

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Friday, November 4, 2022  
TIME: 9:00 a.m.  
PLACE: Winnebago County Administration Building  
112 Otter Ave, Oshkosh WI 54901  
Room 120

PRESENT: Morris Cox  
David Albrecht  
Steve Binder  
Donald Nussbaum  
Betsy Ellenberger

ALSO PRESENT: Michael Collard, Director of Administration  
Mark Habeck, Director of Human Resources  
Melanie Boelter, Corporation Counsel's Office  
Annette Beattie, Division Manager Human Services  
Mike Elder, Director of Facilities  
Linzi Gazga Parish, Administrator Park View Health Center  
Mary Anne Mueller, Corporation Counsel  
Bill Topel, Director of Human Services  
Peg Raugh, Human Resource Manager  
Rick Helm, Expo Manager  
Tom Egan, Chairman of the Winnebago County Board  
Mike Norton, County Board Supervisor

Morris Cox called the meeting to order at 9:00 a.m.

**Public Comments**

None

Steve Binder moved to approve the minutes of Oct. 6, 2022, seconded by Donald Nussbaum. Carried 4-0-1. Ellenberger abstained.

Betsy Ellenberger moved to approve the minutes of Oct. 18, 2022, seconded by David Albrecht. Carried 4-0-1. Nussbaum abstained.

**Resolution: Approve the Purchase of 2831 Harrison Street, Oshkosh, WI for \$700,000 plus an Additional \$300,000 in Renovation Costs with either a transfer from the Undesignated General Fund Balance or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue.** The county is leasing the building zoned and licensed as a shelter care facility from Lutheran Social Services through the end of 2022. The county seeks to purchase the 9,320 square-foot, 16-bed structure for shelter care provided by Human Services. Renovations costs would go toward roof and siding repairs, sprinklers and a handicap ramp. Donald Nussbaum moved for approval, seconded by Betsy Ellenberger. Morris Cox asked for a roll call vote. Binder-No, Cox-Aye, Ellenberger-Aye, Albrecht-Aye, Nussbaum-Aye. Motion passed.

**Resolution: Approval of a Capital Improvement Project and a budget transfer in the amount of \$180,000 for the replacement of the Neenah Human Services Building air conditioning chiller units with either a transfer from the General Undesignated Fund Balance or an advance from the General Fund to be reimbursed with a subsequent bond issue.** One of two air conditioning system chillers at the Neenah Human Services building has a non-repairable leak and must be replaced. Both chillers were installed during construction in 1994, so parts are either unavailable or hard to obtain. Because of this Facilities is looking to replace both units at this time. Although the transfer request sought \$175,000, the resolution

correctly indicates a need for \$180,000. David Albrecht moved to amend and approve the budget transfer of \$180,000, seconded by Betsy Ellenberger. Carried 5-0.

**Resolution: Renewal of COVID hazard pay at Park View Health Center.** In September 2020, the county board passed a resolution approving a shift differential of \$10 an hour to employees performing direct care to residents testing positive for COVID-19. This additional pay was approved through Dec. 31, 2021. The committee did extend the shift differential pay through Dec. 31, 2022 at the beginning of the year. Park View seeks to extend the shift differential indefinitely, but reduce it to \$5 an hour and broaden it to apply to all employee classes. Donald Nussbaum moved for approval, seconded by David Albrecht. Carried 5-0.

**Resolution: Authorize Park View Health Center Emergency Staffing Incentive Proposal.** Donald Nussbaum moved to approve, seconded by Betsy Ellenberger.

Linzi Gazga Parish identified the changes she was requesting to make from the original resolution applying to nursing staff that passed in June.

The new resolution would offer exempt staff \$68/hr. (formally \$65/hr.) for exceeding their assigned 40 hours per week dedicated to emergency care or high need shifts as determined by the Nursing Home Administrator or designee, and the ability to offer 0.8 to full-time staff double time for emergency or high need shifts as identified by the Nursing Home Administrator or designee.

Steve Binder made a motion to amend lines 17 and 28 of the resolution to read \$68/hr., seconded by David Albrecht. Carried 5-0. The amended resolution carried 5-0.

**Ordinance: Amend Winnebago County General Code Chapter 19 "Exhibit A: Sunny View Exposition Center Rental Fees Schedule" to add the Utility Fees for 2023, 2024, and 2025 and make two additional changes to equipment rental fees and camping area descriptions.** Donald Nussbaum moved for approval, seconded by Betsy Ellenberger. Carried 5-0.

**Resolution: Adopting revision to the Winnebago County Compensation Schedule for 2023.**

Mark Habeck requested the minimums, control points, and maximum pay rates be increased by 3.0 percent, effective Jan. 1, 2022. The adjustment is intended to keep the pay schedule in line with the labor market. Betsy Ellenberger moved to approve, seconded by Steve Binder. Carried 5-0.

**Review 3<sup>rd</sup> Quarter Investment Report.** Mike Collard answered questions about the investment report. Collard noted that the quarterly average rate of return on county investments for Sept. 30, 2022 was 2.11 percent. Last year's average rate at Sept. 30 was 1.16 percent.

David Albrecht moved to approve the Resolutions of Commendation for Matt Browne and Matt Gamsky, seconded by Betsy Ellenberger. Carried 5-0.

David Albrecht moved to disallow the claim of Sheri Gamsky, seconded by Betsy Ellenberger. Carried 5-0.

David Albrecht moved to disallow the claim of Heidi Krenke, seconded by Betsy Ellenberger. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is Dec. 1, 2022, at 9 a.m.

David Albrecht moved to adjourn at 10:20 a.m., seconded by Betsy Ellenberger. Carried 5-0.

Submitted by  
Joan Lowe