FoxComm Executive Committee
February 22, 2016 beginning at 1:30 P.M.
Outagamie County Administration Building (Meeting Room #1),
410 S. Walnut St., Appleton, 54911 WI

AGENDA

1. Call to Order.

2. Roll Call - Determine if a quorum of members is present.

NAME	PRESENT?	EXCUSED?	ABSENT?
Howard Mezera: Chair (Calumet)			
Patty Francour: Vice-Chair (Winnebago)			
Brad Gehring: (Outagamie)			
John Matz: (Winnebago)			
Mark Ott: (Calumet)			
?????: (Outagamie)			

3. <u>Consent Agenda Items</u>. (Consent agenda items are those items of routine nature and are voted on in a single roll call vote. Staff recommends approval of all items. Members of the FoxComm Executive Committee may request that an item be removed from the consent agenda for further discussion).
    a. Approval of the Agenda.
    b. Approval of the Minutes of the January 26, 2016 Executive Committee Meeting.

4. <u>Action Item</u>
    a. Discuss the use of a 3rd party software vender

    - **Notice of Intent To Go Into Closed Session:** At this point in the meeting, the Chair will consider a motion to convene in closed session, pursuant to Sec. 19.85 (1) (g), Statutes, for the purpose of conferring with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation which it is likely to become involved.
    - At the end of the closed session, the Chair shall entertain a motion to reconvene in open session.

5. <u>Discussion Items</u>
    a. Records Management System (RMS)
    b. FoxComm to assist with

6. Reports.
    a. Application Technical Coordinator's Report.

7. Determine the date/time/location of the next FoxComm Executive Committee meeting.
    * Next scheduled meeting: TBD (March 29th?)

8. Adjourn.
   Notice: Reasonable accommodations for persons with disabilities will be made upon request and if feasible. Contact the FoxComm office at 920-849-2361, x599.