

**SPECIAL ORDERS SESSION
WINNEBAGO COUNTY BOARD MEETING
TUESDAY, FEBRUARY 7, 2023**

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by ZOOM.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 33 - Dowling, Borchart, Eisen, Horan, Ellenberger, Nussbaum, Stafford, Albrecht, Gabert, Binder, Swan, Robinson, Floam, Gordon, Ponzer, Belville, Norton, Hinz, Zellmer, Schellenger, Buck, Powers, Hanson, Cox, Gustafson, Youngquist, Farrey, Harrison, Zastera, Egan, Beem, Nelson and Miller. Excused: 3 – Nichols, Defferding and Wise.

Motion by Supervisor Albrecht, seconded by Supervisor Harrison to adopt the agenda for this evening's meeting.
CARRIED BY VOICE VOTE.

PUBLIC HEARING

Supervisor Horan announced that February is Black History Month and provided some interesting facts regarding our county and state.

The following people voiced their concerns regarding a County Board Supervisor representing District 20 in the City of Oshkosh.

- Christine Whitty, Oshkosh, District 20 resident
- Eric Flaack, Oshkosh, District 20 resident

COMMITTEE REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS

No reports from Committees, Commissions or Boards.

COUNTY EXECUTIVE APPOINTMENT

Winnefox Library Board

Executive Doemel asked for the board's approval of his re-appointments of Bill Bracken, Oshkosh; Randy Fieldhack, Neenah and David Rucker, Oshkosh to the Winnefox Library Board. This is a three-year term which expires December 31, 2025. Motion by Supervisor Schellenger, seconded by Supervisor Harrison to accept. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Egan reported that Supervisor Defferding, Supervisor Nichols and Supervisor Wise are excused from tonight's meeting.

Chairman Egan provided an update on an incident that involved a County Board Supervisor representing District 20. An investigation was completed and it was determined there was nothing criminal in nature. This individual was removed from all Committees, Commissions and Boards that he was serving on.

COUNTY BOARD CHAIRMAN'S APPOINTMENT

Information Systems Committee

Chairman Egan asked for the board's approval of his appointment of Supervisor Borchart to the Information Systems Committee. Supervisor Borchart will complete the term of Supervisor Norton who was removed from this committee. Motion by Supervisor Swan, seconded by Supervisor Binder, to accept. CARRIED BY VOICE VOTE

Park View Health Center Committee

Chairman Egan asked for the board's approval of his appointment of Supervisor Swan to the Park View Health Center Committee. Supervisor Swan will complete the term of Supervisor Norton who was removed from this committee. Motion by Supervisor Swan, seconded by Supervisor Binder, to accept. CARRIED BY VOICE VOTE

Parks & Recreation Committee

Chairman Egan asked for the board's approval of his appointment of Supervisor Dowling to the Parks & Recreation Committee. Supervisor Dowling will complete the term of Supervisor Norton who was removed from this committee. Motion by Supervisor Swan, seconded by Supervisor Binder, to accept. CARRIED BY VOICE VOTE

County Executive Doemel thanked Sue Ertmer, Winnebago County Clerk, for all her years of service and presented a gift to her from the county.

Chairman Egan commended Sue Ertmer, Winnebago County Clerk, for all her years of service and presented a gift to her from the Winnebago County Board of Supervisors.

CONSENT AGENDA – "STREAMLINING GOVERNMENT THROUGH EFFICIENCY" PRESENTATION BY SUPERVISOR BRYAN STAFFORD

Supervisor Stafford briefly discussed and presented what a consent agenda is, what it consists of; and how the consent agenda process works. A consent agenda is a tool used to streamline meeting procedures by collecting items into a group where all are passed by a motion and voted through unanimous consent. The County Board Chair will decide what items are placed on the consent agenda. Any board member may request that any of the items within the consent agenda be removed from the group for individual discussion and a separate motion and vote. It would then be considered as the next item on the agenda, discussed, and voted on.

