

Winnebago County Health Department Board of Health Minutes December 15, 2023



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

APPROVED (approved at the January meeting)

Date: 12/15/2023 **Time:** 7:30-9:30 am **Location:** TEAMS and in person
[Click here to join the meeting](#) Meeting ID: 215 627 423 255
In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI
Send meeting notes to: CountyClerk@winnebagocountywi.gov once approved

Attendees:	PLEASE INDICATE WHO IS ATTENDING IN PERSON (P) AND WHO IS PARTICIPATING VIRTUALLY (V)			
ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED				
Ralph Harrison	Joshua Belville		Kay Horan	Karen Powers (v)
Bev Slusarski (v)	Julia Salomón	Anne Boyce	Shelley Brown-Giebel (v)	Doug Gieryn
Heidi Keating (v)		Ashlee Rahmlow	Toby Vanden Heuvel	Belinda DeGoey
Invited Guests/In attendance virtually				
3 members from the public present	George Bailey (v)	Karen Powers (v)	Belinda DeGoey (v)	Conley Hansen (v)
Lynnsey Erickson (v)	Susan Garcia Franz	Beth G (v)	Sarahjean Schluetchermann (v)	Hannah Wainno (v)
Not in attendance (excused)				
Lois Gruetzmacher				Adam BellCorelli (v)

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Chair	<ul style="list-style-type: none"> ● Start Teams Recording: 7:31 ● Meeting called to order at by: Ralph Harrison at 7:33 am ● Roll call: Ralph Harrison, Kay Horan, Joshua Belville, Toby Vanden Heuvel, Karen Powers (virtual) ● Please state your name if you are joining this meeting virtually and when making a motion or seconding, so notetaker can accurately attribute notes to that person. <p style="color: red; font-weight: bold;">Note taker: If any voting items are on the agenda, please note who voted and how.</p> <p style="color: blue; font-weight: bold;">ONLY VOTES FROM MEMBERS ATTENDING IN PERSON WILL BE COUNTED.</p>	
2. Roll Call	Secretary	Do we have a quorum? YES	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> ● Motion to approve October 2023 minutes meeting minutes. BOH will approve the minutes as is. There was some question about whether or not there was quorum at the last minute. <ul style="list-style-type: none"> o Motion to approve minutes by: Joshua Belville 	

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		<ul style="list-style-type: none"> o Second by: Kay Horan • Voting (list who voted yes who voted no): all in favor: Ralph Harrison, Josh Bellville, Toby Vanden Heuvel, Kay Horan 	
4. Public Comment	Public	<p>Any public comment?</p> <ul style="list-style-type: none"> • Kay Horan District 5 County Board of Supervisors: The kitchen at the Arena is certified to be used as a kitchen, however they do not have a permit to operate. • Leah Kitz: re: Harm Reduction Vending Machine stating she was disappointed that the request has not been passed. Would like to see it passed as it is a life-saving opportunity for many folks. Would like to offer an amendment about the limitation in the current wording stating people who use it have to first register with the county <ul style="list-style-type: none"> o also commented on the inclusion of specific names in the ordinance asking that it be broadened to include other life-saving medication o also commented on how hard it has been for public health to get motions • Drew Mueske: a member of the public: commented on the benefit of harm reduction vending machines citing how other communities have them and save lives. He also commented on the fact that the current wording limits who can access the contents of the machines and asks that it be removed. • Ashley Hesse: re Harm Reduction Vending Machine, asks this board to pass this voting item. Commented how it is our responsibility as adults to protect youth and elders. Winnebago County is not immune to the opioid epidemic and urges this board to support harm reduction efforts. Also commented on the shame associated with the stigma surrounding individuals who use drugs. Encourages that people need help, and everything this community can do to help would be useful. • Toby Vanden Heuvel: here to represent the community and would like to comment on item 5B regarding the role of the Board of Health. He is very concerned that it takes so few county supervisors to derail public health efforts. Need to dedicate efforts to support public health efforts. Questions the feasibility of how 36 county supervisors will agree to meet in the middle of a pandemic to vote on an item related to a pandemic (referring to the change in the ordinance from October 2023). • Conley Hansen (v): Commented on the Harm Reduction item on the agenda. Not convinced that vending machines are the answer to the drug epidemic. 	

