



Park View Health Center
Over a Century of Quality Care

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Monday, November 27th, 2023, 2:00 p.m.

Location: Coughlin Center, Volunteer Room

Present: PV Committee Members

Supervisor Koby Schellenger- Chair
Supervisor Morris Cox, Secretary
Supervisor James Ponzer

Administration:

Linzi Gazga Parish, NHA Administrator
Doug Petraszak, Financial Services Manager

1. Call to Order

The meeting was called to order at 2:00 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Morris Cox moved for approval of the October 19th, 2023, PVHC Committee Meeting. Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 3-0.

3. Public Forum – Supervisor Binder recommended to have self-pay vs. Medicare reimbursement clarification prior to P&F meeting on self-pay rates, listed on agenda to be voted on.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 83%. Medicaid reimbursement running ahead at 91.55%. Other Miscellaneous Revenues is from Optum reimbursement YTD revenue at \$123,315. Current revenue is at 80.79% or \$13,856,486. Total labor is at 62.65%, which is lower than last year. Travel is at 58%, however this will increase as there was a large conference in November. Office expenses are at 68.13%, operating subtotal at 61.55%, repairs and maintenance at 88.60%, Utilities still on track at 78.10%. Contractual Services are under projected for 2023 at 77.70%. After APRA funds that were transferred out are removed, facility is \$2.9 million ahead of where budget was predicted. Total Revenue at \$13,856,486 and total expenses, prior to ARPA transfer out is \$12,791,922 putting PVHC in a surplus of \$1,064,564. PVHC would still be in a surplus of \$228,329 if taken out the tax levy. Supervisor Schellenger asked if we apply the tax levy first and if we were to be in a surplus- would the tax levy be returned to the general fund. Doug Petraszak answered it would go into the PVHC reserved fund. Supervisor Morris Cox asked about the projected fund balance for 2023. Doug Petraszak answered we were projected to use 2.3 million of PVHC fund balance, however if we keep on track as of now, we won't use any and will put money back into the fund balance.

5. Administrator's Report-

(a) Facility Census Update: Linzi Gazga Parish, provided an update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. Admissions have been tough, as we've had a respiratory outbreak on our short-term rehab neighborhood, once we could start admitting we then had a COVID outbreak on our dementia neighborhood. De-masking tomorrow and have been in a COVID outbreak for 3 weeks. We've held on admissions besides taking our own residents back and brought in someone from the jail to help the sheriff's office, who needed end of life care.

(b) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center. CNA class just finished last week, who will be training on the floor. New Social Wellness Manager started today.

c) Incentive Usage: Comparing last years payroll to this payroll we are down by \$2,500. This also depends on the week but is consistent from last year. Supervisor James Ponzer asked about the class that just graduated and if the 55.1 open positions include them. NHA confirmed, it does not include them. Supervisor Schellenger voiced that staffing levels are getting lower that is great to see.

6. Discussion: PTO Plan and how it relates to PVHC

Linzi Gazga Parish, explained to the committee that three additional holidays will be added. Which is good, as PVHC already schedules these as holidays, now staff will get holiday pay for working. This will be more cost to PVHC. New staff will be getting more vacation than they were previously, so that will help with recruitment. New staff will get an additional two weeks of PTO, which will be another additional cost to PVHC. Mike Collard stated the goal of this is to help with retention and recruitment. Stephanie Stieg, HR Generalist indicated that it not only includes Vacation, but Sick, floating, and partial bereavements. Mike Collard clarified that Holiday hours will be separate, and holidays can then to paid out, but are kept in a separate bank. Supervisor Cox asked if staff don't take the holiday, will they be able to bank it? Stephanie, HR stated it will be a department policy, so its either they are paid or its banked, but needs to be one or the other.

7. Discussion & Action: Increase 2024 Extensive Self Pay Rate

PVHC is requesting an increase of \$15 to our extensive self-pay rate. Current rate is \$370 and requesting to increase to \$385 for 2024. This rate is for residents who need the above and beyond a typically NH resident. To put the per day in perspective- total cost to care for a resident daily is \$402 on average for all residents. This rate doesn't put us in a surplus, but still at a deficit. Supervisor Schellenger asked if \$402 is average for all and are extensive assist are more cost. NHA confirmed this is accurate. Example given that perlix drain is about \$25 and could be changing these out daily to 3 times a day. Supervisor Schellenger then asked what the self-pay vs. Medicare rate. NHA explained that it not a flat rate- these are based on assessments, which then link to a letter. There are 4 different letters that then make up a code, which equals a reimbursement cost. Supervisor Binder asked to know what average reimbursement is from Medicare vs. Medicaid vs. Self pay rate and would appreciate these answers. People work hard all their lives and wants to see that people self-pay aren't subsidizing those on Medicare or Medicaid.

Discussion around the rate and being comparable to local skilled nursing homes.

Supervisor Ponzer made a motion, Seconded by Supervisor Cox. Carried by voice vote 3-0.

8. Suggested Topics

PTO plan as it results to recruitment results, plan to add to April meeting to discuss first quarter results.

9. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, January 18th, 3:30 p.m. at the Coughlin Center, Meeting Room C, and will be available via zoom, as well.

10. Adjournment

Supervisor Morris Cox motioned for adjournment and Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 3-0.

Meeting adjourned at 3:00 p.m.

*Respectfully submitted by:
Linzi Gazga Parish, Administrator*


Supervisor Koby Schellenger – PVHC Committee

1/18/24
Date