

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 14, 2010

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Don Griesbach, Tim Hamblin, Jim Koziczowski, Bill Wingren

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director, Mark Harris-County Executive, Debra Last-Citizen, Mike Norton-Supervisor District 20, Tom Widener-Supervisor District 9

ABSENT: None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve March 10, 2010 meeting minutes as written, by Bill Wingren. Seconded by Tim Hamblin. Motion passed 4-0, Chuck Farrey Abstained.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND ACTION CELL TOWER PROPOSAL FOR KNAPP STREET: Mike Elder explained that AT&T wireless is interested in leasing a small piece of property at 1221 Knapp Street for a cell tower. The lease would be no cost to Winnebago County and would generate revenue, with the initial term being for five years, then four/five year options. Tim Hamblin explained how the City of Neenah handled cell phone towers on their properties and Mike Elder will contact the City of Neenah to discuss contract issues. The committee decided to take no action until they know more information.

DISCUSSION AND ACTION ON OSHKOSH B'GOSH BUILDING: Mike Elder indicated that he will be getting an update from the interior designers this week or next week. The Department locations will be given to Mark Harris and the County Board. Mike shared that Second Chance and Information Systems will be the first priority for moving. Patty Francour told the committee that the fiber should be done by May 28th.

DISCUSSION ON PAVILION AND PLEASANT ACRES DEMOLITION: Mike Elder hired Bray Architects for \$9,000.00 to develop the specifications, work with the bids and manage the project. Mike also indicated that WasteCap will be working on the project because they have worked closely with the DNR for disposal and are very resourceful in recycling approximately 85% of the building. Mike also indicated that the heat is currently off at Pleasant Acres and the Pavilion due to the warmer weather.

DISCUSSION ON JAIL ABSORPTION CHILLER AND EXPO AC PROJECTS: Mike indicated that the design firm has been awarded for the Jail absorption chiller and has indicated it may have to be put into an exterior building on site due to the size.

Mike will be receiving an update on the design work from Raasch and Associates on the Expo AC next week. The work will be started and completed around the Expo Building events so there is no interruptions in operations.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members. Mike also discussed the records being moved into the Work Release Center, depending on the Jail study. Mike shared with the committee that there was a fire at Butler Storage on April 5, 2010 and there was minimal damage to the building. The records on the inside of the building were not touched by the fire and it was caused by lightning hitting the siren and starting the fire in the natural gas line.

CHAIRMAN REPORT: Don Griesbach thanked Jim Koziczowski for his years of service on the Facilities and Property Management committee and the County Board. The rest of the committee members also thanked Jim.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, May 12, 2010 at 9:30 AM in the Facilities Department.

ADJOURN: Chuck Farrey made a motion to adjourn at 10:49 AM and seconded by Tim Hamblin. Motion passed 5-0.

Respectfully submitted,
Chris Kinderman
Secretary, Facilities and Property Management
4/19/10