

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: February 23, 2024 **Time:** 7:30-9:30 am **Location:** Teams and in person
Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI
Send meeting notes in PDF form to: CountyClerk@winnebagoountywi.gov once approved (no need to send draft)

Attendees: PLEASE INDICATE WHO IS ATTENDING IN PERSON (P) AND WHO IS ON ZOOM (Z)						
ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED						
Ralph Harrison	Kay Horan (virtual)			Kim Malouf	Karen Powers	
Toby Vanden Heuvel		Anne Boyce	Shelley Brown- Giebel	Alana Erickson	Doug Gieryn	Jaci Grignon
Heidi Keating		Ashlee Rahmlow		Belinda DeGoey		
Invited Guests/In attendance/virtual participants						
Conley Hanson	John (guest)	Cheryl Brehmer	Jason Schulist	Bev Slusarski	Ashley Mukasa	
Not in attendance (excused)						
Julia Salomón	Joshua Belville					

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
1. Call to Order	Chair	<ul style="list-style-type: none"> Start Teams Recording: 7:31am Meeting called to order at by: Ralph Harrison Roll call: Toby Vanden Heuvel, Kim Malouf, Karen Powers, Ralph Harrison <p>Please state your name when speaking on zoom and when making a motion or seconding, so notetaker can accurately attribute notes to that person. Note taker: If any voting items are on the agenda, please note who voted and how. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON WILL BE COUNTED</p>	
2. Roll Call	Secretary	Do we have a quorum? Yes. INDICATE WHO IS IN PERSON AND WHO IS ON ZOOM. ONLY THOSE PRESENT WILL COUNT FOR QUORUM AND VOTING. BOH voting members present:	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve January BOH meeting notes <ul style="list-style-type: none"> Motion to approve minutes by: Karen Powers Second by: Toby Vanden Heuvel Voting: All in favor 	

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **February 23, 2024**

Time: 7:30-9:30 am

Location: Teams and in person

Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
4. Public Comment	Public	Any public comment? None	
5. Business	Various	<p>Agenda items:</p> <ul style="list-style-type: none"> A. Ordinance Amendment Ch 11.11 Appendix A – Sanitarian Fees – vote <ul style="list-style-type: none"> a. Director Gieryn explained the purpose of fees and proposal of 5% fee increase to meet service and programming expenses. Fees were not increased for 3 years due to the pandemic. b. Vote to accept fee schedule as submitted <ul style="list-style-type: none"> i. Moved: Karen Powers ii. Second: Kim Malouf iii. All in favor 4-0. Passed B. Budget Amendment \$50K Medical College Grant Acceptance – Community Living Room Project – vote <ul style="list-style-type: none"> a. Motion to approve Karen, Second by Toby b. All in favor. passed 4-0 C. Presentation on Data Exchange (DEX) – Jason Schulist <ul style="list-style-type: none"> a. Discussion around funding and sustainability of the business, applicability to other departments. b. Presentation to county board will be requested. D. Budget Amendment \$300K Data Exchange Funding Request - vote <ul style="list-style-type: none"> a. Motion: Karen b. Second: Toby c. All in Favor 4-0 Passed E. Income Statement Review for 2023 Year-End F. Update on Public Health Vending Machine Resolution <ul style="list-style-type: none"> a. Provided update that County Executive wrote letter to the county board requesting a CB Supervisor to bring back the resolution to accept the grant. b. BOH requested ME Cheryl Brehmer to attend meeting to answer questions. Chair Harrison asked her opinion of current resolution and she indicated agreement with resolution as written. 	

