

**SPECIAL ORDERS SESSION
WINNEBAGO COUNTY BOARD MEETING
TUESDAY, JANUARY 3, 2023**

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by ZOOM.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 31 - Borchart, Eisen, Horan, Defferding, Ellenberger, Nussbaum, Albrecht, Gabert, Binder, Swan, Robinson, Floam, Gordon, Ponzer, Belville, Norton, Hinz, Zellmer, Schellenger, Buck, Powers, Hanson, Cox, Youngquist, Farrey, Harrison, Zastera, Egan, Beem, Nelson and Miller. Excused: 5 – Dowling, Nichols, Wise, Stafford and Gustafson.

Motion by Supervisor Albrecht, seconded by Supervisor Cox to adopt the agenda for this evening's meeting. CARRIED BY VOICE VOTE.

PUBLIC HEARING

The following people spoke in support of Resolution No. 155-012023 – "Ratifying a Proclamation of a County Emergency Due to Extreme Winter Weather and Unplanned Staffing Shortages and Temporary Closing of the Day-by-Day Warming Shelter":

- Supervisor Paul Eisen, Fox Crossing

COMMITTEE REPORTS

Supervisor Michael Norton reported that the Parks & Recreation Committee along with the Oshkosh Recreation Department and Fusion Footwear have created a program called "920BAGO". This event encourages people to enjoy, 920 hours of outdoor activities. The first event will be held the weekend of January 20 – 22, 2023. This will be a cross-country ski, snow shoe and hiking event.

Supervisor Brian Defferding provided an update on an item reported in the Wisconsin Counties' Association magazine regarding improving our mental health crisis and response system. A social worker/clinical therapist rides along with a police officer to respond to call for services that are having a mental health crisis or having an episode. He will keep us updated as more data and information become available.

Supervisor Karen Powers stated that the last day to turn in your per diems and mileage for the year 2022 is Friday, January 6, 2023. Last year, there were 2 or 3 supervisors that did not take a paycheck for their work. If they do not want it or take a paycheck, if you would be willing to consider turning in your hours and mileage and donating them into the scholarship fund would be her only request. Chairman Egan added that they could still do that but the checks would need to be made out to them directly, and taken out of their pocket to give it to the scholarship fund, it cannot be just written out to the scholarship fund.

CHAIRMAN'S REPORT

Chairman Egan noted that Supervisor Nichols and Supervisor Gustafson are excused from this meeting.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 155-012023: RATIFYING A PROCLAMATION OF A COUNTY EMERGENCY DUE TO EXTREME WINTER WEATHER AND UNPLANNED STAFFING SHORTAGES AND TEMPORARY CLOSING OF THE DAY BY DAY WARMING SHELTER

WHEREAS, on Monday, December 19, 2022, county officials were notified that the Day by Day Warming Shelter, a non-profit shelter in the City of Oshkosh, was facing significant staffing shortages and needed to temporarily close its overnight sheltering operation beginning December 21, 2022 and lasting through January 8, 2023; and

WHEREAS, on Tuesday, December 20, 2022, County Executive Jon Doemel signed an emergency proclamation pursuant to Wis. Stat §323.14(4)(b) that an imminent threat of disaster existed in Winnebago County because of the extreme winter weather and the temporary closing of the Day by Day Warming Shelter; and

WHEREAS, on Thursday, December 22, 2022, Governor Tony Evers issued an Energy Emergency to ensure energy fuel stability which was likely to occur due to demand for home heating increased by extreme cold weather conditions, and extreme cold temperatures; and

WHEREAS, Winter Storm Elliot resulted in significant snowfall, heavy winds, and blizzard conditions across the nation, state, and county, which would have likely resulted in significant injury and/or death to those unsheltered or living in homes without heat; and

WHEREAS, Winnebago County staff, with support from the City of Oshkosh, continues to operate a 24/7 emergency shelter at the location of the Day by Day Warming Shelter beginning Wednesday, December 21, 2022 which continues to shelter dozens of the county's residents; and

WHEREAS, the Interstate 41 causeway over Lake Butte des Morts and other county roadways suffered white-out conditions for several days as the wind blew snow across the roadways causing near 24/7 plowing operations for the county's highway department team; and

WHEREAS, while the weather has improved, the Day by Day Warming Shelter is still facing staffing shortages and needs more time to successfully train and equip newly hired staff to be successful; and

WHEREAS, County Executive Jon Doemel has requested a cross-department task force to work with the Day by Day Warming Shelter to plan for future needs and ensure continuity of operations.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that pursuant to Wis. Stat § 323.11, it ratifies the emergency proclamation of County Executive Jon Doemel on December 20, 2022, and affirms an emergency existed within Winnebago County as a result of the bitter cold and snow brought by Winter Storm Elliot and that emergency concluded on December 29, 2022.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that as a result of Day by Day Warming Shelter's planned temporary closure and potential for further operational challenges, pursuant to Wis. Stat §323.11, beginning on December 20, 2022, an emergency exists in the county and this body grants the County Executive, in consultation with the County Board Chairperson, general authority under Wis. Stat. §323.14(4) in order to be expedient for the health, safety, protection, and welfare of persons unsheltered, who would be otherwise left in the cold of the Wisconsin winter until the earlier of February 28, 2023, or the County Executive, in consultation with the County Board Chairperson, determines the staffing operations of the Day by Day Warming Shelter are stable.