Supervisor Stafford and Ms. Mueller then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

ARPA FUND PROPOSAL FOR WATER QUALITY IMPROVEMENT PROJECTS PRESENTATION BY CHAD CASPER, DIRECTOR – WINNEBAGO COUNTY LAND & WATER CONSERVATION DEPARTMENT

Chad Casper, Land & Water Conservation Department (LWCD) Director presented the ARPA fund proposal for water quality improvement projects. The proposed amount of funds requested by the Land Conservation Committee (LCC) and the LWCD is \$3,030,300. This will be a long-term project taking 10-15 years, working towards the goals set in existing management plans. The allocation of funds to the LWCD would be used on legacy projects with the primary focus being to improve water quality in Winnebago County. Future generations would benefit from these investments made in the County if a portion of funds were allocated to the LWCD.

The following will be the best management practices that will help improve water quality in Winnebago County with the allocation of funds.

- Create a Harvestable Buffer Program
- Soil Health Program
- Wetland Development and Restoration
- Waterway Systems
- Barnyard Runoff Control Systems
- Manure Storage Closures
- Off-Shore Breakwaters
- Shoreline Habitat Restoration
- Well Abandonments
- Rain Gardens

Mr. Casper then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

PRESENTATION OF 2023-2027 CAPITAL IMPROVEMENT PLAN (CIP) AND 2023 PROJECTS BY PAUL KAISER, DIRECTOR OF FINANCE; MIKE COLLARD, DIRECTOR OF ADMINISTRATION; JIM SCHELL, AIRPORT DIRECTOR; MIKE ELDER, DIRECTOR OF FACILITIES & PROPERTY MANAGEMENT; PATTY FRANCOUR, DIRECTOR OF INFORMATION TECHNOLOGY; ROBERT DOEMEL, HIGHWAY COMMISSIONER; DR. MARTIN RUDD, UWO ASSISTANT CHANCELLOR FOR ACCESS CAMPUSES (A LIST OF THE CIP PROJECTS IS ATTACHED.)

2023-2027 Capital Improvements Plan

Paul Kaiser, Finance Director, introduced himself and provided a brief history on how he came to Winnebago County. He put together the 2023 Executive Capital Improvement Plan with the help of all the Department Directors.

Mr. Kaiser then took questions from the board. A copy of the 2023 Executive Capital Improvement Plan is available in the County Clerk's Office.

2023 Capital Improvement Project – Airport

Jim Schell, Airport Director, presented the 2023 Airport Department Capital Improvement Projects to the board.

- The Taxiway Alpha (A) Reconstruction project will complete the reconstruction portion of TWY A between TWY A1 and the south side of RWY 9/27. The concrete in this section of Taxiway was built in 1967 and has outlived its useful

life and requires replacement. CIP request is for \$15,000 in 2023 and \$175,000 in 2024 (page 6 of the Executive Capital Improvement Plan 2023 Book).

- Requesting to acquire a new plow truck to replace a 1980 Dump Truck and a 2000 Plow Truck of which both are only 2WD and have multiple limitations to their ability to carry out various needed functions. 2023 CIP request is for \$140,000 (page 11 of the Executive Capital Improvement Plan 2023 Book).

2023 Capital Improvement Project – Facilities & Property Management

Mike Elder, Facilities & Property Management Director, presented the 2023 Facilities Department Capital Improvement Projects to the board.

