

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: March 7, 2011

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tom Egan, Highway Committee Member  
Tim Hamblin, Highway Committee Member  
John Haese, Highway Commissioner

EXCUSED: David Albrecht, Highway Committee Member

ALSO

PRESENT: John Fink, Assistant to the County Executive  
Kathi Sawall, Town of Nekimi resident  
Debbie Last, Town of Nekimi resident  
Larry Last, Town of Nekimi resident

The meeting was called to order by Chairman Robl at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the February 21, 2011 meeting as written. Motion carried 4-0.

Chairman Robl asked if there was anyone from the public who wished to address any agenda items at this time. There was no public input.

Discussion was held relating to the three engineering firms that interviewed at the February 21st committee meeting to provide design services for the CTH G bridge replacement project. Commissioner Haese stated that all three firms were qualified to provide the design service; he recommended GRAEF and Associates be selected for the following reasons: 1. familiar with Neenah area and the Neenah Slough; 2. they have the capability to provide design services, project coordination and logistics without utilizing other outside firms; 3. the presentation of their ideas related to the project. Supervisor Egan asked why contracts could not be awarded on a lowest bid basis. Commissioner Haese explained that a contract for these design services is administered through the WisDOT, including % of fees and associated costs related to design services. Total funding for design and construction for the CTH G Bridge Project is estimated to be \$452,000 (\$349,600 Fed/State and \$102,400 County). After discussion a motion was made by Supervisor Warnke to award the firm of GRAEF & Associates the design services for the CTH G Bridge Project. The motion was seconded by Supervisor Egan and carried 4-0.

The Human Services parking lot repair project in Neenah was discussed. Commissioner Haese stated that the department has completed core tests on the lot and determined that there is adequate base course material to support a new mat of hot mix asphalt material. He stated that the department can remove the deteriorated concrete approaches, reshape the sub-grade and pave the lot for a total of approximately \$70,000. The cost will be covered by a bond issue if approved by the County Board as a capital project for 2011. After discussion a motion was made by Supervisor Egan, seconded by Supervisor Warnke to approve the budget transfer of \$70,000 to complete the Human Services parking lot project. Motion carried 4-0.

Commissioner Haese stated he recently became aware of a policy utilized in Outagamie County regarding signage for engine brakes. Mr. Haese stated that the department has not had many requests for this type of signage, but it is prudent to have a policy in place if the need should arise in the future. He stated Winnebago County's policy would mirror that of Outagamie County. A motion was made by Supervisor Warnke to approve a policy regarding signage for engine brakes. The motion was seconded by Supervisor Hamblin and carried 4-0.

The CTH T project from CTH G north to Pioneer Road was discussed. Commissioner Haese stated that he has a preliminary estimate of \$158,000 to provide just the design services. He stated that after completing some other recent projects he may have the funds available to cover the \$158,000 should the committee wish to do that. The funds could also be bonded for. After discussion it was decided to place this item on a future meeting agenda.

General Operations:

- The navigation season schedule has been approved for 2011. The season will begin on Friday, April 22 and end on Sunday, October 9, 2011.
- Commissioner Haese stated that he has been involved that last several years with the Work Zone Awareness Memorial program. This year the program is scheduled for April 12<sup>th</sup> at the Lambeau Field Atrium in Green Bay. The memorial wall that was displayed in Oshkosh in 2008 will be erected in the Atrium. Mr. Haese will emcee the program with other guests and speakers. Mr. Haese stated that today is the five year anniversary that two Winnebago County Highway Department workers, Marc Neumeyer and Dan Melhorn, were fatally injured while working along USH 41.
- Commissioner Haese stated he has been informed by the WisDOT that they have viewed the CTH GG structure and determined it is not cost effective to realign the existing structure. It will be razed and reconstructed on its current alignment.
- The Town of Wolf River notified Commissioner Haese that they have requested that the Highway Department return to providing their winter maintenance services. Commissioner Haese stated that he informed the township that the department would be available to provide maintenance services for 2012.
- Mr. Haese stated that he intends to meet with County Executive Harris regarding adding additional personnel for the winter season once the USH 41 expansion project is completed to handle the additional lane miles.
- As of March 2, 2011 the department has expended 85% of their winter budget and 26% of their total budget. Commissioner Haese stated that he will request additional winter maintenance funds from the County Board in the near future in order to secure adequate funding for the remainder of the 2011 winter maintenance season.
- Supervisor Warnke stated he was contacted by a constituent questioning why highway department crews were clearing snow off of bridges on a warm day. Commissioner Haese stated that the snow that accumulates on the bridges is mixed with salt. The salt deteriorates components of the structure if it is allowed to remain for long periods of time. The bridges are also cleaned in order to prevent snow runoff into the roadway and to protect pedestrian safety.
- Supervisor Hamblin stated he was informed that the lights at the park-n-ride located at STH 45/116 are not functioning. Mr. Haese stated that the WisDOT is in charge of those and he will pass the information along.
- Commissioner Haese notified the committee members that he will not be attending the March 21<sup>st</sup> Highway Committee Meeting.

A motion was made by Supervisor Egan, seconded by Supervisor Warnke to adjourn the meeting. Motion carried 4-0. The meeting adjourned at 9:43 a.m.

Laura Spanbauer  
Highway Secretary