

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: October 5, 2022

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Doug Nelson, Vice Chairman  
Gerry Konrad  
Kevin Konrad  
Howard Miller  
Shanah Zastera

EXCUSED: Jim Wise, Secretary  
Mike Easker  
Paul Eisen

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Office Supervisor  
Mary Anne Mueller, Corporation Counsel  
Melanie Boelter, Corporation Counsel Administrative Associate

ALSO PRESENT BY

ZOOM: Ron Ragatz, Dewitt Law (9:00 a.m. – 10:05 a.m.)  
Chris Anderson, Foth Infrastructure & Environment (9:00 a.m. – 10:05 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 5, 2022 agenda, made by G. Konrad and seconded by D. Nelson. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – September 21, 2022 Open Session: Motion to approve the September 21, 2022 Open Session, made by D. Nelson and seconded by K. Konrad. Motion carried 6-0.

6. Closed Session:

- a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event

Motion made by D. Nelson and seconded by G. Konrad at 9:03 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

7. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:03 a.m. made by G. Konrad and seconded by D. Nelson. Motion carried 6-0 by roll call vote.

8. Discussion/Action – Snell Road Landfill Notice of Claim for Groundwater Drawdown Event: Motion to authorize R. Ragatz, DeWitt Law Firm, to continue with litigation and submit correspondence to AECOM made by, D. Nelson and seconded by G. Konrad. Motion carried 6-0.

9. Director's Report on Department Operations: J. Rabe presented the Director's Report on Department Operations to the Solid Waste Management Board (SWMB) as follows:

- September 30, 2022 Executive email highlighted the Solid Waste staff efforts during July 2022 Transfer Station fire and included Tri-County Recycling Facility virtual tour link
- Transfer Station operations continue shipping waste to the Outagamie County (OC) and Brown County landfills, and shipping recycling to the Tri-County Recycling Facility at OC
- Trane chiller continues to have issues - compressor 2A repairs necessary; parts ordered and hope to have repairs completed by late-October
- Engine #2R suffered an issue with Cylinder 10 on September 12, 2022; repair parts ordered and engine will be down until mid to late-October.
- During decoking on Engine #3, connecting rod issues were noted and further repairs are necessary; evaluating parts/repair options but engine will be down for an extended period of time
- Landfill Gas to Energy operations continue running Engine #4 only when the chiller is able to operate (cooler temps); periodic flare operation continues when necessary
- Recruitment: Temporary Project Equipment Operator Derek Roesler started on September 22, 2022 to assist with operations during long-term workman's comp employee absence (currently a 6-month term)
- Tri-County Recycling article in the October 5, 2022 Post Crescent

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled tentatively for October 19, 2022 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by G. Konrad. Motion carried 6-0. Meeting was adjourned at 10:19 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Office Supervisor

**Approved by SWMB – October 19, 2022**