

**Agenda**  
**Executive Committee Meeting**  
Tuesday May 9, 2023, 8:00 AM (CDT)  
**Location: 1008 Augustine Street, Kaukauna, WI 54130**  
<https://global.gotomeeting.com/join/781018437>  
United States: +1 (646) 749-3122 Access Code: 781-018-437

**Members:** Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Jean Rombach-Bartels (Secretary)

Attending:  
Start: End:

1. Review and approval of past meeting minutes
  - a. Discussion
    - i. Items carried over from previous meeting for follow-up to verify completion of tasks:
      1. Outreach to Randy Stadtmueller, owner representative, for Jim Kaitlin, to swap back Appleton 3 Lock property
        - a. Phil Ramlet and Ron Van De Hey scheduled phone call with Randy Stadtmueller to discuss on 04/24/23 or 04/25/23
          - i. Update
      2. Phil Ramlet was going to schedule a face-to-face meeting with ACOE's Chicago office to discuss fencing
        - a. Update
      3. Phil Ramlet was going to contact Bill Ramsay with the Department of Administration (DOA) regarding records retention requirements
        - a. Update
    - ii. Review and approve Special Meeting Minutes from 04/06/23 meeting
2. Executive Director
  - a. Discussion – Updates
    - i. Employee Policies
      1. Update
    - ii. Fundraising
      1. Draft agreement from attorney, Andy Rossmeissl, for fundraising items (benches/tables/etc)
      2. Fundraising Contact List
    - iii. Draft 2024 Budget distributed to Executive Committee via email on 05/01/23

- iv. Bid Opening to take place Thursday, 05/04/23
  - 1. Contract 23-01-Earthwork
    - a. Discuss
  - 2. Contract 23-02-Tuckpointing
    - a. Discuss
- v. Annual Meeting, July 25, 2023
  - 1. Discuss
- vi. Department of Safety & Professional Service (DSPS)
  - 1. Discuss
- vii. Ahlstrom Lease
  - 1. Update
- viii. Menasha Lock
  - 1. Kleinschmidt Associates Meeting
    - a. Update
  - 2. Smith-Root Meeting
    - a. Update
- ix. Reappointments to Board of Directors
  - 1. Discuss
  - 2. Dean Haen appointment status
    - a. Update

3. Adjournment:

