

Winnebago County Health Department Board of Health Minutes AUGUST 2023



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 8/18/2023 **Time:** 7:30-9:30am **Location:** ZOOM and in person
Zoom: <https://us06web.zoom.us/j/81939530006?pwd=UmxvS0Ezc1lpInNRbDdzIDFPVjZodz09>
 Meeting ID: 819 3953 0006 / Passcode: 004168 / One tap mobile: +16469313860,,81939530006# US
In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI
 Send meeting notes to: CountyClerk@winnebagocountywi.gov once approved

Attendees: PLEASE INDICATE WHO IS ATTENDING IN PERSON (P) AND WHO IS ON ZOOM (Z)				
ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED				
Jeffrey J Beem	Joshua Belville(z); left early	Ralph Harrison	Lois Gruetzmacher	Karen Powers
Toby Vanden Heuvel		Anne Boyce		Alana Erickson
Ashley Mukasa (z)	Bev Slusarski (z)	Ashlee Rahmlow	Julia Salomón	Belinda DeGoey
Invited Guests/In attendance				
Michael Collard				
Not in attendance (excused)				
Rachel Youngquist				

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Chair	<ul style="list-style-type: none"> Start Zoom Recording: 7:32 AM Meeting called to order at by: Ralph Harrison Roll call: Jeffrey Beem, Ralph Harrison, Lois Gruetzmacher, Karen Powers, Eric Smiltneek, Toby Vanden Heuvel, Joshua Belville <p>Please state your name when speaking on zoom and when making a motion or seconding, so notetaker can accurately attribute notes to that person. Note taker: If any voting items are on the agenda, please note who voted and how. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON WILL BE COUNTED</p>	
2. Roll Call	Secretary	Do we have a quorum? YES BOH voting members present: Jeffrey Beem, Harrison, Lois Gruetzmacher , Karen Powers, Eric Smiltneek, Toby Vanden Heuvel, Joshua Belville (online)	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve previous meeting minutes June 2023 BOH meeting minutes reviewed. <ul style="list-style-type: none"> Motion to approve minutes by: Jeffrey Beem Second by: Karen Powers Voting: All in favor. all in favor 7-0 (Jeffrey Beem, Harrison, Lois Gruetzmacher , Karen Powers, Eric Smiltneek, Toby Vanden Heuvel, Joshua Belville online) 	

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4. Public Comment	Public	Any public comment? None	
5. Business	Various	<p>Agenda items</p> <p>Copy and past agenda item from agenda that Doug puts together</p> <p>A. Director and Staff Update – introductions and brief reports on department work Doug (Health Officer): <u>Community Health Assessment</u> Overview of the Community Health Assessment (CHA), a report that helps inform the department and the community as a whole what the community health needs are, beyond clinical measures. The CHA guides the development of the Community Health Improvement Plan, which with input from the community, prioritizes needs identified in the CHA. There is an initiative to work on the CHIP priorities as a regional effort with collaboration from regional health care systems and neighboring local health departments.</p> <p><u>Foundational Public Health Services Costing and Capacity Assessment overview</u>. This is a state-wide assessment effort that aims to identify the needs of local health departments to be able to fulfill the foundational public health areas and capacities. The Assessment will provide an understanding of costs, expertise, and capacity toward the national FPHS framework. Information from the Assessment can be used to:</p> <ul style="list-style-type: none"> ● determine how best to allocate resources to meet the needs of their jurisdictions and communities; ● consider options to shift resources within the organization; ● identify opportunities to share resources and/or services across agencies; and ● advocate for funding. <p>Staffing updates: Lindsey Uecker, RN with HLS recently hired. Belinda has accepted the role of WIC as Jamie Thibodeaux resigned and moved to Alabama. Araceli Aguilar, bilingual coordinator for the Wisconsin Well Woman Program. HLS division. Jennifer Straw, Registered Dietitian with WIC.</p> <p>Public Health Vending Machines update</p>	

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	<p>High level overview; Important discussion points; decisions.</p> <p>ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.</p> <p>Will bring back a presentation about this to the county supervisors' meeting. The BOH members had an opportunity to ask questions. The public health vending machines are just one component of the harm reduction program. Discussion ended to avoid a potential violation of open meeting rule as discussion of a specific resolution was not specifically included in the agenda, even if it is part of a general director's update.</p> <p>Anne Boyce (Environmental Health): Sanitarian Program New establishments/Change of owner - Oshkosh - 4 Tourist Rooming Houses (Air BNB), 1 Tattoo, 1 Nutrition Club, 1 Change of owner Neenah - 2 Food Establishments, 2 change of owner Fremont- 1 Change of owner Fox Crossing 1 Tourist Rooming House (Air BNB)</p> <p>Special Events: Since July 1 - 170 temporary food establishments were inspected at various events throughout the County including Farmers Markets, 4th of July Celebrations, Concerts, and large events including: EAA - 60 Food establishment inspections, 11 Campground inspections Lifest - 31 Food establishment inspections Winnebago County Fair - 26 Food establishment inspections Next big event Hmong Soccer Tourney - Labor Day Weekend</p> <p>Lead: Since last meeting 4 houses were completed, 1 is currently in progress</p> <p>Ashlee (Community Health and Prevention): 1. Housing: Continued focus on expanding affordable housing, including both rental and homeownership 1. Working in coalition to plan a housing policy training for people experiencing housing issues and allies to understand policy processes and creating a educational presentation for community groups to better understand affordable housing programs and impact</p>	

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		<ul style="list-style-type: none"> ○ Accounting associate to accountant-reclass ○ Deputy Director position requested by the county executive; this is a new position but not an addition to the TO as we have lost a position as well. <p>BOH members had an opportunity to ask questions.</p>	
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> ● Next tentative meeting will Be Determined During This Meeting, likely October 20, 2023. ● The Board of Health typically meets the 3rd Friday of every other month unless an additional meeting is needed 	
7. BOH Members' Report		<ul style="list-style-type: none"> ● 	
8. Adjourn	Board Chair	<ul style="list-style-type: none"> ● Motion to adjourn at: Jeffrey Beem ● Second by: Toby Vanden Heuvel ● Vote: 6-0 (Jeffrey Beem, Harrison, Lois Gruetzmacher , Karen Powers, Eric Smiltneek, Toby Vanden Heuvel) Joshua Belleville left early. 	

*This meeting is also being posted as a Committee meeting for: · Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.
Vision: Healthy people building thriving communities.

The process for saving recordings (example: our zoom Board of Health Meetings) is for them to be saved to:

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