the Wisconsin Retirement contribution. The committee concurred that they would not support a 2.0 percent wage increase, that a 1.5 percent increase was acceptable. Claud Thompson moved to disapprove the resolution as proposed, seconded by Ron Eichman. The resolution was declined 5-0.
23. David Albrecht moved to approve the Resolution for Commendation for Sandra Forseth, seconded by Ron Eichman. Carried 5-0.
24. David Albrecht moved to disallow the claim of Melissa Campshure, seconded by Stan Kline. Carried 5-0.

25. The next scheduled meeting of the Personnel & Finance Committee is Thursday, July 1, 2010 at 8 a.m.
26. Jeanette Diakoff moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 9:05 a.m. Motion seconded by David Albrecht. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Albrecht, aye; Kline, aye. Motion carried 5-0.
27. At 9:50 a.m. Ron Eichman made a motion to reconvene to open session, seconded by Claud Thompson. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Albrecht, aye; Kline, aye. Motion carried 5-0.
28. Ron Eichman moved to adjourn the meeting at 9:50 a.m., seconded by Claud Thompson. Carried 5-0.

Submitted by,  
Joan Lowe