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<p>5. Business</p>	<p>Various</p>	<p>Agenda items</p> <p>A. Elect a new Board of Health Chairperson-vote</p> <ul style="list-style-type: none"> o Josh nominates Ralph; Kay Horan seconds o Discussion: Toby Vanden Heuvel asked Ralph how he voted on the resolution last meeting. Ralph Harrison stated he voted for the ordinance change, limiting the powers of public health. o Vote: Toby Vanden Heuvel abstains. YES: Kay Horan, Josh Belville, Ralph Harrison. o Ralph Harrison is BOH Chair <p>B. Elect a new Board of Health Chairperson-vote</p> <ul style="list-style-type: none"> o Ralph Harrison nominates Josh Belville; Kay Horan seconds o Discussion: Kay asked Josh to share a little bit of himself o Vote: TobyVande Heuvel, Kay Horan, Josh Belville, Ralph Harrison vote yes. o Josh Belville is voted as Vice Chair <p>C. Review Board of Health Meeting Schedule and Role of Board Members</p> <ul style="list-style-type: none"> o Ralph was interested in knowing if the time the board meets is acceptable. o Josh suggested the meetings have an end time as well as many members of the board work and they have to take off work to attend these meetings. o Kay proposed a meeting every month instead of every other month. o Karen let Kay know she would prefer a little later than 7:30 am o Kay proposed the board meet every month; Ralph supported this suggestion. o Doug mentioned that meeting on the third Friday of every month does not allow a lot of opportunity to discuss items and to make it on the county board agenda on time. Meeting on the first or fourth Friday will allow more time. o Toby made a motion to meet on the fourth Friday of every month at 7:30 am. Kay seconded the motion to meet on the fourth Friday of every month at 7:30 am. o Vote: All in favor: Ralph Harrison, Toby Vanden Heuvel, Joshua Belville, Kay Horan vote yes for the BOH to meet on te 4th Friday of every month at 7:30 am at the Oshkosh Admin Bldg. <p>BOARD ROLES: a few considerations</p> <ul style="list-style-type: none"> ● Board serves as an advisory entity and has a role to review and vote on items about the budget. 	

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		<ul style="list-style-type: none"> ● Board to serve as a champion of public health and provide strong advocacy for public health issues. ● There might be times when the board does not agree with what public health is forwarding and a discussion about that is valuable. ● Encouraging the member to ask for information so members can be aware and make informed decisions. <p>Discussion:</p> <ul style="list-style-type: none"> ● Toby Vanden Heuvel asks the board: what does it mean to be an advocate of public health? What does it mean to be a champion? And how do we make informed decisions and not just take comments from constituents as the influencer of how members vote. ● Kay states that it is important to let the residents they represent know that they are smart and can make decisions for themselves. Kay reiterates that she would encourage members to educate themselves so they can make decisions as opposed to having decisions made for them. ● Ralph Harrison: What have we learned from the pandemic? There were things that were done well and some things that did not. Can we as a community discuss what happened and learn how to be flexible? ● Doug requests that the board help the department prioritize what topics they need more education and information on so that the department can provide that education. <p>D. Budget Transfer - \$80,083 for harm reduction program vending machines - vote</p> <ul style="list-style-type: none"> ● Harm reduction machines are available through DHS funds as part of a wide comprehensive approach to addressing the opioid situation in the state. Funds for resupplying the materials are available. The machines are designed to increase access to Naloxone and fentanyl test strips to those that need it most with the ultimate goal toward harm reduction. It is one of many approaches toward harm reduction. HIV, Hep C reduction, and other communicable diseases can be impacted by providing these materials in the machine. The research does not support that these machines encourage drug use. Needle exchange materials will not be included in the machines. There is potential for these machines to house other items that we may not have thought about yet that can be beneficial. The way an individual can access these machines is by a code, and the number of times a particular code is used to access materials can be limited. No names will be collected. Several other communities have already placed these in their communities. The machines will be placed outside both county admin buildings (Oshkosh and Neenah). The purpose is to increase accessibility 	

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		<p>to Narcan and other life-saving products. Maddie Breagher staff at Public Health shared more information about the machines, stating no one seeks to overdose and the materials in this machine can save lives.</p> <ul style="list-style-type: none"> o Some discussion about the wording stating individuals have to go through a consultation first before accessing the materials in the machine is a limiting step for people that need these materials. Consultation can be in person or by phone. The machines serve everyone, and there might be a misconception as to who is accessing these materials. The department will still provide referral services and support through the dept’s harm reduction program. There is also a “We Heart You” app that the public can access. o Discussion about vandalism of the machines and if the materials in the machine will help with the newest drugs that are out on the street ensued as well as disposal of the materials after use. o Funds would cover supplies and resupplying the machines. The machines are connected to the internet that monitors activity, temperature etc. <ul style="list-style-type: none"> ■ Can’t prevent vandalism but the location of machines may deter this. In terms of disposal, there will not be needles in the machines. <p>Motion to approve: Kay Horan and Toby Vanden Heuvel seconded Vote to accept the grant: all in favor: Toby Vanden Heuvel, Kary Horan, Ralph Harrison, Joshua Belville.</p> <p>E. Income Statement Review for 2023 YTD F. Director and Staff Updates</p> <ul style="list-style-type: none"> o Director and Admin Division <ul style="list-style-type: none"> ■ Respiratory Illness Season Planning and Response: Viral respiratory illness are on the rise. ■ Planning for 2024 budget changes o Community Health & Prevention (CHP) Division-Maddie Breagher provided an update on CHP’s work. o Environmental Health Division-Anne Boyce <u>Sanitarian Program</u> <ul style="list-style-type: none"> ■ Completed school lunch inspections (first inspection) of all schools in jurisdiction ■ New Establishments- ■ Oshkosh – Panda Express, Mad Chicken, Chilis, Pickle and Bags, Crumbl Cookie, Good Yolk, tourist rooming house 	