Submitted by:

CHAIRMAN THOMAS J. EGAN

Motion by Supervisor Egan, seconded by Supervisor Schellenger, to adopt. CARRIED BY VOICE VOTE.

PRESENTATION ON WINNEBAGO COUNTY SOCIAL MEDIA POLICY

Eric Rasmussen, Emergency Management Director introduced the Winnebago County Social Media Policy. The County has been utilizing Social Media for more than a decade with no standard county-wide guidance in place. It is a priority of the County to increase our outward communication and transparency. The proposed Social Media Policy will provide standard and legal guidance for the County's use of social media.

Mary Anne Mueller, Corporation Counsel, went over the legal parts of the Social Media Policy and discussed multiple cases that took place at the state level.

Department heads are responsible for the content posted on their Department's page. Department Heads may authorize employees to post content on their Department's page.

The Winnebago County Communication Team is responsible for the content on the official Winnebago County, WI Government page.

Mr. Rasmussen and Mrs. Mueller then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

RESOLUTION NO. 131-112022: SUPPORTING WINNEBAGO COUNTY SOCIAL MEDIA POLICY

WHEREAS, the Winnebago County Social Media Policy sets forth guidelines for the establishment and use of social media by Winnebago County for conveying information about Winnebago County and its events and activities; and

WHEREAS, this policy and procedure applies to all Winnebago County departments and Winnebago County Workforce Members contributing to websites, blogs, Wikis, social networks, virtual worlds, or any other kind of social media both on and off county websites; and

WHEREAS, for each social media profile approved for use by Winnebago County, the Department shall establish a list of authorized employees who may manage the social media profile; and

WHEREAS, Winnebago County must retain all social media content published by Winnebago County for the purposes of public records retention as may be required by applicable law; and

WHEREAS, social media will complement not replace Winnebago County's primary website.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby supports the Winnebago County Social Media Policy enacted on September 1, 2022.

Submitted by:

INFORMATION SYSTEMS

Motion by Supervisor Floam, seconded by Supervisor Schellenger, to amend 8.1 on Social Media Policy to remove "limitations" and replace with "consequences and responsibilities with". And remove "and I agree to abide by these policies" on the signature page.

"8.1 Like other members of the community, employees may use social medial profiles not belonging to the County for the employee's personal social media purposes. The County values employees' First Amendment right to communicate on their personal social media accounts; however, it is important that employees are aware that there are **limitations**

consequences and responsibilities with this right. It is also important employees are aware that most uses of personal social media are still part of the public domain regardless of privacy settings, as content posted to the internet is easily replicated and published despite attempted privacy measures an employee might otherwise undertake.

Signature Page - Certification. ***I have read and understand the Winnebago County Social Media Policy. and I agree to abide by these policies.*** CARRIED BY VOICE VOTE.

Motion by Supervisor Norton, seconded by Supervisor Schellenger to vote on resolution as amended. CARRIED BY VOICE VOTE.

PRESENTATION OF 2023-2027 CAPITAL IMPROVEMENTS PLAN AND 2023 PROJECTS BY DIRECTOR OF FINANCE PAUL KAISER, DIRECTOR OF ADMINISTRATION MIKE COLLARD, SHERIFF JOHN MATZ AND PARKS DIRECTOR ADAM BREEST

2023-2027 Capital Improvements Plan

Michael Collard, Director of Administration and Paul Kaiser, Finance Director, presented a brief overview of the Capital Improvements Plan for 2023-2027 including what Winnebago County will be doing with the capital improvements plan, what it is, why it's important and what we are asking the County Board to do with it. In previous years, we have had a different approval method that before the Board could vote on authorizing a capital improvements project, the department requesting it is to present the need for the project, explain the project to the Board at a meeting prior to the meeting when the Board is asked to vote on the resolution authorizing the project. This year we are consolidating all projects into one request for Board action in the form of a resolution. Presentations will be completed by departments between January 3, 2023 and February 7, 2023. A resolution will be forwarded to the Personnel & Finance Committee to approve all the Capital Improvement Projects for the 2023 year at their February 8, 2023 meeting. Mr. Collard also discussed the projected costs, funding sources, and future financing plan for all proposed capital improvement projects for the years 2023-2027.

