

**SUSAN T. ERTMER**  
**Winnebago County Clerk**  
**415 Jackson Street, P.O. Box 2808**  
**Oshkosh WI 54903-2808**  
(920) 236-4888

**NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING**

NAME OF COMMISSION,  
BOARD OR COMMITTEE:

**Local Emergency Planning Committee**

TIME OF MEETING:

**9:30 AM**

DATE OF MEETING:

**November 10, 2016**

PLACE OF MEETING:

**Neenah-Menasha Fire Rescue Station #31**  
**1080 Breezewood Lane**  
**Neenah WI**

(Park behind the building)

**SUBJECT MATTER OF MEETING**

1. Roll call and approve minutes of the May 5, 2016 meeting
2. Public comment period
3. Organizational Meeting
  - Chairperson, Vice Chair and Secretary – 2 year terms – *discussion / motions*
4. Designation of LEPC Compliance Inspector – *discussion / motion*
5. Update LEPC Bylaws – *discussion / motion*
6. Update “Policy & Procedures for the Handling of Hazmat Response Claims” – *discussion / motion*
7. Subcommittee Reorganization Update
8. Adjournment

**"Upon request", provisions will be made for people with disabilities**  
**24- Hours prior notice to the Office of the County Clerk.**  
**Phone Number: 236-4888**