

## Meeting Minutes

Meeting: Board of Directors							
Meeting Date	Location				Duration	Dial-in Number	
June 16, 2010	Lakeland Care District East Office 3415 Custer Street Manitowoc				3:37 p.m. – 5:23 p.m.		
Mtg. Leader	Meeting Materials						
Jim Brey	<ul style="list-style-type: none"><li>• Conflict of Interest Policy - draft</li><li>• Multi-Year Summary Balance Sheet</li><li>• Profit and Loss Statement</li><li>• Balance Sheet</li><li>• CEO Report</li><li>• Newspaper Articles (3)</li></ul>						
Members in Attendance							
Dave Anderson	Jim Brey	Allen Buechel	Mark Harris	Lea Kitz	Jim Koziczowski	Todd Moely	Bob Ziegelbauer
Members Excused / Absent							
Judy Ruggirello							
Others Present							
Dan Bizub – Lakeland Care District			Katie Kreis – Lakeland Care District			Katie Mnuk – Lakeland Care District	

Agenda Item	Notes & Recommendations
Call to Order	Brey called the meeting to order at 3:37 p.m.
Public Comment	None were presented.
Meeting Minutes	Moved by Koziczowski to approve 5/19/2010 draft meeting minutes; seconded by Anderson. Motion carried by a vote of Ayes, 6. Nays, 0.
Conflict of Interest Policy	<p>Members reviewed and discussed the draft Conflict of Interest (COI) Policy as developed in the COI workgroup and reviewed by the District's Attorney.</p> <p>Moved by Moely to approve the draft Conflict of Interest Policy with the Attorney's suggested revisions; seconded by Kitz. Discussion followed with members agreeing with attorney Phillips' interpretation that an IRIS Consultant is precluded from serving on the Board under this policy.</p> <p>Buechel joined the meeting at 3:44 p.m.</p> <p>Motion carried by a vote of Ayes, 7. Nays, 0.</p>
Strategic Planning	Mnuk proposed that the next step could be tasked to Lakeland Care District Directors, Managers and Supervisors, to incorporate the outlined framework of the mission and vision statement to develop District-specific goals and targets for review and approval by the Board.

	<p>Harris joined the meeting at 3:53 p.m.</p> <p>Based on further discussion a facilitated session will be scheduled in the fall for Board Members to define the District's guiding principles. After that, LCD Directors, Managers and Supervisors will define specific goals and targets for Board review and approval.</p>
Financial Review	<p>Dan Bizub, Finance Director, reviewed the Multi-Year Summary Balance Sheet, Profit and Loss Statement and Balance Sheet. Bizub also explained the ICF-MR reimbursement delay whereby the state will reimburse MCOs on a dollar-for-dollar basis for costs for members who relocate from an ICF-MR, with a 9-month delay in payments.</p>
Enrollment Update	<p>Mnuk reported that there are currently 841 members enrolled in Family Care in Winnebago County, 23 consumers undecided/pending and 14% of Winnebago County consumers choosing IRIS, opposed to an average of 4% statewide.</p> <p>Total enrollment in May for Manitowoc and Fond du Lac Counties was 1596 members.</p>
Implementation Update	<p>Mnuk shared how the transition planning for Family Care in Winnebago County has been running smoothly and the employee lease agreement with Winnebago County nearing completion.</p> <p>East Office staff were recognized for their diligence and hard work over the last month, resulting in the following achievements:</p> <ul style="list-style-type: none"> <li>• 93% of signatures were obtained during the required 10 day period on Member Centered Plans (MCPs)</li> <li>• 100% of initial health risk assessments were completed within the required 30 day period.</li> </ul> <p>Central staff continue to provide ongoing support and mentoring to East Office staff and are assisting the new West Office staff as they continue their orientation and training.</p>
CEO Report	<p>Mnuk reviewed the CEO report and provided an update on the legislative audit. Neither a Medical Assistance or a Family Care specific audit have been announced to date.</p> <p>A newspaper article on FC implementation in Outagamie County was discussed, leading directors to question whether similar concerns would arise in Winnebago County. It is unknown how county-specific Room and Board calculations will affect members that transition to Family Care because those calculations have not been completed. LCDs personal monetary allowance is \$100 per month, an increase from Winnebago County's \$80, so this should be beneficial to members transitioning from the waiver programs.</p> <p>If the proposed 2-month delay in capitation payment continues to be considered by the DHS, lines of credit and short term financing options will be explored and discussed. More information on the delay in payment will be available after the FMAP Extension funding has been decided at the federal level.</p> <p>The District's IT Infrastructure was discussed. Further evaluation of the East office's connectivity is necessary to determine if any additional infrastructure needs are required.</p>

	Moved by Buechel to receive and file CEO report; seconded by Moely. Motion carried by a vote of Ayes, 8. Nays, 0. (CEO report attached)
Logo Development	Mnuk proposed staff assist in the development of the District's logo and submit their ideas for Board review and consideration. A Logo Development Committee will be formed to set parameters for the process.
Future Agenda Items	<p>Future agenda items include:</p> <ul style="list-style-type: none"> <li>• West Office's Open House and Ribbon Cutting</li> <li>• Implementation update</li> <li>• Governance Committee Structure</li> <li>• Stakeholder Committee Structure</li> </ul> <p>Buechel notified members that he will be absent from the next meeting due to a prior commitment.</p>
Adjourn	Moved by Anderson to adjourn; seconded by Buechel. Motion carried by a vote of Ayes, 8. Nays 0. Meeting adjourned at 5:23 p.m.