

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 1, 2022

TIME: 9:00 a.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120

PRESENT: Morris Cox
David Albrecht
Steve Binder
Donald Nussbaum
Betsy Ellenberger

ALSO PRESENT: Jon Doemel, County Executive
Michael Collard, Director of Administration
Mark Habeck, Director of Human Resources
Mary Krueger, Treasurer
Mary Anne Mueller, Corporation Counsel
Melanie Boelter, Corporation Counsel's Office
James Schell, Airport Director
Adam Breest, Director of Parks & Expo Center
Carol Blackmore, Assistant Finance Director
Chad Casper, Director of Land & Water Conservation
Justin Fischer, Baird
Amber Drewieske, CliftonLarsonAllen
Jon Trautman, CliftonLarsonAllen

Morris Cox called the meeting to order at 9:00 a.m.

Public Comments

None

Betsy Ellenberger moved to approve the minutes of August 4, 2022, seconded by David Albrecht. Carried 5-0.

Ordinance: Approve Amendments to Winnebago County General Code Chapter 21 – Airport Ordinance. Revisions to Chapter 21 of the Winnebago County General Code includes updating terminology, fines and penalties, adding a commercial land lease rate, and increase land lease and t-hanger rates to account for inflation. David Albrecht moved to approve amendments to chapter 21, seconded by Betsy Ellenberger. Carried 5-0.

Resolution: Request authorization to accept grant funds in the amount of \$10,000.00 from the Fox Wolf Watershed Alliance to enroll 100 acres of cropland into soil health conservation systems with farmers. The Fox-Wolf Watershed Alliance was awarded \$10,000 which will fund 100 acres of cropland into soil health conservation with farmers by implementing cover crops and no-till. The Land and Water Conservation Department will pay farmers \$10 per acre for two-years to implement this system. Betsy Ellenberger moved to approve, seconded by Donald Nussbaum. Carried 5-0.

Resolution: Authorize a Capital Project for the Winnebago County Parks Department for improvements to the Grundman Boat Landing at a cost of \$1,791,500 with \$548,187.50 being funded by Winnebago County with either a transfer from the Undesignated General Fund Balance, or an advance from the General Fund to be reimbursed with a subsequent bond issue
Betsy Ellenberger moved to approve, seconded by David Albrecht. Carried 5-0.

Resolution: Authorize Consecutive Beverage Pouring Rights Agreement between Winnebago County and Pepsi Bottling Group, LLC. The agreement through July 31, 2027 would allow Pepsi Bottling Group to be the official beverage provider to The Winnebago County Parks Department. The Parks Department would agree to serve Pepsi products exclusively at events and in soda vending machines on Parks properties. Pepsi would pay Winnebago County an annual support payment of \$2,000 a year in years 1 and 2 and \$2,500 a year in years 3, 4, and 5 as well as a compensatory sum based on product sales. Betsy Ellenberger moved to approve, seconded by Steve Binder. Carried 5-0.

Resolution: Request Authority to Adopt a booking fee policy between the Winnebago County 4-H Program and the Winnebago County Parks Department. The resolution adopts an updated policy and fee structure allowing the 4-H Program to schedule events at the Sunnyview Exposition Center. Steve Binder moved to approve, seconded by Betsy Ellenberger. Carried 5-0.

Approval for sale of In-Rem (tax foreclosed) properties

The committee had previously approved values on two In-rem properties. Bids were received that were lower than the approved amounts. Under state statute no property may be sold for an amount that is less than the property's appraised value unless the county approves the lesser amount of the highest bid.

City of Menasha
Parcel No. 7010008
Previous appraised value: \$200,000
Highest bid received: \$157,502

City of Oshkosh
Parcel No. 9110235
Previous appraised value: \$10,000
Highest bid received: \$7,075.00

David Albrecht moved to approve the sale of the properties, seconded Betsy Ellenberger. Carried 5-0.

Presentation of 2021 audit report by CliftonLarsonAllen. Jon Trautman and Amber Drewieske of CliftonLarsonAllen summarized the annual financial statements and answered questions. Trautman reported no concerns about the county's accounting procedures and internal controls. Looking ahead GASB 87 will be implemented in the next audit and it will change how the county reports their lease agreements.

Presentation of draft financing plan by Baird. The committee reviewed four bonding scenarios that considered the borrowing of \$12,190,000, \$10,735,000, \$8,500,000, and \$6,000,000. After committee discussion the recommendation was that bonding should not exceed \$6,000,000. The Personnel and Finance Committee will meet prior to the County Board meeting to vote on an initial resolution Sept. 20. If approved, the County Board will adopt the award resolution on Oct. 18. The funds will be available Nov. 10.

David Albrecht moved to approve the Resolution of Commendation for Elizabeth DeHart, seconded by Donald Nussbaum. Carried 5-0.

Steve Binder moved to disallow the claim of Mark Morgan, seconded by David Albrecht. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is October 6, 2022, at 9 a.m.

Betsy Ellenberger moved to adjourn at 11:25 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by
Joan Lowe