



## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, March 21<sup>st</sup>, 2024, at 3:30pm

Location: Coughlin Center, Room C

Present: PV Committee Members

Supervisor Koby Schellenger- Chair  
Supervisor Maribeth Gabert, Vice Chair  
Supervisor Morris Cox, Secretary  
Supervisor James Ponzer  
Supervisor Thomas Swan

Administration:

Linzi Gazga Parish, NHA Administrator  
Taylor Diedrich, Social Wellness Manager  
Doug Petraszak, Financial Services Manager

**1. Call to Order**

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

**2. Approval of PVHC Minutes**

Supervisor Morris Cox moved for approval of the February 15<sup>th</sup>, 2024, PVHC Committee Meeting. Supervisor Maribeth Gabert seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

**3. Public Forum-** no one from the public present or online.

**4. Financial Report-**

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. February 2024 percentage should be at 17%. Total Revenue is 16.08%. Wages are at 13.55% and total labor at 13.19%. Travel is at 7.88%, which will start being used more in May when conferences are in session, we also have a nurse that will be completing a wound care certification course. Capital Outlay Equipment is budgeted with \$36,319 for a bladder scanner and now shows the carry over for the returned lifts from 2023. All operating, repairs, and utilities are under 17%. Professional Service is part of our contracted nurses running at 12.05%. Total other operating is down, at 13.47%. Total expenses at 13.25%. PVHC in a surplus of \$267,004.

**5. Administrator's Report-**

(a) Facility Census Update: Linzi Gazga Parish, Administrator provided an update on status of the Park View Health Center current census, admission, discharges and waiting list numbers.

(b) Staffing Update: Administrator reported on the current open staffing FTE and positions within Park View Health Center.

(c) Incentive Usage: Administrator reported on current incentive usage, indicating it is lower than last year at this time, comparing payroll to payroll.

Administrator gave an update on Baker Tilly. They currently have requested a lot of information the center is providing to them. Baker Tilly and Park View are working on a date for them to come onsite.

Annual Survey was completed in March for Park View, no citations were given. Park View will continue to be a 5- star building.

**7. Suggested Topics**

**8. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Thursday, May 16<sup>th</sup>, 3:30 p.m. at the Coughlin Center, Meeting Room C, and will be available via zoom, as well.

**9. Adjournment**

Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

Meeting adjourned at 3:53 p.m.

*Respectfully submitted by:*

*Linzi Gazga Parish, Administrator*

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Supervisor Koby Schellenger – PVHC Committee

Date