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **February 23, 2024**

Time: 7:30-9:30 am

Location: Teams and in person

Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
		<p>G. Director and Staff Updates:</p> <p>Doug (Health Officer):</p> <ul style="list-style-type: none"> ● Provided update on changes to Public Health and Veteran’s space at the Neenal office ● Provided update on current influenza and multiple peaks in case rate ● Working on Community Health Worker job description approval <p>Anne Boyce (Environmental Health):</p> <ul style="list-style-type: none"> ● Lead Abatement Grant Work <ul style="list-style-type: none"> ○ 2 in progress ○ 14 other applications are in and being processed ● Fuel oil spill response to assisted living facility in Nekimi <ul style="list-style-type: none"> ○ Health department’s role is to ensure safe for reoccupancy, working with State DHS toxicology staff, DNR, clean up contractor, facility <p>Ashlee (Community Health and Prevention):</p> <ul style="list-style-type: none"> ● Team priority work is on Community Health Improvement Plan ● We Heart You Event on March 13 ● Child Trauma Data Walk ● Continuing planning with ESTHER’s Housing Advocates on a regional housing policy training ● Breakwater partnership with Vive18 hosted prevention events at 5 local public and private middle schools and the Oshkosh Boys & Girls Club <p>Belinda (Women, Infant and Children [WIC]):</p>	

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **February 23, 2024**

Time: 7:30-9:30 am

Location: Teams and in person

Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
		<ul style="list-style-type: none"> ● WIC caseload for December was 2285 and January 2305. 101.5% and 102.4% of the state recommended caseload of 2252. ● Celebrating 50 Years of WIC. Since the first clinic opened January 15, 1974, WIC has improved the health and well-being of millions of pregnant women, infants, children, and families. ● WIC is a lifeline for participants across the country, reducing food and nutrition insecurity, improving dietary intake, addressing obesity and improving other health outcomes. Congress needs to authorize funding for WIC by the March 1, 2024 deadline. Advocates are requesting full WIC funding so that WIC is able to serve its current and growing caseload. https://media.nwica.org/2018-wic-what-funding-basics.pdf <p>Julia (Admin) (not in attendance at Feb BOH meeting).</p> <ul style="list-style-type: none"> ● Coordinating, with staff, preparing for DHS 140 review-October 16, 2024. <p>Jaci Grignon: (Communicable Disease):</p> <ul style="list-style-type: none"> ● The 4th quarter communicable disease report was provided as a handout at the meeting ● Respiratory illness rates remain high but appear to have peaked, still recommend vaccination at this time with emphasis on vaccination of pregnant persons for RSV protection of infants <p>Alana (Healthy Lifespan):</p> <p><u>Family Child Health:</u></p> <ul style="list-style-type: none"> - Parent Resource Hours - New Baby Flier - Coordinating Family Service Partners to occupy space at the new Hyde Community Center opening March 2024 (Oshkosh Boys & Girls Club) <p><u>WWWP:</u> Wisconsin Well Woman Program</p>	

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **February 23, 2024**

Time: 7:30-9:30 am

Location: Teams and in person

Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
		<ul style="list-style-type: none"> - Prepping year-end reports; age eligibility expanding to 45+ and prioritizing texting participants (instead of mailing letters) have been showing a continued increase in enrollment numbers <p>Promoting Healthy Aging:</p> <ul style="list-style-type: none"> • Wellness Plus class schedule, • Online referral option for Healthy Aging visits 	
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> • Next meeting will be March 22nd, 2024 at 7:30am. • The Board of Health typically meets the 4th Friday of every other month unless an additional meeting is needed 	
7. BOH Members' Report		<ul style="list-style-type: none"> • Chair Harrison voice appreciation for presenters and those present and acknowledged the importance of attendance in meetings and discussions. 	
8. Adjourn	Board Chair	<ul style="list-style-type: none"> • Motion to adjourn at Karen Powers at 9:29am • Second by: Toby • Vote: All in Favor 	

*This meeting is also being posted as a Committee meeting for: · Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

Winnebago County Health Department Board of Health Minutes TEMPLATE

DRAFT/APPROVED (underline one)



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: February 23, 2024

Time: 7:30-9:30 am

Location: Teams and in person

Teams: [Click here to join the meeting](#) **Meeting ID:** 215 627 423 255 **Passcode:** 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

The process for saving recordings (example: our zoom Board of Health Meetings) is for them to be saved to:

R:\all access\county clerk_zoom recordings.

Please send it to the County Clerk at CountyClerk@winnebagoctywi.gov as they works with IT to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.