

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
440 1<sup>st</sup> St., Menasha, WI 54952  
BOARD OF TRUSTEES  
TUESDAY, APRIL 27, 2021, AT 4:30PM  
COMPANY E ROOM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - 1. Approve Library Board meeting minutes from March 23, 2021
  - 2. Approve Library Board Special meeting minutes from March 8, 2021
  - 3. Accept minutes of the Building & Grounds Committee from March 17, 2021
  - 4. Accept minutes of the 125<sup>th</sup> Anniversary Committee from March 19, 2021
- E. AUTHORIZATION OF BILLS: Authorize payment the April 2021 bills
- F. UNFINISHED BUSINESS:
  - 1. Building & Grounds Committee
  - 2. 125<sup>th</sup> Anniversary Celebration Committee
- G. NEW BUSINESS
  - 1. March Statistics
  - 2. 2021 Budget Status Report
  - 3. Endowment Report
  - 4. County Reimbursement Requests
  - 5. Staff Reports - Food for Fines, Fox Cities Reads, relaxing restrictions, etc.
  - 6. Director's Report
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building, and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

Elisha D. Smith Public Library Board of Trustees: Tuesday, May 25, 2021, at 4:30pm (Board Meeting)

Wisconsin Association of Public Libraries (WAPL) Conference: May 4-7, 2021, online

Library Trustee Workshop: August 23 – 27, 2021

Wisconsin Library Association Conference: November 16 - 19, 2021, Hyatt Regency & KI Convention Center, Green Bay  
*A quorum of trustees may attend these events. No official business will be discussed or decided.*