

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: January 5, 2010

TIME: 8:00 a.m.

PRESENT: Kathleen Lennon, Maribeth Gabert, Shiloh Ramos, Stan Kline & Robert Warnke

ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Mgr.-Maint./Ops.; Diana Ulrich, Airport Secretary; Larry & Debbie Last, Fred Stadler, Sandy Forsgren, Terry Novak, Cathy Drummond, Wayne Daniels, Janet Davidson, tenants; Mary Garcia, Basler Flight Service; Bruce Botterman, NewView Technologies; Jeremy Monnett, Sonex; Tom Shepeck, Centrum Development; Carol Bricco, First Weber Group; Linda Busha, Kathy Gilmore, Patty Rothe, Red Oak Court neighbor/tenant; Mark & Judy Lloyd, resident

Meeting was called to order by Chairman Lennon at 8:02 a.m.

1. **Public Comments on Agenda Items:** Fred Stadler stated his concerns about the proposed fuel flowage fee increase. Larry Last also stated concerns about the proposed fuel flow fee increase.
Sandy Forsgren stated that government has to live within their budgets and stop asking for money.
Carol Bricco informed the committee about an offer on the Zellmer property and asked to have the current lease agreement transferred to Mark & Judy Lloyd.
2. **Approve Minutes of December 1, 2010:** Mr. Kline moved to approve the minutes of December 1, 2010, seconded by Mr. Warnke. Motion carried 5/0.
3. **Airport Director's Report:**
 - a. **Introduce Rod Hightower, EAA President:** Mr. Moll stated that Mr. Hightower was ill and unable to attend the meeting.
 - b. **Review 2010 Budget:** Mr. Moll stated that he did not anticipate at this time going to the County Board for any transfers.
 - c. **Government Vehicle Count:** Mr. Moll stated the vehicle count was up to 1,573.
 - d. **Hangar Update:** No report.
 - e. **Discuss/Approve Fuel Flowage Rate Increase:** Mr. Moll provided committee members with a matrix of the other large general aviation airports in the state, and data on their fuel charges. Mr. Ramos, Mr. Kline, Ms. Gabert, and Mr. Warnke stated their opposition to the increase. Mr. Kline moved to not approve the increase, seconded by Mr. Ramos. Motion defeated 4/1.
 - f. **Discuss/Approve Runway Blower Acquisition CIP2011:** Mr. Moll outlined maintenance issues with the current 21-year old blower and the justification for acquiring a new unit. The purchase of this piece of equipment will be through the WI DOT Bureau of Aeronautics 80/20 program. Mr. Kline moved to approve the purchase, seconded by Mr. Ramos. Motion carried 5/0.
 - g. **Discuss/Approve Budget Transfer for Replacement of Articulating Plow Blade for Loader:** Mr. Moll explained that the articulating blade acquired with the front-end loader 9 years ago is a light duty blade and has been irreparably damaged because of the increased amount of snow needed to be moved over the years. The proposed new blade will be a heavy duty blade designed to perform the operations the airport currently needs. Cost of the blade will be \$25,000 and will come out of the reserve fund. Mr. Kline moved to approve the transfer for the plow blade, seconded by Mr. Ramos. Motion carried 5/0.
 - h. **Discuss/Approve Perimeter Road Design Alternatives:** Mr. Moll explained to the committee planning options on the positioning of the perimeter road relative to the private hangars on county property in the Taxiway D area. The current ground lease with the late Mr. Zellmer may be affected by the proposed perimeter road and by FAA orders. Mr. Ramos stated that this needed careful debate and asked to have this item on the next agenda. A special meeting will be held on January 13, 2011 at 1:30 p.m. for further discussion on the road design alternatives and the Zellmer lease assignment.
4. **Chairman's report:** None
5. **Committee Member Statements/Suggestions/Items for Further Agenda:** Mr. Ramos inquired as to when the property acquisition resolution was going to the County Board. Mr. Moll stated the presentation was planned for the January 18, 2011 meeting. Ms. Gabert asked for items A, B, C, & D on the Airport Director's Report to be on the agenda for the February meeting and also asked if the public could speak at the beginning and any other time on items on the agenda. Mr. Warnke also asked on special occasions if it would be a problem for the public to speak at any time. Mr. Kline asked to have to 2011 budget on the agendas from now on. Mr. Warnke asked Mr. Moll to establish a policy for tenants to submit maintenance requests and document the resolution in a timely manner. Mr. Kline asked for this new policy by the February meeting.
6. **Set Next Meeting Date:** Next meeting was set for January 13, 2011 at 1:30 p.m. in the terminal conference room and the next regular meeting was set for February 2, 2011 at 8:00 a.m. in the terminal conference room. Mr. Warnke motioned to adjourn, seconded by Mr. Kline. Motion carried 5/0.

Meeting adjourned at 9:37 a.m.

Respectfully submitted,
Diana M. Ulrich, Airport Secretary