

SUSAN ERTMER
Winnebago County Clerk
112 Otter Avenue, PO Box 2806
Oshkosh, Wisconsin 54903-2806
(920) 232-3430

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

**NAME OF COMMISSION,
BOARD OR COMMITTEE:** PERSONNEL & FINANCE

DATE OF MEETING: Thursday, November 7, 2019

TIME OF MEETING: 8:00 A.M.

PLACE OF MEETING: Winnebago County Administrative Building
112 Otter Avenue, Oshkosh WI
Conference Room 119

SUBJECT MATTER OF THE MEETING

1. Public Comments
2. Approval of the minutes of the October 3, 2019 Personnel & Finance Committee meeting
3. Approval of the minutes of the October 15, 2019 Personnel & Finance Committee meeting
4. Review 2018 single audit – CliftonLarsonAllen LLP
5. Budget Transfers –
 - County Clerk, \$14,377. Transfer funds from reserve for contingencies to other operating expenses for the purchase of an imaging system
 - Land and Water Conservation, \$21,000. Accept a Natural Resource Damage Assessment grant
 - Property Lister, \$22,000. Transfer funds from property lister fund balance to health insurance to cover changes in enrollment
 - Public Health Department, \$145,833. Approve a Federal Drug Free Communities grant
 - Public Health Department, \$185,000. Approve a \$75,000 Opioid Harm Reduction grant and \$110,000 Samaritan Suicide Prevention funding
 - UWO-Fox Cities Campus, \$25,000. Roof repairs
6. Approve filling a paralegal position at the District Attorney's Office
7. Approve a change to the Table of Organization for Facilities and Property Management – Convert an Administrative Associate position to an Accounting Associate position
8. Approve a change to the Table of Organization for Public Health – Add a Suicide Prevention Project Coordinator position
9. Approve a two-year service contract with Aramark Uniform Services
10. Approve Excess Committee Days from April 1, 2018 through March 31, 2019
11. Approve revisions to Human Resources Policy 17, Vacations
12. Approve 1.5% increase to the Winnebago County Compensation Schedule
13. Approve a special pay increase for an employee in the Finance Department
14. Review Budget vs Projection Analysis Report by department – Vicky Fitzgerald
15. Review Third-quarter 2019 Investment Report – Vicky Fitzgerald
16. Resolutions of Commendation for: Jeffrey Bellin and Steve Docherty
17. Set next meeting date

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: (920) 232-3430