

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Lower Level Gegan Room
Elisha D. Smith Public Library
440 First St., Menasha
Tuesday, August 27, 2019
4:30 pm

Connecting people to one another and to resources for lifelong learning.

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - Approve Library Board meeting minutes from July 24, 2019
 - Accept minutes of meeting of Marketing & Resource Development Committee from July 29, 2019
 - Accept minutes of meeting of Building & Grounds Committee from August 13, 2019
 - Accept minutes of meeting of Finance & Investments Committee from August 13, 2019
 - Accept minutes of meeting of Marketing & Resource Development Committee from August 19, 2019
- E. AUTHORIZATION OF BILLS: Authorize payment of August 2019 invoices
- F. UNFINISHED BUSINESS
 - Committee Reports
 - Marketing & Resource Development (Community Foundation Workshops)
 - Building & Grounds (2020 Capital Improvement Budget Recommendation)
 - Finance & Investments (2020 Operating Budget Recommendation, Endowment Budget)
- G. NEW BUSINESS
 - July statistics
 - 2019 budget status – reallocate 2019 capital funds from phone installation to mother's room
 - Staff reports
- H. ADJOURN

This meeting is open to the public. Trustees who are unable to attend this meeting are asked to notify the Library Office at 920.967.3662. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building, and meeting room accessibility are met. A quorum of the City of Menasha Common Council may attend this meeting. No official action of that body shall be discussed or taken.