

# Winnebago County Health Department Board of Health Meeting Minutes



**Public Health**  
Prevent. Promote. Protect.  
**Winnebago County**  
Health Department

**Date:** 6/16/23 2022 **Time:** 7:30 am **Location:** ZOOM and in person  
**Zoom:** <https://us06web.zoom.us/j/81939530006?pwd=UmxVSOEzc1pTnNRbDdzTDFPVVZodz09>  
**Meeting ID:** 819 3953 0006 / **Passcode:** 004168 / **One tap mobile:** +16469313860,,81939530006# US  
**In Person:** Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI  
**Send meeting notes to:** [CountyClerkwinnebagocountywi.gov](mailto:CountyClerkwinnebagocountywi.gov) once approved

Attendees:		PLEASE INDICATE WHO IS ATTENDING IN PERSON (P) AND WHO IS ON ZOOM (Z)	
Rachel Youngquist	Jeffrey J Beem	Ralph Harrison	Lois Gruetzmacher
Toby Vanden Heuvel	Joshua Belville	Anne Boyce	Bev Slusarski (z)
Heidi Keating		Ashlee Rahmlow	Alana Erickson
			Julia Salomón
<b>Not in attendance (excused)</b>			
Ashley Mukasa	Paula McNeil	Doug Gieryn	Eric Smitneek
			Jamie Thibodeaux
			Karen Powers
			Jaci Grignon

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Chair	<p><b>ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.</b></p> <p><b>Access Zoom Recording: Board of Health Meeting, April 21<sup>st</sup></b></p> <ul style="list-style-type: none"> <li>Meeting called to order at 7:31 am by: Rachel Youngquist;</li> <li><b>Roll call:</b> Ralph Harrison, Jeffery Beem, Joshua Belville, Karen Powers, Lois Gruetzmacher, Toby Vanden Heuvel,, Rachel Youngquist</li> </ul> <p><b>Please state your name when speaking on zoom and when making a motion or seconding, so the notetaker can accurately attribute notes to that person. Note taker: if any voting items are on the agenda, please note who voted and how. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON WILL BE COUNTED</b></p>	
2. Roll Call	Secretary	<p>Do we have a quorum? yes (7)</p> <p>BOH voting members present: Ralph Harrison, Jeffery Beem, Karen Powers, Joshua Belville, Rachel Youngquist, Toby Vanden Heuvel, Louis Gruetzmacher</p>	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> <li>Motion to approve <a href="#">previous meeting minutes</a> reviewed.                             <ul style="list-style-type: none"> <li>Motion to approve minutes as reviewed by: Jeffrey Beem; Karen Powers</li> <li>Second by:; Ralph Harrison</li> </ul> </li> <li>Voting tally: (indicate number of yays, nays, and names): 7-0. Ralph Harrison, Jeffery Beem, Karen Powers, Joshua Belville, Rachel Youngquist, Toby Vanden Heuvel, Louis Gruetzmacher</li> </ul>	
4. Public Comment	Public	Any public comment? <b>none at this time.</b>	

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<p><b>5. Business</b></p>	<p>Various</p>	<p><b>Agenda items</b></p> <p><b>A. Welcome:</b> new Board of Health member Joshua Belville!</p> <p><b>B. Budget Amendment</b> - \$421,600 for lead abatement program - vote                      Anne Boyce provided background information.  <b>Vote:</b> (indicate number of yays, nays, and names): 7 yes-0 nays.                      Ralph Harrison, Jeffery Beem, Karen Powers, Joshua Belville, Rachel Youngquist, Toby Vanden Heuvel, Louis Gruetzmacher</p> <p><b>C. Budget Amendment</b> - \$80,083 for public health vending machines - Ashlee Rahmlow provided background information and answered questions.                      Lois Gruetzmacher motioned, Jeffrey Beem seconded  <b>Vote:</b> (indicate number of yays, nays, and names): 7 yes- 0 no;                      Ralph Harrison, Jeffery Beem, Karen Powers, Joshua Belville, Rachel Youngquist, Toby Vanden Heuvel, Louis Gruetzmacher.</p> <p><b>D. Director and Staff Update</b></p> <ul style="list-style-type: none"> <li>● <b>Doug (Health Officer):</b> <ul style="list-style-type: none"> <li>○ Brief overview of:                             <ul style="list-style-type: none"> <li>▪ DHS 140</li> <li>▪ Foundational Public Health</li> </ul> </li> </ul> </li> <li>● <b>Anne Boyce (Environmental Health):</b> <ul style="list-style-type: none"> <li>○ <u>Lead Abatement Grants</u> -                             <ul style="list-style-type: none"> <li>▪ New Lead Paint analyzer was purchased for our lead program and has been a great addition. Readings are a lot quicker and decrease our inspection time. With this unit, we no longer need to have a Radiation Safety Officer. Staff have been trained to use the new equipment.</li> <li>▪ Currently we have 19 properties approved, and 4 under state review. 2 have been completed.</li> </ul> </li> <li>○ <u>Environmental:</u></li> </ul> </li> </ul>	

