

## **Parks & Recreation Committee Meeting Minutes**

Date & Time of Meeting: Tuesday, July 11, 2023 at 10 a.m.

Location: J.P. Coughlin Center

Present: Steve Binder, Jim Ponzer, Karen Powers, Josh Belville (via Zoom), Rachael Dowling

Also Present: Adam Breest, Rick Helms, Kyle Vergin, Justin DeJager

1. Call to order:

Karen Powers called the meeting to order at 10 a.m.

2. Approval of Agenda:

Steve Binder moved to approve the agenda and Jim Ponzer seconded.  
Motion carried 5-0.

3. Approval of May 26, 2023 Minutes:

Steve Binder moved to approve the minutes and Jim Ponzer seconded.  
Motion carried 4-0. Rachael Dowling abstained.

4. Public Comment:

Sydney Opperman – Commented on trees and shrubs overgrowing in front of a memorial bench at Asylum Point Boat Landing. Would like the area cleaned up or the bench to be moved. Would like old dock removed.

5. **Introduction** – Kyle Vergin – Parks and Expo Grounds Manager

Kyle Vergin introduced himself to the committee. Been with the County for seven years, previous park foreman.

6. **Project Update** – Grundman Boat Landing Construction

Adam Breest gave an update on the construction project. Work started July 5, will last about three to four months, weather dependent. Everything is going well. Trees removed, dredging, bio-filters. A few small change orders, remaining on budget.

7. **Presentation** – Comprehensive Outdoor Recreation Plan – MSA

Alex Naudziunas gave an overview of the CORP project including scope, schedules and surveys. Most of phase 1 and 2 mostly complete. Into phase 3, survey and website are live. Public input meeting July 25 at 6 p.m. at the JP Coughlin Building. Work on the Community Park Master Plan will begin after the CORP, sometime in late-July/August. Survey and public input meeting #2, in September/October.

Parks Dept. will be promoting the survey throughout the county.

Design charrette for Community Park users/focus groups scheduled for August 29 during the day around 1 p.m. (still to be determined) at Winnebago County Community Park.

Reviewed the website and the survey.

Priorities from the Parks Committee – pickleball courts, splash pad, rebuild shelter, expo, re-open the beach w/ some floats.

Issues/Opportunities from the Parks Committee – making sure of ADA compliance, bathrooms at all park facilities, there's nothing that really brings people to the park.

8. **Discussion/Action** – Sunnyview Exposition Sign Lease

Discussed and reviewed the proposed sign lease with Wisconsin Sign Company LLC. Reviewed design and location of potential sign. Parks would get 10% of the ad time on the new LED sign. WSC would do ad sales (parks can deny ads if needed) and pay for electric, maintenance, lease of the land. Possible installation next spring.

Committee would like some items clarified – 10% ad time, sign design, alcohol/tobacco. Will review and bring back next month.

9. **Discussion/Action** – Waukau Dam MOU

The mountain bike trail is maintained by an organization of volunteers from NEWT.

The Parks Department would like to enter into a Memorandum of Understanding with the NorthEast Wisconsin Trails (NEWT) for the purpose of maintaining the Waukau Dam Mountain Bike Trails. NEWT uses equipment on park property for clearing trails making a formal memorandum necessary.

Discussed parking lot and possible bridge for access to the bike trail.

10. **Discussion** – Pickleball Courts in Community Park

Discussed the possible addition of more pickleball courts at the Community Park. Would be a good regional complex.

Committee discussed about how ARPA funds are being approved. Need to make sure funded projects are going through the Committee first.

11. **Committee Comments**

Steve Binder – Would like the memorial benches taken care of more. Put on concrete pads under benches. Would like more work done at the park.

Jim Ponzer – Boardwalk at Shangri La... would like it built up as an area for kids/schools.

Rachael Dowling – No comment.

Karen Powers – Appreciated the retirement party for Tom.

Josh Belville – No comment.

12. Next Meeting Date:

Tuesday, August 8, 2023 at 10 a.m.

13. Future Agenda Items:

No comment.

14. Adjournment

Steve Binder made the motion to adjourn and it was seconded by Jim Ponzer.

Motion carried 5-0. Meeting adjourned at 11: 55 a.m.

Respectfully Submitted,  
Justin DeJager