

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Elisha D. Smith Public Library
440 First St., Menasha
Tuesday, September 26, 2023
at 4:00pm
Company E Room

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from August 22, 2023 and the Finance and Investments Committee meeting of August 22, 2023.
- E. AUTHORIZATION OF BILLS: Authorize payment of the September 2023 bills
- F. UPDATES
 - 1. Planning Process Update
 - a. EUA proposal
 - 2. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
 - 1. Director's report / August Statistics
 - 2. 2023 budget status report
 - 3. Shift acknowledgement of 2003 building process
 - 4. Staff reports
- H. ADJOURN INTO CLOSED SESSION

Adjourn into closed session pursuant to §19.85(1)(c), Wis. Stats., Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Director's annual performance review and compensation.
- I. RECONVENE INTO REGULAR SESSION
 - 1. Director's Annual Performance Review and Compensation
- J. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

- Elisha D. Smith Public Library Board of Trustees: Tuesday, October 24, 2023, at 4:00pm (Board Meeting)
- WLA Annual Conference 2023: Madison Marriott West, October 24 - 27, 2023