

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, January 12, 2011

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Tim Hamblin, Bill Wingren, Joanne Sievert, Bill Roh

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Patty Francour Director of Information Systems, Doug Gieryn-Public Health Director, Jim Eagon-UW-Fox Valley Business Manager, Tom Widener-County Board Supervisor District 9, Larry Last-Public, Debbie Last-Public, Ann Marshall-League of Women Voters

ABSENT:

Meeting was called to order by Chairman Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve December 8, 2010 meeting minutes as written, by Bill Roh, Seconded by Chuck Farrey. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND ACTION CAPITAL PROJECT APPROVAL – UWV BUILDING REMODEL, FUND TRANSFER: Funds transfer in the amount of \$2,996,000 with 50% of that being Winnebago County's share and the other 50% being Outagamie County's share. This project is for the engineering department and is in response to the needs of the community. City of Menasha wants the gravel parking lot to be turned back to turf. Jim Egan will go back to the City to see if that can be held off. Motion approved by Chuck Farrey, seconded by Bill Roh. Motion passed 5-0.

DISCUSSION AND UPDATE ON PLEASANT ACRES AND PAVILION: Received asbestos report back, in process of finalizing bid package for asbestos abatement. Once the abatement is completed, the deconstruction can begin, probably in February to March. Pleasant Acres goes first.

DISCUSSION AND UPDATE ON COUNTY ADMINISTRATION BUILDING PROJECT: Mike Elder updated the committee on the status of the remodeling of the County Administration Building. The occupancy permit was received by the City. Two issues remain to complete before Information Systems can move in, the gas meter needs to be changed out by WPS and the a/c in the computer room needs to be running reliably. The gas meter is due to be complete on Thursday. Liebert and the contractor are currently working on the ac issue. The tentative schedule for move in is Info Systems next week 1/17. The other departments will follow as soon as Info Systems is ready to accommodate their move. Patty Francour expressed concern that the problem with the ac is causing difficulty in planning their move to the new building. Doug Gieryn presented explained Public Health's move in response to questions from the committee.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike Elder gave an update on the various other projects and operations. Discussion on the road out by Butler Building, it has been determined that the road is a private road owned by the County.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, February 9th, 2011 at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:05am and seconded by Bill Wingren. Motion passed 5-0.

Respectfully submitted,

Penny Schry
Administrative Coordinator
12/08/10