

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: August 24, 2022

TIME: 9:00AM

PLACE: Volunteer Room 115, James P Coughlin Center, 625 E. County Road Y, Oshkosh WI

PRESENT: Andy Buck, Tom Egan, E. Michael Robinson, Thomas Swan, Jim Wise

ALSO PRESENT: Mike Elder – Facilities Director, Mike Norton – District 20 (via Zoom), JoAnn Rife – UWO-Fox Cities, Lisa Mick – UWO-Fox Cities

ABSENT:

1. Approval of Minutes of the July 13, 2022 Facilities and Property Management Committee

A motion to approve the minutes was made by Mike Robinson, seconded by Jim Wise; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion and Approval of a Capital Project and Budget Transfer (\$12,000) to Design the Renovation of the Barlow Planetarium

This project concerns the technology that projects onto the ceiling of the room, replacing the old 1990's tech and creating comfortable seating for viewers. The committee discussed the project and Mike Elder answered questions. The proposed transfer is split between Outagamie and Winnebago County, each providing \$6,000. Outagamie County has already approved the transfer. A motion to approve the transfer was made by Mike Robinson, seconded by Jim Wise; motion passed 5-0.

5. Discussion and Approval of a Capital Project and Budget Transfer (\$80,000) for Parking Lot Repairs Main Parking Lot UWO-FC

JoAnn Rife was available to speak about the project. This concerns the front entry of the parking lot. The repairs were discussed by the Highway Departments for both Outagamie and Winnebago Counties, and the cost would be split between both counties. There was some discussion about cross-county work and what the state statutes say concerning public works in another county. A motion to approve the transfer was made by Mike Robinson, seconded by Jim Wise; motion passed 4-1 with Tom Egan voting no.

6. Discussion and Approval of a Capital Project and Budget Transfer (\$43,000) for Parking Lot Repairs Engineering Building Parkin Lot UWO-FC

JoAnn Rife answered questions. The last time the parking lot was re-surfaced was five years ago by Winnebago County. There was further discussion about contracting the work out, so that one county or the other wouldn't profit off of it with concern toward state statutes. A motion to approve the transfer was made by Mike Robinson, seconded by Andy Buck; motion passed 5-0.

7. Update of 980 Housing Project

The design for the project is being finished for presentation and approval in September. The trailer located on County Y currently houses two people, with Winnebago County responsible for another upcoming release. The City of Oshkosh will be zoning it as urban development and not multifamily; City approval is expected this fall. The committee discussed perhaps needing to meet before the next September committee meeting.

8. Director Report on Department Operations

Mike Elder updated the committee on department operations. Supply issues continue to slow project progress. The UW-Fox Cities childcare center is expected to be done in November. Fleet vehicle replacement continues to be a challenge; costs have risen. Bids for the USDA remodel are due on the 31st. The department has recently begun doing our own interviews, fast-tracking the hiring process.

9. Suggestions for Items for the Next Meeting Agenda

The committee would like to be updated on the 980 housing project, an update on the Orrin King mother's room, and some clarification on the UWO-Fox Cities division of property between Outagamie and Winnebago Counties.

10. Set next meeting date and time

The next committee meeting will be September 28th, 9:00AM, returning to the Facilities Department location at 1221 Knapp Street.

11. Adjourn

A motion to adjourn was made by Mike Robinson, seconded by Thomas Swann; motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Accounting Associate – Facilities

Darlene Swenson, Administrative Associate - Facilities

9/7/2022