

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Monday, September 26, 2022 at 3:30 p.m.
Winnebago BMX & J.P. Coughlin Center, meeting room B

Present: Mike Norton, Jim Ponzer, Karen Powers, Steve Binder, Rachael Dowling
Also Present: Adam Breest, Rick Helms, Justin DeJager, Members of Winnebago BMX

1. Call to order:

Mike Norton called the meeting to order at 3:40 p.m.

2. Approval of Agenda:

Steve Binder moved to approve the agenda and Karen Powers seconded.
Motion carried 5-0.

3. **Site Visit** – BMX Site Visit – Sunnyview Expo Center from 3:30 to 4 p.m.

ADDRESS OF SITE VISIT: 4650 Jackson Street, Oshkosh WI, 54901

4. **Travel to Coughlin Building Room B** – Reconvene Meeting at 4:15 p.m.

ADDRESS OF COUGHLIN BUILDING: 625 E. County Road Y, Oshkosh, WI 54901

5. Approval of August 22, 2022 Minutes:

Karen Powers made a motion to edit the date for the minutes from July 26, 2022 to August 22, 2022. Jim Ponzer seconded. Motion carried 5-0.

Karen Powers moved to approve the minutes and Jim Ponzer seconded. Motion carried 5-0.

6. Public Comment:

No comment.

7. **Discussion/Decision** – 2022–2027 BMX Contract

In order for BMX to secure bigger races, BMX needs to have a five-year contract. Nothing has changed from the previous contract. Committee would like Parks Department to look into background checks for volunteers.

Steve Binder made a motion to authorize the Winnebago County Parks Department to enter into a five-year use agreement with Winnebago BMX so that the organization may continue to promote the wide-ranging physical and social benefits made available to area youth through BMX program activities. Karen Powers seconded. Motion carried 5-0.

8. **Update** – Sunnyview Exposition Center East Campus Improvements

East campus improvements have been completed. Reviewed images and video of drainage/ponds after a recent rainfall. Everything is working as it should.

9. **Discussion/Decision** – Notice of Intent to Acquire a WI DOT Parcel Located Adjacent to the WIOUWASH Trail.

Parks made a request to acquire the parcel of land near Lake Butte des Morts Drive and the WIOUWASH Trail. It is going through the DOT process and does not commit the Parks Department to anything. Nov 16 is deadline for other entities to say whether or not they are interested in the property. The Parks Department has discussed their intentions with to acquire the property with Town of Oshkosh Supervisor Demler.

Steve Binder made a motion for the Winnebago County Parks Department to submit a letter of intent to the Wisconsin Department of Transportation to acquire the parcel located adjacent to the WIOUWASH Trail within the Town of Oshkosh for the purpose of constructing a parking lot to provide greater access to the WIOUWASH trail and Lake Butte des Morts. Karen Powers seconded. Motion carried 5-0.

10. **Presentation** – Parks Department Executive Operational Budget Overview

Discussed the upcoming 2023 Parks budget. Reviewed 2022 accomplishments, projects, and contracts. Reviewed 2023 goals and objectives.

11. **Staff Updates:**

Rick – Multiple new events, three new horse shows next year, exploring different alternative events/uses to increase revenue.

Tom – Planting 58 new trees in park this fall. Probably taking down about 100 trees this winter. Last seasonal is leaving at the end of the month.

Justin – Collaborating with Oshkosh Rec Dept and pdsFUSION on BAGO program, working on new signs for disc golf course, new Winnebago County FB page.

12. **Committee Member's Updates:**

Mike Norton – Wants committee to review the results of park survey next month and review the 2023 budget. Appreciates the hard work going into the Grundman project.

Rachael Dowling – No comment.

Steve Binder – Make sure Expo and Waukau Dam are submitted for ARPA funds.

Jim Ponzer – No comment.

Karen Powers – Impressed with the work happening at the park.

13. **Next Meeting Date:**

October 24 at 3:30 p.m. at the J.P. Coughlin Center, meeting room B.

14. Future Agenda Items:

- 2023 – 2027 Parks Capital Improvement Plan
- 2023 – 2024 Sunnyview Expo Utility Fees

15. Adjournment

Karen Powers made the motion to adjourn and it was seconded by Steve Binder. The motion carried 5-0. Meeting adjourned at 5:50 p.m.

Respectfully Submitted,
Justin DeJager