- Courthouse Fourth Floor Ceiling Repair
 - This project is to repair the ceiling in the Courthouse 4th Floor Courtroom. The ceiling has been damaged by water leaking from the air conditioning unit in the 4th floor attic. The project was originally developed and planned to be accomplished in the 2018 operational budget. The costs returned through bidding exceeded \$100,000. There was insufficient funding in the operational budget to accomplish the work. The project was then included in the Department relocation project for the Courthouse. The costs for that entire project exceeded the project estimate. The ceiling work was deferred again. As a result, it is being moved to the Capital budget. CIP request is for \$155,000 in 2023 (page 11 of the Executive Capital Improvement Plan 2023 Book).
- JP Coughlin Center Boiler Replacement
 - This project is to replace the two existing hot water boilers in the JP Coughlin Center. These boilers were installed in 1998 and the interior firebox structure is deteriorating to the point the boilers need to be replaced. CIP request is for \$10,000 in 2023 and \$150,000 in 2024 (page 15 of the Executive Capital Improvement Plan 2023 Book).
- Courthouse Fall Protection
 - This project is to install Occupational Safety & Health Administration (OSHA) required fall protection on the roof of the Courthouse. Currently, there are no safety provisions for working on the roof. According to the OSHA Fall Protection Standard that was updated in 2015, it now requires protection whenever a person is within 6 feet of the roof edge. It also requires that any attachment point has to be engineered and tested to OSHA requirements. The Courthouse has no attachment points currently installed. CIP request is for \$125,000 in 2023 (page 16 of the Executive Capital Improvement Plan 2023 Book).
- Masonry Maintenance Program
 - Masonry Maintenance Program – Highway Office, Shop and Façade
 - Masonry Maintenance Program – Otter Street
 - This project is to maintain and repair the masonry surfaces of various County Facilities. Each building will be surveyed on a regular basis to identify potential masonry problems before they actually occur. Remedial action will be taken to prevent a building failure, resulting in more costly repairs or replacement. The goal of this program is to maximize the life of the masonry surfaces covering the facilities.
 - CIP request:
 - 2023 \$150,000 – Otter Street Building
 - 2024 \$150,000 – Highway Shop
 - 2025 \$150,000 – Airport Tower
 - 2026 \$125,000 – Oshkosh Human Services
 - 2027 \$150,000 – Neenah Building
 - Beyond \$150,000 - Neenah Building
 - \$100,000 - JP Coughlin
 - \$125,000 – Jail
 - \$100,000 – Maintenance Facility
 - (page 17-20 of the Executive Capital Improvement Plan 2023 Book).
- Neenah Human Services Boiler Replacement
 - This project is to replace the two existing hot water boilers in the Neenah Human Services Building. These boilers were installed in 1994 and the interior firebox structure is deteriorating to the point the boilers need to be replaced. CIP request is for \$10,000 in 2023 and \$150,000 in 2024 (page 21 of the Executive Capital Improvement Plan 2023 Book).
- Park View Fire Alarm Replacement
 - This project is to replace the proprietary fire alarm system with a new non-proprietary fire alarm system. The existing fire alarm is experiencing numerous programming and computer glitches. This requires multiple visits from the contractor that can service the system and significant time requirements from Park View staff. A non-proprietary system will allow for competitive pricing for parts and service and also the opportunity to change service providers due to poor response and service. CIP request is for \$113,640 in 2023 (page 22 of the Executive Capital Improvement Plan 2023 Book).
- Roof Replacement Program

- This project is to replace the roof surfaces of various County Facilities. Each building will be surveyed on a regular basis to identify potential roof problems before they actually occur. Remedial action will be taken to prevent a building failure, resulting in more costly repairs or replacement. The goal of this program is to maximize the life of the roof's surfaces covering the facilities.

CIP request:

2023 \$275,624

2024 \$331,126

2025 \$238,527

2026 \$186,592

2027 \$161,571

(page 23 of the Executive Capital Improvement Plan 2023 Book).

Mr. Elder then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

2023 Capital Improvement Project – Information Technology

Patty Francour, Information Technology Director, presented a summary of the Redundant Fiber Loop project. This was presented to the County Board at an earlier date. This project will allow us to lay a new fiber route between critical locations of our equipment to create a loop, so if there is a break anywhere on the loop, the network traffic can turn around and go the other direction on that loop to get to the resources that are being requested.

Ms. Francour then took questions from the board.