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		<ul style="list-style-type: none"> ■ Fox Crossing – Dorns Kitchen (Freeze Dry Candy Store) ■ Neenah - Tattoo Noir ■ Change of owner - 4 ■ We were requested by the FDA to do an in person check to make sure the recalled product WanaBana Apple Cinnamon Fruit Puree Pouches were removed from the shelves from Dollar Tree stores. They were recalled because of high levels of lead found in the product. Our 3 Dollar Tree Stores had all products removed from sale and information posted about the recall on the shelves. <p><u>Environmental Program:</u></p> <ul style="list-style-type: none"> ■ Next month is radon awareness month and radon kits will be sold at \$5 in the offices (Neenah and Oshkosh Health offices, City of Omro and Town of Winneconne) and at both of the Oshkosh Indoor Farmers Markets in January. ■ TNC Program (DNR transient non-community water program) – all 123 wells have been sampled for bacteria and nitrate and assessed for compliance with the DNR code. <p><u>Lead Hazard Reduction Program</u></p> <ul style="list-style-type: none"> ■ Since last meeting – 1 project completed, 1 property is in progress, 5 properties are ready to go and 2 properties are in the bid process ■ Total properties completed in 2023 = 9 <p>2 staff members completed ICS (incident Command System) 3-day training – all Sanitarians have now completed this training.</p> <ul style="list-style-type: none"> ○ Communicable Disease Division-Jaci Grignon <ul style="list-style-type: none"> ■ As noted above - Respiratory illness season <ol style="list-style-type: none"> 1. Nov 1st - Reporting change for COVID and Respiratory Illnesses in LTCF ■ TB/LTBI follow up ○ Healthy Lifespan Division-Alana Erickson <ul style="list-style-type: none"> ■ Partner progress - Hyde Community Center (Osh Boys & Girls Club) on schedule to open March 1. Facilitating a partnership to provide coordinated family/childhood services (Parent Connection, First Five Fox Valley, Child Care Resource & Referral, Birth-to-3, WIC & other Public Health services). 	

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		<p>High level overview; Important discussion points; decisions.</p> <p>ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.</p> <ul style="list-style-type: none"> ■ All referral and participation numbers increased in 2023 compared to '21 and '20 (perinatal care, car seat installations, breastfeeding support, falls risk assessment, home visits, Wellness Plus Classes, WWWP enrollees). <ul style="list-style-type: none"> ○ WIC Division- Belinda DeGoey <ul style="list-style-type: none"> ■ WIC Caseload for November was 2285. The designated caseload is 2252 so we are at 101.5% of our allotted caseload. ■ WIC Farm Market numbers are in for 2023. ■ Statewide: WIC FMNP participant redemption increased statewide from 36% in 2022 to nearly 42% in 2023. Farmers benefited and produce purchased with WIC/Senior FMNP checks increased by 45%, with \$1,232,921 sold in 2023 vs. \$850,691 sold in 2022. ■ Winnebago County: 48% redemption rate in 2023 compared to 43% in 2022. \$23,850 sold in 2023 vs \$21,000 in 2022. <p>Joshua Belville left at 9:30 am</p> <p>G. Review of Draft Community Health Needs Assessment – Heidi Keating Request for the board of health to submit feedback no later than the next BOH meeting. Board of Health member Kay Horan highlighted the importance and the need for accurate data and for a process to consolidate data collected by the various municipalities, so access to accurate data is more efficient.</p>
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> ● Next tentative meeting: January 26th at 7:30 am ● The Board of Health will meet on the 4th Friday of EVERY MONTH in Room 120 at the Oshkosh Administration Building.
7. BOH Members' Report		<ul style="list-style-type: none"> ● Kay Horan commented on how participation and involvement in the various county committees have been very beneficial to learning about all the services that are offered.
8. Adjourn	Board Chair	<ul style="list-style-type: none"> ● Motion to adjourn at and by: Ralph Harrison ● All in favor: Toby Vanden Heuvel, Kay Horan and Ralph Harrison

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*This meeting is also being posted as a Committee meeting for: · Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.
Vision: Healthy people building thriving communities.

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