

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Elisha D. Smith Public Library  
440 First St., Menasha  
Tuesday, September 27, 2022  
at 4:00pm  
Company E Room

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - 1. Approve Library Board meeting minutes from August 23, 2022
  - 2. Accept the Finance & Investments Committee meeting minutes of August 30, 2022
- E. AUTHORIZATION OF BILLS: Authorize payment of September 2022 bills
- F. UNFINISHED BUSINESS:
  - 1. Planning Process Update
- G. NEW BUSINESS
  - 1. Director's Report
  - 2. August Statistics
  - 3. 2022 Budget Status
  - 4. Approve recommended changes to the Personnel Policy
  - 5. Finance & Investments Committee Report – 2023 Budget
  - 6. Staff Reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building, and meeting room accessibility are met. Public comments are limited to 5 minutes per person. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

- Elisha D. Smith Public Library Board of Trustees: Tuesday, October 25, 2022, at 4:00pm (Board Meeting)
- WLA Convention: November 1-4, Grand Geneva Hotel, Lake Geneva