2023 Capital Improvement Project – 911 Dispatch Console Workstation Replacement

The 911 Comm Center is the only 911 Public Safety Answering Point (PSAP) in the county (since inception in 1980). The center provides coordination and continuous monitoring of all public safety incidents and related radio talk-group traffic and phone calls within Winnebago County, 24 hours a day, 7 days a week and 365 days a year. It also dispatches public safety resources and services for all law enforcement, fire, and emergency medical service providers within Winnebago County including 9 law enforcement agencies, 15 fire departments, 13 first responder groups and 4 different ambulance companies.

Capt. Lara Vendola discussed the communications system history back to 2011-2012 to the present and the building history.

The current dispatch console workstation supports 7 monitors and they are now requiring 8. A few stations are not fully functional. This is not office furniture. The workstations must house mission critical public safety components. As of Fall 2022, all 9 workstations must be replaced. Rough estimate will cost \$28,000 per console workstation; plus disposal, removal and discarding of old components on a "Hot" install cycle (live PSAP).

CIP request is for \$260,000 (page 34 of the 2022-2026 CIP Book).

The Sheriff's Office will make every effort to repurpose or reuse stand-alone components within the agency, other county departments, or auction at public surplus for those items with life left in them.

Capt. Vendola then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

2023 Capital Improvement Project - Winnebago County Jail Wiring and Camera Project

The current camera use has monitors at all entrances and exits, common areas where inmates may be present, inmate cells and exterior of the Sheriff's Office. Utilizing cameras protects Winnebago County from liability and protects the staff and inmates. There are 17 monitored cells that observe fragile inmates with major medical issues and/or mental health observation. If these cameras fail, we must replace them with physical staff. Currently the camera system is operated by Avigilon 6 software which is no longer supported which means the Sheriff's Office can no longer add any additional cameras with our current software.

Project numbers; 2022-to date would cost \$18,000 in repairs. Several additional "repairs" are needed, IF they could even occur.

Lt. Ross Johnson reported that the Capital Improvement Project (CIP) replaces all end of life wiring and other components. The project adds 13 cameras; one camera has been repeatedly recommended to be added by the State of Wisconsin Department of Corrections Jail Inspector and 12 additional cameras added to create additional monitored cells for an increasing population with medical issues and mental health concerns.

CIP Project Request:

Wiring upgrade \$275,000

Addition of 13 cameras \$75,000

Total \$350,000 (15% increase each year)

It is expected that the project will take 6-9 months to complete. Per their vendor, pricing is only guaranteed for 30 days due to the volatility of pricing for products on the cost of labor.

Lt. Johnson then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

2023-2024 Capital Improvement Project – Waukau Dam

Adam Breest, Parks Director, provided an overview of the Waukau Creek Nature Preserve. The nature preserve is 26 acres that has a fishing pond/creek, single track bike trail, parking, walking trails, fishing dock and 3 dams. The fishing pond/creek has been used for recreational fishing and also utilized by the Omro/Rushford fire department to fill tankers. The Waukau Creek connects to Rush Lake and the Uihlein Waterfowl Production Area up stream and Waukau Creek Nature Preserve and the Fox River downstream. Adam discussed the history and site challenges of the Waukau Dam.

Project Costs:

Expenses

2023 - \$230,000 Engineering Cost

2024 - \$1,500,000 Construction Cost

Funding Sources

2023 - \$230,000 County

2024 - \$750,000 County

\$750,000 Outside Funding**

**On May 1st, they will apply for the WI DNR Stewardship Fund Grant. This is a state-wide competitive grant. Results are typically released in September.

Project Goals:

- Fortify the east embankment so that way we can create a natural overflow area that will not require long term maintenance
- Install rip rap in areas that are hit hardest but do not necessarily require the flex armor
- Continue to prevent carp from swimming up stream
- Replace the approaches, railings and catwalks at all three dams to comply with ADA standards and provide a safer experience for our residents and visitors.
- Provide better parking on HWY K for the single-track bike trail users. The parking lot condition is very poor for the amount of users that visit the site.
- Install lighting to provide better site security.
- Enhance the property by providing more fishing docks, repaved trail, and a shade shelter.

Mr. Breest then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

Motion by Supervisor Albrecht, seconded by Supervisor Norton, to adjourn until the Board's next meeting on Tuesday, January 17, 2023 at 6:00 p.m.

The meeting was adjourned at 9:43 p.m.

Respectfully submitted by:

Cassie J. Smith-Gregor

Winnebago County Recording Secretary

State of Wisconsin)

County of Winnebago) ss

I, Cassie J. Smith-Gregor, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session meeting held January 3, 2023.

Cassie J. Smith-Gregor

Winnebago County Recording Secretary