

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Gegan Board Room  
Elisha D. Smith Public Library  
440 First St., Menasha  
Tuesday, January 28, 2020  
at 4:30 pm

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - Approve Library Board meeting minutes from December 17, 2019
  - Accept minutes of Building & Grounds Committee from January 13, 2020
- E. AUTHORIZATION OF BILLS: Authorize payment of December 2019 & January 2020 bills
- F. UNFINISHED BUSINESS:
  - Building & Grounds Committee report
- G. NEW BUSINESS
  - Library Year 2020
  - 2019 budget status report
  - 2020 Budget: line for Building Repair 24-03
  - Staff reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

Wisconsin Library Association Legislative Day at the Concourse Hotel in Madison: Tuesday, February 11, 2020. A quorum of trustees may attend this event; no library business will be discussed or decided.

Elisha D. Smith Public Library Board of Trustees: Tuesday, February 25, 2020, at 4:30pm (Board Meeting)