2023 Capital Improvement Project – Highway

Bob Doemel, Winnebago County Highway Commissioner, presented the 2023 Highway Department Capital Improvement Projects to the board. The projects include:

- CTH F (Omro to CTH D) - \$1,626,818 – Milling the existing roadway and installing an asphalt overlay to improve the paved surface along with minor drainage improvements.
- CTH II (USH 45 to North County Line) – Milling the existing roadway and installing an asphalt overlay to improve the paved surface.
- CTH JJ (CTH CB to STH 76) – \$929,600 – Milling the existing asphalt pavement, installing a new asphalt surface along with minor tree trimming and drainage improvements.
- CTH P (Midway Road to STH 47) – Requesting \$150,000 to complete the design phase of this project. Construction to begin in 2025. CTH P is in need of reconstruction. The current two lane rural cross section between STH 47 and Midway Road does not function effectively; numerous driveways to multiple businesses are causing issues with drainage. The pavement is failing and is inadequate to handle the current traffic.
- Highway Department Building Upgrades
 - More truck storage space is needed to accommodate and maintain the inventory of equipment
 - Additional training/meeting room that the department can host public information meetings, and full staff training.
 - Larger truck wash bay to allow washing of chlorides off equipment during the winter months, and routine washing during the construction season. Only the design phase was approved and funded. The future construction funding will need to be approved in the near future.
 - The mold mitigation Mr. Elder presented is a separate safety issue that needs to be addressed immediately, and will have minimal impact on any future building modifications.

Mr. Doemel then took questions from the board. A copy of his presentation is available in the County Clerk's office.

2023 Capital Improvement Project – UW Oshkosh, Fox Cities Campus

Dr. Martin Rudd, UW O Assistant Chancellor for Access Campuses and Ms. Rife, presented the 2023 UW Oshkosh, Fox Cities Campus Capital Improvement Projects to the Board. The projects include:

- Barlow Planetarium Updates – Upgrade the Barlow Planetarium which is utilized for instruction and community education programs. This project will accomplish the remodeling necessary for the 1990's technology system to be upgraded. The technology system cost will be covered by the UW Systems Board of Regents. Outagamie and Winnebago Counties will be jointly responsible for the necessary building renovations. The total cost of this project is estimated at \$155,000 with Winnebago County's portion to be \$77,500. Outagamie County did approve their portion for this project.
- Food Service & Union Facilities – Renovate the food preparation/storage, kitchen, and service areas (constructed in 1959 with few improvements since then). We would also add square footage to union activity/student organization area to better serve and encourage student participation in organized academic and entertainment interests. This project is to be funded jointly between Outagamie and Winnebago County. The total cost of this project is estimated at \$4,418,000 with Winnebago County's portion to be \$2,209,000. Outagamie County did approve their portion for this project.
- HVAC Controls replacement for Admin & 1300 – This project is to replace the outdated HVAC control system in the Administrative and 1300 Wings of the complex. This project is to be funded jointly between Outagamie and Winnebago

County. The total cost of this project is estimated at \$88,330 with Winnebago County's portion to be \$44,165.

- Library Roof Replacement – This project is to repair/replace the Library roof. This project is to be funded jointly between Outagamie and Winnebago County. The total cost of this project is estimated at \$350,000 with Winnebago County's portion to be \$175,000. Outagamie County Facilities Director has looked at the project and it is his recommendation to continue to patch it, therefore, Outagamie County did not approve their portion for this project.
- Replace Science Wing Windows – This project is to replace the outdated and inefficient windows on the north and south sides of the Science Wing with energy efficient units. This project is to be funded jointly between Outagamie and Winnebago County. The total cost of this project is estimated at \$464,100 with Winnebago County's portion to be \$232,050. Outagamie County did approve their portion of this project.

Dr. Martin Rudd and Ms. Rife then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

Motion by Supervisor Albrecht, seconded by Supervisor Zellmer, to adjourn until the Board's next meeting on Tuesday, February 28, 2023 at 6:00 p.m.

The meeting was adjourned at 10:23 p.m.

Submitted by:
Cassie J. Smith-Gregor
Winnebago County Recording Secretary

State of Wisconsin)
County of Winnebago) ss

I, Cassie J. Smith-Gregor, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session meeting held February 7, 2023.

Cassie J. Smith-Gregor
Winnebago County Recording Secretary