

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Tuesday, November 29, 2022 at 3:30 p.m.

Location: J.P. Coughlin Center

Present: Mike Norton, Jim Ponzer, Karen Powers, Steve Binder, Josh Belville

Also Present: Adam Breest, Rick Helms, Justin DeJager

1. Call to order:

Mike Norton called the meeting to order at 3:32 p.m.

2. Approval of Agenda:

Karen Powers moved to approve the agenda and Jim Ponzer seconded.
Motion carried 5-0.

3. Approval of October 24, 2022 Minutes:

Steve Binder moved to approve the minutes and Jim Ponzer seconded. Motion carried 5-0.

4. Public Comment:

No comment.

5. **Discussion/Decision** – Sunnyview Exposition Table and Chairs Budget Transfer

Adam Breest discussed reasons for the transfer. Vendors have had to rent tables and chairs from outside the Expo facility and some tables/chairs need to be replaced.

Parks Committee approved the Budget Transfer for the Winnebago County Parks Department for Table and Chair Purchase to the Sunnyview Expo Center to be funded with either a transfer from the Undesignated General Fund Balance, or an advance from the General Fund to be reimbursed with a subsequent bond issue.

Budget transfer carried 5-0.

6. **Presentation** – Shangri La Nature Preserve Video Walkthrough

Reviewed drone footage of the nature preserve and discussed next steps for the development of the area.

7. Staff Updates:

Adam – Got price for tractor, working on truck. Two applications for part-time parks caretaker. Working on contracts for 2023. Doing RFPs for other projects. Working on ontract with PGI firework event. Grundman boat landing going out to bid in a week or two, will be out through the end of the year into January. Disc golf course signage being designed. Expo generator

project moving forward. Having a little more vandalism at the park lately, mostly cars driving where they shouldn't be.

Tom – Equipment and staff is ready for winter, plowing/salting. Installing LED lights at Expo. Will be painting and repairing buoys. Cross-country ski trails are marked.

Justin – First event for the BAGO program is set for January 20-22. It will be a candlelight cross-country ski/snowshoe/hike event.

8. Committee Member's Updates:

Mike Norton – Thanked Rick for filling in at board meeting. Would like an update on the Expo milk house. Harvest Moon event coming to town, could be at the park.

Josh Belville – Are there other park properties where more bike trails can be built? Maybe Ken Robl Park at this time.

Steve Binder – Asked about presentation for CIP in January/February for ARPA funding. "No Parking" sign at soccer shelter is difficult to read. Would like to see gravel in parking lot removed by spring.

Jim Ponzer – Kudos for the Grundman project passing the board.

Karen Powers – Explained historical name of Shangri La. Is parks staff certified in CPR? Yes.

9. Next Meeting Date:

December 27 at 3:30 p.m. at the J.P. Coughlin Center, meeting room B. Moving time of meetings to 9 a.m., from January through April.

10. Future Agenda Items:

- Soccer Shelter

11. Adjournment

Karen Powers made the motion to adjourn and it was seconded by Steve Binder. The motion carried 5-0. Meeting adjourned at 4:48 p.m.

Respectfully Submitted,
Justin DeJager