

**WINNEBAGO COUNTY  
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

**MEETING MINUTES**

**DATE OF MEETING:** Monday, November 13, 2023

**TIME OF MEETING:** 3:00 p.m.

**PLACE OF MEETING:** Oshkosh Human Services Building. Room 033, 220 Washington Avenue, Oshkosh, WI 54901

**Members Present:** Kate Pfaendtner, Harold Singstock, Elizabeth Jones, Jim Ponzer, Jim Lauer, Jan Olson, Brooke Slick

**Members Excused:** N/A.

**Staff Present:** Beth Roberts, Nicole Davis-Dawald, Brian Nagler, Alana Erickson

The meeting was called to order at 3:01 by Kate Pfaendtner. \_\_\_\_\_.

1. **Public Comments:**

2. **2024 Focus Areas – Beth Roberts:** Members discussed the following potential 2024 focus area ideas of recruiting more volunteers to assist individuals in need of snow removal; ways to increase usage of the Oshkosh Senior Center as a nutritional center; having "general discussion" as an agenda item for each meeting; and talking about services to individuals with disabilities other than associated with age. It was noted that there is a requirement for agenda items to be specific and must be made public at least 24 hours in advance of meetings. At various points later in the meeting, more items were added to the potential list: emergency preparedness, educating the community on available in-home supports through AFCSP/NFSCP funding, an update on the falls prevention program, state actions to address increase in caregiver supports, state legislators and including referrals to ADRC services in hospital discharge planning.

3. **Dementia Campaign and Program Updates – Alisa Richetti:** The Fox Valley Memory Project, the Alzheimer's Association and the ADRC have been collaborating over the last year to create a marketing campaign to ensure community members are aware of available programs. There is an ad currently running in the Oshkosh Herald as well as information on Facebook and the ADRC's dementia resources page. Tracking is being done on the number of times the ADRC website is being accessed along with number of calls being made to the ADRC. Fliers for the dementia campaign were shared with committee members. Additionally, Beth Roberts stated that the ADRC website has recently been updated. Feedback was shared that some of the writing is too small and difficult to read. The State requires the use of their logos and designs so counties are unable to make changes; however, the State is looking at rebranding in hopes the updates will rectify this issue.

Alisa provided an update on the Purple Tube Project which is a tube placed in the refrigerator of community members experiencing memory loss that contains pertinent information for first responders during emergency situations. A safety event is scheduled for November 30<sup>th</sup> at Neuroscience Group in Neenah where the purple tubes and other safety ideas and techniques will be shared with attendees. Committee members discussed emergency preparedness ideas including the File for Life (which is a similar concept available to the general public), having emergency contact information in vehicles, wallets, a note on the back of cellphones, bracelets, GPS tracker watches, and emergency contacts listed directly in cellphone contact lists. There is also a way to have pertinent information show up for emergency personnel when 9-1-1 is dialed.

4. **Caregiver Statistics – Brian Nagler and Beth Roberts:** Brian Nagler gave a brief review of two ADRC funding programs: National Family Caregiver Support Program (NFCSP) and Alzheimer's Family and Caregiver Support Program (AFSCP).
- **AFSCP funding** – 44 individuals were served between January to September 2023 with expenditures totaling \$66,577. The 2023 budget total is \$75,132. AFSCP services include lifeline, respite care, in-home personal care, home delivered meals, respite, chore services, and residential upkeep. AFSCP requirements include a dementia diagnosis, income limits, and a yearly cap limit of \$4000 per individual.
  - **NFCSP funding** – 74 individuals were served between January to September 2023 with expenditures totaling \$78,499. The 2023 budget total is \$96,701. NFCSP has no diagnosis requirements. Brian reported that on average 43.7 cases are charted with case outcomes indicating that caregiver support was included.
  - **October statistics** – In October there was an increase to 66 enrollments to Family Care/IRIS and 91 functional screens. Brian attributed the increase in numbers as being due to caregivers keeping loved ones in-home longer until reaching past the point where in-home support could have been utilized.

5. **Positive Impact:** Committee members were given several examples of the positive impact of assistance provided to various individuals in need.

6. **Reports - Committee Member Updates:**

**Beth Roberts** reported that next year's grant allocation for program funding will be announced on Wednesday.

**Brian Nagler:**

- Brian introduced Ashley Kettner who recently began working as an Admin Associate III at the ADRC front desk. Ashley stated she is happy to be helping out the community by working at the ADRC.
- A staff member out on maternity is returning back to work next week.
- Staff participated in a training on mental health first aid.

**Alana Erickson** reported that UW-O nursing students are working with the Health Department this semester with the goal of understanding the resources in the community.

**Nicole Davis-Dawald:**

- Nicole reported to be wrapping up outreach for 2023 and planning for 2024.
- Nicole and Alana have teamed together on two projects. 1) Bringing a program to Winnebago County which focuses on brain health, fitness, and socialization. 2) Working together on a multigenerational "Generation Prom" which will be held if grant monies are awarded to the project to pay for the costs of the DJ.
- 50 volunteers assisted in leaf raking for community members in need. The program was a success and youth appeared to enjoy connecting with others. Planning has begun for the 2024 community project with focuses on housing, transportation, and social isolation.

7. **Community Beat:**

**Kate Pfaendtner** – No updates to report.

**Jan Olson** – No updates to report.

**Rob Paterson** – No updates to report.

**Jim Ponzer** – No updates to report.

**Jim Lauer** – No updates to report.

Jim reported he attended the School for Seniors in Neenah and found the program, speakers, booths, and ADRC portion to have all been very well done.

**Harold Singstock:**

- Harold inquired about the status of COVID-19 in the community. Alana responded that COVID has now been declassified to a Category II and no longer is a reportable disease unless there is an outbreak of more than two cases in a long-term care facility. Testing is still being encouraged and the best way to protect oneself is to vaccinate if able and stay home when sick as done similar to the flu or RSV.
- Harold inquired to Nicole whether a judge's permission could be asked for if Adult Protective Services (APS) staff need to gain entry to a residence to conduct a safety check. Nicole responded that the only emergency jurisdiction APS are allowed is to do an emergency protective placement which can only be done when an individual is in immediate danger. In those situations, APS staff along with law enforcement can force the individual to receive medical treatment against their will. Staff then have 72-hours to bring the matter to court to have a judge grant approval. In addition, APS staff can contact law enforcement to have law enforcement determine whether the situation merits forceable entry to the residence.

**Brooke Slick** – No updates to report.

**Kate Pfaendtner** adjourned the meeting after a motion by **Beth Roberts** and seconded by **Harold Singstock**.

Next meeting: December 11, 2023