

# Information Systems Committee Meeting Minutes

Date/Time: March 16<sup>th</sup>, 2011 at 6:30PM

Location: County Administration Building  
112 Otter Street, Oshkosh  
1<sup>st</sup> Floor Meeting Room

Present: Committee Members:  
Jef Hall, Chair (excused at 7:05pm)  
Larry Smith, Vice Chair  
Marissa Reynolds, Secretary  
Pat Brennand, Member  
Al Jacobson, Member  
Patty Francour, IT Dept. Head

Visitors: Sandy Walsh

Excused: Bill Pollnow, Citizen Member

Agenda Item #1: **Call to Order:**

- The meeting was called to order at 6:30PM by Chairman Hall.

Agenda Item #2: **Approve Agenda:**

- Moved Larry Smith and 2<sup>nd</sup> Pat Brennand to approve the agenda with the subtraction of agenda items #6, 7, and 8. Carried by 5-0 voice vote.

Agenda Item #3: **Public Comments:**

- None.

Agenda Item #4: **Approve 02/16/2011 Minutes**

- Moved Larry Smith and 2<sup>nd</sup> Pat Brennand to approve the February 16<sup>th</sup> meeting minutes. Carried by 5-0 voice vote.

Agenda Item #5: **Discuss and take action on filling an open position due to retirement.**

- There is already a project waiting list and the position has only been vacant two months.
- Without this position it has become very difficult to prioritize projects.
- Sandy Walsh presented charts on the cost savings that could result from filling the position.
- Motion by Pat Brennand to recommend that the Personnel and Finance Committee and the County Executive refill the position

with a request of written response from the committee, 2<sup>nd</sup> Larry Smith. Carried by 5-0 voice vote.

Agenda Item #9: **Report on IS Operations since 01/19/2011**

- Air conditioner is finally connected for auto failure.
- Last department is scheduled to move in later this month.
- Have been continuing with Parkview monthly meetings, but things have greatly improved so no more meetings have been requested.
- The 2 old Parkview buildings are ready for demolition with everything deactivated/disconnected.
- At Parkview are working on Kronos and door access panels which will become obsolete this year.
- Still working on switching over from PeopleSoft with a live goal of June 1<sup>st</sup> for Finance.
- Will be switching from AT&T to ONE Communications starting in April.

Agenda Item #10: **Subjects and time of next meeting**

- The next meeting will be held on April 20<sup>th</sup>, 2011.

Agenda Item #11: **Adjourn**

- Moved Pat Brennand and 2<sup>nd</sup> by Marissa Reynolds to adjourn. Carried by 4-0 voice vote. Meeting adjourned at 7:20PM.

Respectfully Submitted by;

Marissa Reynolds, Secretary.

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Jef Hall, Chairman