

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: November 1, 2010

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Tim Hamblin, Highway Committee Member
Tom Egan, Highway Committee Member
David Albrecht, Highway Committee Member
John Haese, Highway Commissioner

ALSO

PRESENT: John Fink, Assistant to the County Executive
Joseph Friday, Winnebago County Sheriff Dept.
Ann Marshall, League of Women's Voters

The meeting was called to order by Chairman Robl at 9:00 a.m. Chairman Robl stated he had a correction to the October 18, 2010 minutes. Mr. Robl stated that he had a request from Kathi Sawall, a Town of Nekimi resident, who wanted the minutes from the October 18, 2010 meeting to reflect her statement at that meeting indicating that the Town of Nekimi should be notified of any meetings regarding the proposed West Side Arterial. A motion was made by Supervisor Egan to approve the minutes of October 18, 2010 meeting and that the minutes of the 11/01/10 meeting should include the information indicating that in the future the Town of Nekimi should be notified of any meetings regarding the West Side Arterial. The motion was seconded by Supervisor Warnke and carried 5-0. Commissioner Haese explained that the meeting he reported on at the October 18th meeting was a staff meeting only.

The committee discussed the proposal submitted by the Town of Clayton regarding the jurisdictional transfer of Pioneer Road from the intersection of CTH T to CTH II to Winnebago County. Chairman Robl stated he cannot support the proposal submitted by the town because the amount of traffic on CTH T does not warrant the costly upgrades. Commissioner Haese stated that the town's request was a list of improvements that were open for negotiation. However, if the committee determined that the town's request was so expensive that any negotiations could not reduce the requests to an acceptable amount, then the jurisdictional transfer would not be in the best interest of Winnebago County at this time. Winnebago County should retain the CTH T corridor as it currently exists. Discussion continued and a motion was made by Supervisor Albrecht to deny the Town of Clayton's proposal regarding the jurisdictional transfer of Pioneer Road. The motion was seconded by Supervisor Egan and carried 5-0.

The County Board of Supervisors approved funds to complete the design for the proposed satellite facility in the town of Winchester during the annual budget review on October 27th. The Committee informed Commissioner Haese that the funds were approved, but would be allocated from the Highway Fund. The funds are related to the sale of the former department facilities at the Omro and Winchester sites. Commissioner Haese stated that the design study is necessary to determine how much it will cost to build the shop adjacent to the existing salt shed. The County is not allowed to utilize a design-build structure. The request for proposals for design services may be completed in January 2011. Commissioner Haese will then bring this item back to the Highway Committee and the full County Board once the design is complete and the building has been let to bid.

Commissioner Haese reported that he contacted Corporation Counsel Bodnar after the last committee meeting to inquire if his Town Bridge/Culvert Aid policy had to be approved by the County Board. Mr. Bodnar informed him that any "policy" must be approved by the entire County Board. Commissioner Haese stated that he will forward the policy to Mr. Bodnar for review and then the policy can be placed on the County Board agenda, possibly in December of 2010.

General Operations:

- ❖ Supervisor Albrecht inquired as to the status of the Highway Department participating in the razing of the old Park View buildings. Commissioner Haese stated that he has been in contact with Facilities Director Mike Elder every time that the committee requested an update for the project. The Facilities Dept. has been in the process of developing plans for the removal of the old Park View building since late 2009. The project has evolved from a razing project, which the Highway Department could possibly have been involved in up through late fall of this year to a staged deconstruction and recycle project, which may not be undertaken until December of 2010. The deconstruction of the buildings will allow the county to recycle and market the building materials as the buildings are removed. Mr. Elder stated that he is in the process of completing plans and documents related to the bid letting of the project. Mr. Elder also informed Commissioner Haese that the Highway Department could be utilized to remove debris from the project if equipment and personnel are available. Commissioner Haese was asked to provide cost estimates to Mr. Elder regarding the removal process. Commissioner Haese stated that the Highway Department is willing to participate in the project but it will depend on winter severity, winter maintenance activities, and snow removal.
- ❖ Commissioner Haese reported that overall 70.5% of the 2010 budget has been expended at this time.
- ❖ Commissioner Haese reported that only one town contract has not been signed and returned at this time. He stated that he spoke with the Chairman of the Town of Wolf River who stated that they were going to discuss the issue at their town meeting and determine if they will contract with the department for 2011. Mr. Haese also stated that he has been informed by the Town of Nepeuskun that they decided to contract out their winter maintenance duties to a private contractor this year instead of using county forces.
- ❖ Chairman Robl asked if the drainage issue along CTH K has been resolved. Commissioner Haese stated that the adjacent property owner will be allowed to excavate a drainage ditch on his property to divert the water from his fields to the culverts on CTH K. The department will block the waterway that the land owner illegally constructed in order to prevent the erosion of the shoulders on CTH K.
- ❖ Supervisor Hamblin inquired about the drainage issue on CTH E. Mr. Haese stated that after the Town of Algoma Sanitary District constructed their sanitary sewer extension there has been a continual flow of water in the ditch along CTH E between Clairville Road and Miller Drive. It has yet to be determined if the historically high amount of rain experienced in the area this summer is the problem or if the problem can be associated to the Town of Algoma's sanitary and water installation project.

A motion was made by Supervisor Hamblin, seconded by Supervisor Egan to adjourn. Motion carried 5-0. The meeting adjourned at 9:55 a.m.

Laura Spanbauer
Highway Secretary