

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, August 4, 2010, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Bill Wingren, Chair at 3:48 p.m.  
Dr. Shiloh Ramos, Vice-Chair  
Maribeth Gabert, Secretary  
Tom Ellis  
Al Jacobson

Administration  
Tom Geske, Business Manager  
Margie Rankin, Administrator  
Mike Elder, Director, Facilities/Property Mgmt

Guests: Deb Last

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Dr. Shiloh Ramos, Vice-Chair.

2. **Approval of PVHC Minutes –**  
It was moved and seconded to approve the July 7, 2010 PVHC Committee minutes.

*Resolved: Motion carried by voice vote, 4-0.*

3. **Public Forum –** Deb Last requested the facts regarding the recent non-represented staff pay increase.

4. **Communications –** Gina Eiden from Info Systems gave an update on the telephone system to Margie Rankin. Putting Oshkosh telephone numbers in the Fox Cities telephone book would establish the calls as extended community calls thereby incurring a 5 cents/minute charge. Because they are not local calls, the IS Dept. publishes the Neenah numbers to avoid the long distance charges to the callers.

5. **Facilities Report –**  
Mike reported that the building performed well under the recent demanding circumstances of heavy rains. One pump went out and the manufacturer will be contacted regarding replacement.

The razing of the old buildings is scheduled for this fall. The move of the Second Chance program is still planned prior to school opening but the timing will be close.

6. **Update on Proposal for PVHC Addition**  
The approved revision to the resolution based on the committee's recommendation was distributed. The top three reasons why the addition is needed are: the Pleasant Acres building currently used for storage is being razed causing a need for storage space; therapy space is needed due to the growth in demand for services; the care of the residents is impacted by the need for accessible storage and by the need for additional therapy space.

7. **Financial Report –**

- The income statement through July 2010 was distributed. Discussion followed.
- The 2011 budget was discussed.
  - Park View was given a budget target to decrease the levy by 2.36%. This target was met and was exceeded.
  - A Human Resource position that supports Park View will be absorbed by a combination of HR and PV. The position will be taken off the HR Table of Organization and the expense will be removed from the PV budget.
  - Two maintenance positions will be absorbed into the Facilities Dept. and the expense will be removed from the PV budget.
  - The 2011 budget currently contains a request to add 1.5 FTE custodian and a .5 FTE purchasing agent to address the storage concerns. There is also a capital request for a \$38,000 truck with a lift. These operating expenses can be eliminated if the capital request for the Park View addition is approved.
  - The County Executive review of the budget will be on August 25<sup>th</sup>.

There will be additional discussion of the budget at the September meeting including a list of the significant variances in individual accounts.

**8. Administrator's Report –**

- The Resident Census Report for July 2010 was distributed and reviewed.
- The Fall Festival will be held Sept. 8<sup>th</sup>.
- The Winnebago County Fair is having a parade and they are graciously planning to have the parade route include the perimeter of Park View so that the residents can enjoy the parade.

**10. Suggested Topics for the Next Meeting**

- Resolution on the Wisconsin Association of County Homes legislative platform for the 2011-2013 State biennial budget

**11. Future Meeting Date(s)**

- The next PVHC Committee meeting is scheduled for Wednesday, September 1st, at 3:45 p.m. in the PVHC Board Room.

**12. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 4:23 p.m.

*Respectfully submitted by:  
Margie Rankin, Administrator*

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Bill Wingren, Chair – PVHC Committee

Date