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	<p>Bus Program for K-12 Students in Oshkosh</p> <ul style="list-style-type: none"> <li>● <b>Jamie (Women, Infant and Children [WIC]):</b> <ul style="list-style-type: none"> <li>○ WI WIC resuming in-person appts. starting in Aug, virtual will still be available for those unable to travel.</li> </ul> </li> <li>● <b>Julia (Admin):</b> <ul style="list-style-type: none"> <li>○ <u>Emergency Preparedness:</u> <ul style="list-style-type: none"> <li>○ Cooling locations lists on our website confirmed for 2023. They are our public libraries.</li> <li>○ Free Antigen test kits: available for pick up in many locations throughout the county while supplies last.</li> <li>○ State Emergency Preparedness Plan: refreshed post COVID. Changes will reflect lessons learned during COVID as well as align more closely with the accreditation ready process. The county plans will be revised when the state plan is completed.</li> </ul> </li> <li>○ <u>Public Health Planner:</u> <ul style="list-style-type: none"> <li>○ Completing focus groups of under-represented populations for the community health assessment.</li> </ul> </li> <li>○ <u>Epidemiologist:</u> <ul style="list-style-type: none"> <li>○ Working with planner on the CHA</li> <li>○ Starting to build out our performance management system</li> </ul> </li> <li>○ <u>Communications:</u> <ul style="list-style-type: none"> <li>○ Annual Report</li> </ul> </li> </ul> </li> <li>● <b>Jaci Grignon: (Communicable Disease):</b> <ul style="list-style-type: none"> <li>○ COVID                             <ul style="list-style-type: none"> <li>▪ May 11, 2023 PHE end</li> <li>▪ As of 5/11/23 COVID-19 hospital admission levels have replaced Community levels</li> <li>▪ WCHD will continue to offer while supply lasts                                     <ul style="list-style-type: none"> <li>● must continue to carry vaccine as part of VFC program as it is on the AICP Immunization schedule</li> </ul> </li> </ul> </li> <li>○ Mpox resurgence</li> <li>○ Recent months have met with local health care partners in ER, Urgent Care, and Occupational Health</li> </ul> </li> </ul>	

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<b>6. Next Meeting</b>	Board Chair	<ul style="list-style-type: none"> <li>● Next tentative meeting will be: August 18th, 2023</li> </ul>
<b>7. BOH Members' Report</b>		<ul style="list-style-type: none"> <li>● none at this time.</li> </ul>
<b>8. Adjourn</b>	Board Chair	<ul style="list-style-type: none"> <li>● <b>Motion</b> to adjourn at: 9:01 Jeffrey Beem motioned to adjourn</li> <li>● Second by: Ralph Harrison</li> </ul>

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		● <b>Vote:</b>	

\*This meeting is also being posted as a Committee meeting for: Facilities & Property Management

**Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430**

**Mission:** WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.  
**Vision:** Healthy people building thriving communities.

The process for saving recordings (example: our zoom Board of Health Meetings) is for them to be saved to:

R:\all access\county clerk\\_zoom recordings.

Please send it to the County Clerk at [CountyClerk@winnebagocountywi.gov](mailto:CountyClerk@winnebagocountywi.gov) as they work with IT to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.