

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Elisha D. Smith Public Library
440 First St., Menasha
Monday, December 18, 2023
at 4:00pm
Company E Room

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from November 28, 2023
- E. AUTHORIZATION OF BILLS: Authorize payment of the December 2023 bills
- F. UPDATES
 - 1. Planning Process Update
 - 2. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
 - 1. Director's report / November Statistics
 - 2. 2023 budget status report
 - 3. Staff reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

- Elisha D. Smith Public Library Board of Trustees: Tuesday, January 23, 2024, at 4:00pm (Board Meeting)