

BOARD OF HEALTH MEETING
Friday, June 4, 2010
7:30 a.m.
Winnebago County Health Department
Conference Room

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos.

ROLL CALL: Board members present were Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Dr. Joseph Bachman; Tom Egan, and Tom Ellis.

EXCUSED: Peg Larson, Jill Collier, and Ken Neubauer.

Also present were Doug Gieryn, Director of WCHD; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Jeff Phillips, Environmental Health Officer; and Emily Dieringer, Public Health Educator.

APPROVE MINUTES: Motion to approve the minutes from May 7, 2010. Ellis/Egan to approve. Motion carried 5-0, voice vote.

ITEMS FROM THE PUBLIC: None

BUSINESS

A. Director's & Staff Report

2011 Budget – Doug

Levy revenue is up about \$19,000 from last year for a total of \$957,000. Union contracts have an increase in cost of living of 1.5% to be applied mid-year. Mark Harris feels there is a manageable budget at this point. There are plans for a zero increase in levy funding for 2012.

Joanne asked if reserve funds will be needed for the move of the Health Department to the Carter building. We may not have to. Doug was unclear if furniture needs are included in the remodeling costs. No costs for the installation of equipment are evident at this time. We plan to piece together existing furniture and cubical from Carter and WCHD.

Consolidation discussions – Doug

Doug has met twice with the Neenah and Oshkosh Health Departments. Neenah and Menasha Health Departments would like to review other studies of similar mergers. Doug has a meeting with Mark Rohloff and the Oshkosh HD this afternoon. He has a draft of cost comparisons (handout) demonstrating various organizational and levy cost scenarios for combining the Health Departments in Winnebago County.

Mark Harris agreed to contact Rock County and Doug will contact the State for information on combining health departments. A study may have to be done.

Cindy Draws – Older Adult and Communicable Disease Report

- Rapid HIV testing is now ready to be done. We do partner follow-up for three counties: Winnebago, Waushara and Marquette.
- LTAs will be faster and referrals will come from ARCD
- The Personal Care Program is utilizing temporary staff from PRN after losing a long-time staff member, Lillian Seitz (27 years), who took a position with Park View. As of

July 1, 2010, we will lose most of our Personal Care caseload due to reorganization within the Lakeland Care District.

- We are looking for Certification to remain a TB Dispensary.

Jeff Phillips – Environmental/Sanitarian Report

- Our costs for monitoring Transient Non-community Wells will decrease as the lab at UWO will be doing our Nitrate testing.
- We have been involved in a recent Meth Lab bust in the Town of Menasha. This is the fourth one Jeff has seen since coming to Winnebago County. We are involved with the clean up.
- License fees for food establishments are due by July 1st. This provides revenue up to \$100,000 for the year, up 2% from last year.

Mary Jo Turner – MCH Report

- Training two new RNs
- WIC Car seat vouchers are doing well, however there have been a number of “no shows” at fitting time. Mary Jo is considering doing fitting during WIC Check Pick-up.
- Looking at needs for the new building and what can be left behind.

B. Certification for billing MA for TB case management - vote

TB Dispensary – We do follow up with people in a three-county area, and send them to a place where they can get services. We ensure they follow up with their medication, apply for Medical Assistance or arrange through the state for funding of services. We need to apply for Certification to be reimbursed by the State from Medical Assistance. Moved and seconded Egan/Sievert to apply for Certification for billing MA for TB case management. Motion carried 5-0, voice vote.

C. Smoke Free Ordinance Amendment - vote

Emily provided a handout of a draft for Winnebago County’s Smoke Free Ordinance to address county-owned property. It further defines “reasonable distance”, “grounds”, and “enclosed space” from the State Law. It calls for an increase in fines. Areas highlighted in yellow indicate recent proposed updates to the draft. Discussion took place.

- There is an advantage to be consistent with other municipalities in Winnebago County. (see handout regarding Neenah City ordinance)
- There may be other “grounds” that the County owns that we are not aware of at this point.
- Enforcement may be difficult, especially at the Fair Grounds. Not looking for heavy enforcement, but plan to use signage and awareness. Public complaints will be addressed.
- “Enclosed space” language is difficult to understand.

Moved and seconded Sievert/Bachman to change the language in the Smoke Free Ordinance for Winnebago County Properties and define “reasonable distance” as 20 feet from a building, and define “enclosed space” as “all space between a floor and a ceiling that is bounded by walls, doors or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area.”

This language is consistent with the Neenah City Ordinance. The question of further defining what constitutes “grounds” was not addressed at this meeting. Motion carried 4-0 with 1 abstaining, voice vote.

Tom Egan requested an e-mail be sent to all Board of Health Members of the above Ordinance when the changes are made to the draft. These changes will need to be approved by John Bodnar.

Next Meeting: July 2, 2010, 7:30 a.m. at the Winnebago County Health Department

Reports: No job shadowing today. Times can be arranged for future visits with RNs.

Motion to adjourn: Ellis/Egan, motion carried 5-0, voice vote.

Respectfully submitted,
Linda Baeten, Recording Secretary