

Neenah Public Library Board of Trustee Meeting Minutes – April 19, 2023

Call to Order

Board President Koller, in the chair, called the Neenah Public Library Board of Trustees meeting to order at 4:01 p.m. Members present: Michael Koller, Randy Fieldhack, George Scherck, Tami Erickson, Jenn McMahon, Beth Irish (via Zoom), Carol Codner, Pat Rickman, Ellie Mertes, and Harrison Flint. Members excused: Lisa Hemes and Joshua Kutney.

Present Nicole Hardina-Wilhelm, director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

Minutes

On the motion of Fieldhack, seconded by Erickson, the Board approved the Library Board meeting minutes of March 15, 2023.

Statistical report

Physical and electronic circulation is up 7%, patron count is up 27% over last year, and programs offered are up 65%.

Director's Report

The library closed the second floor to the public due to the carpet project on April 3. Staff moved collections, removed, and installed new shelving prior to carpet removal. Carpet removal and installation began on April 11.

Department reports

Adult and Technical Services Report, Nicole Hardina-Wilhelm

Staff from both departments weeded several collections in preparation for the move. Staff from both departments assisted with projects ahead of carpet removal. Adult Staff and the Adult Services Desk moved to the first floor at the beginning of April.

Circulation Services Report, Nancy Baird

The Friends of the Neenah Public Library selected Sharon Kufner as the Volunteer of the Year. In conjunction with Menasha Public Library, we are collecting food donations for National Library Week, April 23-29.

Youth Services Report, Katrina Wulff

This summer, the library is partnering with Empowered Tutoring to offer weekly, one-on-one tutoring sessions for kindergarten through sixth-grade students. The Pint-Sized Prom is May 6.

Bills for consideration

On the motion of Fieldhack, seconded by Codner, the Board approved payment of the April bills.

Quarterly Trust Fund Reports

Quarterly Trust fund reports were distributed at the meeting.

Carpeting update

Carpet removal and installation began on April 11 and are on schedule. The second floor will reopen to the public on May 1.

Act 420

On motion of Fieldhack, seconded by Rickman, the Board approved the billing of the following counties: Calumet: \$24,413; Green Lake: \$302; Fond du Lac: \$1,858; Waushara: \$946.

Waupaca County

On motion of Fieldhack, seconded by McMahan, the Board approved the billing of Waupaca County for \$4,072.

Next regularly scheduled meeting

Wednesday, May 19, 4:00 p.m.

Adjournment

On motion of Rickman, seconded by Codner, the Library Board adjourned at 5:11 p.m.

Respectfully submitted,

Nicole Hardina-Wilhelm