

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Thursday, June 10, 2010

TIME: 3:30 p.m.

PLACE: Neenah Human Services Building

MEMBERS PRESENT: Jerry Finch, Jef Hall, Jim Koziczkowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

STAFF PRESENT: Bill Topel, Ken Stoffel, Tom Saari, Ellen Shute, Mary Krueger, and Dorothy De Grace

OTHERS PRESENT: Lea Kitz, ARC of Winnebago County; Tom Mentele, Lakeside Packaging Plus; and Lynette Sievert, Cerebral Palsy of Mideast WI

Tom Widener called the meeting to order at 3:30 p.m. Introductions were made.

AGENDA ITEM #1: ELECTION OF OFFICERS

Tom Widener opened nominations for Chairperson. Mike Norton nominated Jim Koziczkowski; seconded by Jerry Finch. With no other nominations, Jef Hall moved to cast a unanimous ballot for Jim Koziczkowski as Chairperson; seconded by Mike Norton and carried (9-0).

Jim Koziczkowski opened nominations for Vice-Chair. Ron Kuehl nominated Tom Widener. Rob Paterson nominated Donna Lohry. Nominations for Vice-Chair were closed. Paper ballots were cast with the following outcome: Tom Widener – 5 votes; Donna Lohry – 4 votes.

Jim Koziczkowski opened nominations for Secretary. Mike Norton nominated Donna Lohry. With no other nominations for Secretary, Mike Norton moved to cast a unanimous ballot for Donna Lohry as Secretary; seconded by Jef Hall and carried (9-0).

AGENDA ITEM #2: PUBLIC COMMENTS ON AGENDA ITEMS

Lea Kitz said it would be helpful to have more information published than what is currently available in the Public Hearing booklets.

AGENDA ITEM #3: APPROVE MINUTES OF THE MAY 6, 2010 HUMAN SERVICES BOARD MEETING

Mike Norton moved for approval of the minutes of the May 6, 2010 meeting; seconded by Ron Kuehl and carried (7-0). Hall & Finch abstained.

AGENDA ITEM #4: ACCEPT MINUTES OF THE APRIL 14, 2010 W-2 STEERING COMMITTEE MEETING

Tom Widener moved to accept these minutes; seconded by Rob Paterson and carried (9-0).

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AGENDA ITEM 5: 2010 FINANCIAL REPORT

Ellen Shute explained that we have a projected surplus of \$436,201 based on January through April actual expenses and revenues. Corrections numbers are down in Child Welfare; therefore, the projected deficit of \$241,000 is down from last month.

In referring to the graph on inpatient and institutional utilization for Child Welfare, Ellen said there was one average daily population (ADP) for corrections as of April 30, and the ADP for residential care centers was eight. We are slightly exceeding our budgeted level of 7.8 ADP for adults in specialty hospitals, but the trend has been decreasing since January. The ADP for children is .5 in specialty hospitals. Tom Saari said that most of these are short-term admissions for youth.

AGENDA ITEM #6: DISCUSS THE 2011 BUDGET PROCESS

Ellen Shute referred to the 2011 Human Services Budget book, which each Board member received today. She said the Budget book and Public Hearing booklet can be found on the County's Website, along with the Budget summary. Copies of these documents are given to local Public Libraries and the County Clerk's office for reference by the public. Flyers about the Public Hearings are sent to schools, hospitals, and other agencies. Discussion followed regarding the format of the Budget book.

AGENDA ITEM #7: DISCUSS ECONOMIC SUPPORT STAFF LOCATION

Bill Topel said that he has had informal discussions with the County Executive about the possibility of relocating the Economic Support staff from the ATT building to the Oshkosh B'Gosh building. He said ATT is an absentee landlord and hasn't been responsive to our requests for upkeep of the building. He hasn't gotten a firm commitment from Mark Harris that the staff could move. After discussion, the Board agreed to have Bill Topel inform Mark Harris that the Board is supportive of the consideration to move the Economic Support staff to the Oshkosh B'Gosh building.

AGENDA ITEM #8: DISCUSS NEW MEETING TIME AND DATE

After discussion, Jef Hall moved that the Board change its meeting time to the first Monday of every month at 3:30 p.m.; seconded by Mike Norton and carried (9-0).

AGENDA ITEM #9: DIRECTOR'S REPORT

Bill Topel distributed a copy of a chart showing the services offered by counties which were paid completely by the state until 1986. The chart shows that since that time the basic county allocation has been insufficient to provide the mandated services, and county tax levy has had to cover the lack of state funding. Bill said there will be discussion at the next WCHSA meeting regarding a state statute outlining that the state/county contract must be mutually agreed upon. He said counties want to have an opportunity to discuss and mutually agree or disagree on any changes so we can be realistic about what services we can provide.

AGENDA ITEM #10: BOARD MEMBERS' REPORTS

Donna Lohry reported on her attendance at the WCHSA Conference in May. Donna suggested that the various presentations and programs offered through the County Extension office would be appropriate for referral to clients of the Department.

Mike Norton reported that he attended the recent Family Support Program Advisory Committee meeting.

Rob Paterson reported on his attendance at the WCHSA conference; a Comprehensive Community Service meeting; and the Family Support Program Advisory Committee meeting.

PROGRAM: FINAL PREPARATIONS FOR FAMILY CARE IMPLEMENTATION

Ken Stoffel said Family Care will be starting on July 1 for Winnebago County. He said the goals set out in the planning for Family Care include: to have a quality organization; to have transparency by being a public agency rather than privately operated; to have accountability with consumer input into the system; and to have a smooth transition for staff, families and providers. Ken said we are finalizing the lease for about 10 staff that will be leased to Lakeland Care District. Ken said Winnebago County will be interacting with the staff at Lakeland, as we will share some consumers.

Mary Krueger said consumers will initially come to the ADRC for enrollment counseling. We will work closely with our Economic Support Division, as that staff will determine financial eligibility. Mary said the Lakeland Care District will be certifying Adult Foster/Family Homes for people who are receiving Family Care funding, but a decision hasn't been made who will certify the homes under the IRIS program. Mary said the County still has responsibility for adult protective services, such as guardianship and protective placements, etc.

Tom Saari explained several areas from a Behavioral Health standpoint that will be included in the memorandum of understanding with Lakeland Care District: 1) CSP (Community Support Program) consumers will receive benefits under Family Care; 2) some of the members of the Lakeland Care District will also be seeing our therapists or doctors; 3) Tom will encourage the District to use our Crisis staff to avoid hospitalizations; and 4) he will suggest we enter an agreement with Lakeland for short-term crisis CBRF services. Tom said he will address with Lakeland the issue of moving a person out of a specialty hospital into another setting when no medical necessity continues to exist, or else the District would assume the responsibility for the hospitalization.

Ken Stoffel invited Board members to attend the Lakeland Care District Board meetings on the 3rd Wednesday of each month at 3:30 p.m., rotating between the three district offices.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried unanimously at 5:30 p.m. The next meeting of the Human Services Board will be **Monday, August 2, 2010 at 3:30 p.m. at the Neenah Human Services Building.**

Respectfully submitted by Donna Lohry, Board Secretary
/dd